



ATTENDEES:

VOTING MEMBERS:

Mia Ruiz, Cuesta College
Leslie O'Conner, SLCUSD
Jennifer Bowen, LMUSD
Cheryl London, TUSD

NON-VOTING MEMBERS:

Kristen Nielson, Cuesta College
Amy Kaiser, Cuesta College
Tricia Robertson, Lucia Mar USD

Meeting was called to order at 8:40 by Cheryl London

1. Consortium Minutes & Approval

Tabled minutes until next meeting. Minutes will be added to the website under Meetings so they are accessible to everyone

2. Consortium Member Updates

No updates were presented.

- Lucia Mar
- San Luis Coastal
- Templeton
- Cuesta College



3. Items to Discuss:

- Continue Bylaws Discussion/Clarifications

In Bylaws Document Article IX Section 2: I. The Executive Committee may reduce a member's allocation if the corrective action plan does not resolve the overage in funds.

Under Article IX Section 2, II and III should be changes to be bullets under Section 2 I:

Under Article IX Section 2, III C: Change to II under Section 2

- Confirmation of Voting Members' District Board Approval
 - Voting Members vs. Working Group
No discussion of this issue during this meeting
- Course Outline of Record Policy
Bylaws Document - Under Section 2: Purpose - insert the CAEP Course Outlines of Record Policy using the Guidelines from CDE announcement. Mia will update this and send to members to make corrections.
- Corrective Action Plan

Outline for Corrective Action Plan

- I. Identify Issue:
(Member) is over the CAEP threshold....
 - II. Scope of Problem:
How much overage stated by both % and by actual \$ amount. Specifically state what happened to make the member have the overage.
 - III. Actions:
Identify all steps in your process to correct actions
 - IV. Consortium Support:
At monthly consortium meetings we will look at forward progress and ways to help the process
 - V. Follow-up
- Vote on Final Bylaws



Moved the voting to the next meeting once changes to bylaws have been updated to the Bylaws document.

- 24-25 Preliminary Funding
Will look at funding during next meeting on 4/18/24.
For next meeting bring end of Quarter 3 expenses and a projection of expenses for the EOY 2023/24. Bring Projected Budget for 2024/25 as well.
- Targeted Technical Assistance (TTA)
Tabled this idea for future years.

4. Next Meeting Agenda Items

Vote on Bylaws

Vote on Corrective Action Plan

CFAD approval

5. Adjournment 10:45 am