



Regular Public Meeting **December 5th, 2019** **9:00am-**
10:30am **San Luis Obispo County Adult Education**
Consortium

Cuesta College, San Luis Obispo Campus, Room 2711 (Parking Passes will be provided)

In Attendance

Members: Matthew Green (Cuesta College-San Luis Obispo County Community College District), Charliisa Skinner (Lucia Mar Unified School District), Sally Ames (**San Luis Coastal Unified School District**), Cheryl London (Templeton Unified School District),

- **Community Partners-** Regina Castillo (Eckerd Connects), Justin McIntire (San Luis Obispo District-CA Department of Rehabilitation), Danielle Skipper (NCI Affiliates, INC), Lea Bruder (Literacy for Life),

Staff and Faculty: Amy Kayser, Everardo Vences-Gonzalez (Cuesta), Taylor Burns (Cuesta/Lucia Mar), ~~Greg~~, Greg Halfman (Templeton)

Absent: **San Luis Obispo County Sheriff's Department, San Luis Obispo County Workforce Development Board**

I. Breakfast Networking, 9:00-9:30am

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II. Call to Order, 9:30am

III. Roll Call & Establishment of Quorum, 9:35am

IV. Welcome from Consortium Member Matthew Green, 9:40am

V. Public and Entity Comment *9:40-9:50am

No public comment

VI. 9:50-10:15am, Information Items

a) Consortium Member 2018-2019 Data Presentation

1) SLOCAEC Adult Education Programs: Overview of programs offered by Cuesta, Lucia Mar, SL Coastal, and Templeton as identified on the PowerPoint. Additional information included: SL Coastal is a testing center for HiSET, including in Spanish.

The North County Homeless Shelter is scheduled to open in April 2021. A meeting to discuss the potential need for adult education classes was suggested.

2) Student Enrollment: Clarification made that the enrollment data for the K-12 Adult Education programs are maintained by academic year and not by semester.

3) Matriculation Services: services are provided throughout the system but delivered differently depending on the staffing of each program.

4) Course Completion: overview of data on PowerPoint. Progress reflects course completion and level gains on CASAS. Course completion is defined differently by the

various programs. At Cuesta it means completing the course with a grade of C or better, or passing the class.

5) Certificate completion: overview of data on PowerPoint

b) Consortium 2019-2022 SMART Goals: The 5 goals of the SLOCAEC Three-Year Plan were read (as presented in the PowerPoint)

1) ESL Program- Progress has been made on several elements of this goal – e.g. current enrollment ~~meet~~meets targets for K-12 and for Cuesta. An ESL workgroup will be formed in the near future to work on these outcomes.

2) Shared procedure for tracking student support services: Elements of a referral system are in place, including between members and with partners such as Eckerd Connects. The informal referral system of having a primary contact person at the various schools and agencies has been effective, but the lack of an information loop makes it difficult to know if a student has followed through. Consensus is that the system needs to strengthen the formal referral process as well as the information loop on referrals.

3) Retention and persistence: It was noted that this is a state priority and an appropriate goal for the SLO Consortium. Experience in the classes confirms that this is an important goal. Templeton Adult Ed is using Remind App to

communicate with students who have stopped attending. Teachers and instructors of the Consortium programs, along with staff, communicate directly with students who have missed classes. The Cuesta ESL program held an EL Civics event on college resources in the Fall which was well attended. The impact of the event on retention and persistence is still uncertain. The Cuesta ESL program has also instituted a Newsletter, with one intention being to encourage retention and persistence.

- 4) CTE sectors: CTE programs suggested as potential considerations include Home Health (building on the program at Lucia Mar), Supervisory Training in Spanish (with resources from grant and partnership with Ventura Community College District), and Early Childhood Education (linking resources at SL Coastal and Cuesta to respond to a growing need for childcare providers and service a population who may have difficulty meeting the credit requirements), Hospitality (including a training opportunity for adults with disabilities that could lead to employment).
[We discussed the need for a workgroup to focus specifically on CTE -identify where the current local opportunities are and the educational gaps that noncredit courses could address.](#)
- 5) Governance policy: completed in November 2019

VII. Consent Items, 10:15-10:20am

- a) No Consent items

VIII. Action Items, 10:25am

- a) No action items

IX. Next Regular Public Meeting

- a) April 23, 2020

X. Adjournment, 10:30am