Regular Public Meeting **February 18th, 2021** **9:00am-10:30am** **San Luis Obispo County Adult Education Consortium**
Zoom

I. **Welcome, 9:00-9:05am**

   Attending: Mia Ruiz,Cuesta, Sally Ames, SLO Coastal Tricia Lubin,LMUSD

   Cheryl London Templeton, Sarah Hayter WDB, Alson Ordille, Jail Programs,

   Danielle Skipper, NCI Affiliates, Monica Contreras, Cuesta, Alicia Paniagua,Cuesta,

   Bernadette Bernardi, Literacy for Life, Jennifer Bowen, LMUSD, Justin McIntire,

   DOR

II. **Introduction, 9:05-9:10**

III. **Call to Order, 9:10am**

IV. **Roll Call & Establishment of Quorum, 9:15am**

V. **Action Items, 9:15am-9:25**

   a) Approve Meeting Minutes 10/15/20 – Sally Ames motioned to

      approve minutes, Cheryl London seconded

VI. **Public and Entity Comment *9:25-9:35am**

VII. **9:35-10:20am, Information Items**

   a) Consortium Member December Deliverables:

      a. Instructional Hours

      b. Expenses by Program Areas

      c. Q1 Member Expense Report

         All reports will be posted on our SLOCAEC website. The forms

         are part of requirements for State grants.

   b) Consortium Members Program updates

Lucia Mar: focused on student retention this year – revamping procedures for programs. Instituted an enrollment period every 8 weeks. Each cohort group is given a teacher who is their main contact. Everyone is focused on pre/post testing, retention, and checking in. Small goals along the way to make sure they progressing in their programs. Also assisting with future goals, have students know they are part of a school community. If they aren't meeting expectations then they counseled/encouraged.

SLOCUSD- developing an online system for students has been a very time-consuming experience, enrollment online, orientation/pretest is in person. Will change in spring – most likely, to more in person contact at every stage and every program. 65 enrolled in HSD, 25 graduates. Not offering a jail program due to Covid. ESL is down about 50% but their attendance is positive. Child care group-just presented a new report. Child care is a very large need in this county. We need to develop this workforce. Spanish community needs to be a large part of the training for this program.

Templeton: 66 enrolled in HSD, 10 graduates. Looking to outreach to local businesses in the spring to get the word out about our program in the north county. Working on new curriculum for students, piloting new curriculum this year to determine if it is a better fit.

Cuesta: Technology workshops are a huge success, targeting ESL students because of drop in enrollment, by advertising. 2nd Semester raised enrollment, moved from synchronous to hybrid asynchronous learning and this is working great. Constant reinforcement of learning

and computer skills. Across all student populations they are sending newsletters, enhancing a sense of community

DOR: Providing services mostly virtually, if we have people with disabilities who need services please send them to DOR. Referrals are down and would love to help more students. Working to have more warm handoffs between agencies. Need to create a team (workgroup) between WDB, DOR, NCI and SLOCAEC to help students find jobs after they received their education/certificates/diploma.

WDB: We are purchasing an online platform to provide job fairs in the county. Will work with Cuesta to imbed this software in programs during the 2021/22 academic year. Eckerd focus is gaining skills so when they people return to work they will be competent. Jobs aren't the focus right now but it will be in the near future. Labor market is changing quickly in this county.

Literature for Life: Look to us for help with literacy for students. They provide a tutor/mentor for students who are having difficulty with English. Would be glad to assist our students with their literacy needs. LFL has money available to spend on Chromebooks. If you need assistance with this please contact Bernadette at LFL.

c) Credits for Adult High School Diploma:

The discussion has come up for lowering HSD graduation requirements for all of our programs in this county. Proposing a work group to look at this issue to develop a county wide credit requirement. The goal is to have all of our county HSD programs consistent. Sally will take the lead on this by setting a date for a meeting as soon as possible.

d) Upcoming March Deliverables:

    a. March 1, 18/19 Member Funds Close-out

    b. March 1, Q2 Member Expense Report

e) Post-COVID-19 impact on adult education programming

Helping students with their Covid struggles. Focus is retention moving forward. Post Covid – how is it best to transition from basic skills to higher levels of training.

VIII. **Consent Items, 10:20am**

    a) No consent items

IX. **Next Regular Public Meeting**

    a) TBD

X. **Adjournment, 10:13 am**

Members

    San Luis Obispo County Community College District
      Mia Ruiz, Co-chair

    Lucia Mar Unified School District
      Jennifer Bowen
    San Luis Coastal Unified School District
      Sally Ames, Co-chair
    Templeton Unified School District
      Cheryl London
    Community Partners

- **San Luis Obispo County Workforce Development Board**
- **Eckerd Connects**
- **San Luis Obispo District-CA Department of Rehabilitation**
- **San Luis Obispo County Sheriff's Department**
- **NCI Affiliates, INC**
- **Literacy for Life**

*Public and Entity Comment. Members of the public and qualified entities (local public agencies, departments, and offices, particularly those with responsibility for local public safety and social services; workforce investment boards; libraries; and community-based organizations) may address the Consortium on items appearing on the agenda by submitting a comment slip at the start of the meeting. Speakers are asked to limit their remarks to a maximum of three minutes and are encouraged to submit comments 48 hours in advance in

writing, which shall be made available at the start of the meeting. In accordance with the Americans with Disabilities Act, the Consortium will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Mia Ruiz at (805) 591-6270 at least 48 hours in advance of the meeting.