# San Luis Obispo County Adult Education Consortium Agenda

**Management Committee Meeting**

**Thursday, November 14, 2024 | 9:00 AM- 11:00 AM |**

Cuesta College NCC

## Consortium Description:

The San Luis Obispo County Adult Education Consortium is a county-wide consortium with responsibility for assessing, developing, and improving adult education programs and services as outlined in the California Adult Education Program (CAEP). The consortium includes members from Templeton Unified School District, San Luis Coastal Unified School District, Lucia Mar Unified School District, and Cuesta College.

## Consortium Members & Committee:

|  |  |
| --- | --- |
| X | Mia Ruiz, Cuesta College - Dean, Student Success & Support Programs, Voting Member |
| X | Jose Real Galaviz, Cuesta College - Director of Continuing Ed, Working Group |
| X | Jennifer Bowen, LMUSD - Principal of Adult School, Working Group |
|  | Kristin Anderson, Lucia Mar USD - Coordinator of CTE, Working Group |
| X | Cheryl London, Templeton USD - Coordinator, Working Group |
|  | Leslie O’Conner, SLCUSD – Working Group |
|  | Dan Neff, SLCUSD – Director of Secondary Learning and Achievement, Voting Member |
| X | Dan Block, SLCUSD - Adult Ed |

| **AGENDA ITEMS** | **WHO** | **TIME** | **INTENT** | **CAEP Goal/Objective** |
| --- | --- | --- | --- | --- |
| 1. **Approval of Agenda** | All | 9:30 | Action |  |
| 1. **Consortium Minutes & Approval** | All | 9:35 | Review / Action |  |
| 1. **Consortium Member Updates**   **Present Q1 expenses, Data from Quarter 1 DIR**   * Lucia Mar   + 164 students total   + 3 citizenship   + ~50 students cosmetology * San Luis Coastal   + 36 enrolled in HSD     - Drop-in courses; Hybrid model     - Request in-person 6hrs/week   + 23 enrolled in ESL   + 22 Jail Ed   + 17 Culinary * Templeton   + 26 enrolled   + 1 graduate   + 4 showed gain   + 2 more graduates before Thanksgiving * Cuesta College | All | 9:45 | Discussion |  |
| 1. **Carry Over Compliance and Bylaws**  * Review Tie Breaker ideas sent from CAEP * [..\Tie Breaker.pdf](about:blank)  1. **Complete Written Expenditure plan (if not finished at zoom mtg.**  * [**Carry Over Compliance**](https://nova.cccco.edu/caep/consortia/4107/379/written-expenditure-plan/2024) * **Completed Carry Over Compliance and submitted it in NOVA** | All | 9:55 | Discussion / Action |  |
| **BREAK** | All | 10:30 |  |  |
| 1. **Review 3 Year Plan & Next Steps**  * [current 3 year plan](https://prod-nova-attachments.s3-us-west-1.amazonaws.com/documents/proposal/4107/2022/06/20/214713/2022_23_Three_Year_Plan_Certified_San_Luis_Obispo_County_Adult_Education_Consortium.pdf) * Member Priorities/Assignments * Member Responsibilities | All | 10:35 | Discussion |  |
| 1. **Next Meeting Agenda Items**   **Jose will create a template for us to use that will include: enrollment numbers by program, completers/graduates, learning gains, certificates issued** |  | 10:55 | Discussion |  |
| 1. **Adjournment 11:00** | All | 11:00 |  |  |

| 1. *Information items are not for action* |  |  | Information |  |
| --- | --- | --- | --- | --- |

| **SUMMARY** *of Meeting Actions, Decisions, and Future Steps* | | | | |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

| **FUTURE AGENDA ITEMS** | | | | |
| --- | --- | --- | --- | --- |
| 1. Annual Plan |  |  |  |  |
| 1. 3 Year Plan |  |  |  |  |
| 1. Fall meeting dates |  |  |  |  |

**Next Meeting:** December 12th, 2024 – SLCUSD 9:30 – 11:00

**Future Management Meetings:**

January 16th, 2025

February 13, 2025

March 13, 2025

April 10, 2025

May 8, 2025

June 12, 2025

**Next Executive Meeting:** January 23rd, 2025 - SLCUSD

**Future Executive Meeting Dates**

April 10th, 2025 - Cuesta

June 26th, 2025 - TUSD

Resources are available on the [SLOCAEC](https://www.cuesta.edu/about/collegeplans/index.html) webpage

* Bylaws
* Three Year Plan
* Annual Plan
* Comprehensive Master Plan