



San Luis Obispo County Adult Education Consortium Agenda

Executive Committee Meeting
Thursday, January 22, 2026 | 1:30 – 2:30 |
 Via Zoom

Consortium Description:

The San Luis Obispo County Adult Education Consortium is a county-wide consortium with responsibility for assessing, developing, and improving adult education programs and services as outlined in the California Adult Education Program (CAEP). The consortium includes members from Templeton Unified School District, San Luis Coastal Unified School District, Lucia Mar Unified School District, and Cuesta College.

Consortium Members & Committee:

X	Mia Ruiz, Cuesta College - Dean, Student Success & Support Programs, Exec. Voting Member
X	Ashley McCall, Lucia Mar USD – Director 21 st Century Learning, Voting Member
X	Dan Neff, SLCUSD – Director of Secondary Learning a& Achievement, Voting Member
X	Justin Hale Templeton – Principal, Alternative Ed, Voting Member
X	Wes Martin, Cuesta College – Continuing Education Directory, Workgroup Member
X	Jennifer Bowen, Lucia Mar USD – Principal of Adult Education, Workgroup Member
X	Leslie O’Conner, San Luis Coastal USD – Teacher, Workgroup Member

X	Cheryl London, Templeton USD – Coordinator of Adult Education, Workgroup Member
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X	Jose Real Galaviz, Cuesta College – Coordinator of Continuing Education
X	Amy Kayser, Chair, Student Development and Success
	Dawn Boulanger, Workforce Development Board, Director
	Diana Marin, Workforce Development Board Program Manager
	Jasmin Lopez, Cuesta College, Bilingual Student Success Coach
X	Kristin Anderson, Lucia Mar USD, Coordinator of CTE



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AGENDA ITEMS	WHO	TIME	INTENT	CAEP Goal/Objective
1. Approval of Agenda Ashley McCall approved, 2nd by Mia Ruiz . All Ayes	All	1:30	Action	
2. Consortium Minutes & Approval Mia Ruiz approved, 2nd by Dan Neff, All Ayes	All	1:35	Review / Action	10/13/25 Exec Meeting Minutes
3. Review Quarterly Reports from Districts <p>Templeton: 42% expensed over the 2 quarters, Enrollment at 49 with 28 participants (12+ hours). Persistence is lower than it will be at the end but still working on strategies to increase persistence. Enrollment is increasing quickly in the 3rd quarter - anticipating larger enrollment that 2024/25</p> <p>CUESTA: Enrollment data is from only 1st semester (2 more semesters to go this fiscal year). While fiscal expenses are reported for 2quarters. The decrease in persistence in vocational classes was due to a teacher who was ill and missed several classes which negatively impacted the students in continuing. The next 2 semesters should have an increase in persistence as the instructor will be available. Overall, Cuesta has enrolled 50% of last year's enrollment in the first semester - this should lead to an increase in enrollment for 2025/26 academic year.</p> <p>SLCUSD: Enrollment at the end of 2nd quarter is over the enrollment of 2024/25. They have had 3 graduates.</p> <p>Lucia Mar: 65% of the budget has been expended so far. There are 150 in HSD with 20 graduates so far this year! 11 in ESL and 63 in CTE. Cosmetology has 50 enrollees, AUMT with phlebotomy and medical assisting have small enrollments but as time goes they are hopeful the program will grow. They are working with Read 180 to help their students achieve higher levels of reading, which will make them better prepared for future endeavours.</p> <p>Mia Ruiz was happy to see us using the same spreadsheet to help us see where we are and where we need to be but cautioned us that we need to start looking at the data to really drive us to use the money responsibly to provide the programs that are needed in the county. Also, to make sure the programs are spending the funds received in the best possible way. Use sector/workforce data to make sure we are providing what is</p>	Jenn, Leslie, Cheryl, Wes	1:40	Discussion	Member Quarterly Data Report

needed in this county. With the annual plan and the 3 year plan we need to have the tough conversations about programs, fiscal spending and what is best for the county.				
4. ELL Medical Grant Updates Kristen and Wes presented that after attending the webinar on requirements for the grant - our consortium is currently not in a position to apply for the grant in the short time frame that is given. We will be waiting for the 4th round of funding so we as a consortium have time to prepare to be competitive in the next round.	All	2:00	Discussion	
5. Proposal for a Consult for Consortium Wes Martin presented the proposal from Sage Consultants. If we had them for July 1 - Dec 31, 2026, if the total package was used it was listed at \$32,000 or \$8,000 from each member. The next step is James will be coming to our next Manager meeting and if it is something that the management team deems beneficial we would bring it to the next Executive Meeting for a vote. Kristen asked that we ask for a specific breakdown as to what you get from each category. Want to see how other consortiums have benefited from each category of service.	Wes	2:15	Discussion /Action	Sage Consultant Proposal
6. Next Meeting Agenda Items <ul style="list-style-type: none"> • Quarterly Reports - deep dive into funding broken down by object code and also shows leveraging of other funds. Crosswalk (one form that all report on) of strategies to increase persistence and enrollment that coordinates with the annual and 3 year plan goals. • CFAD - presentation/vote • Digital Literacy - information • Consultant Update/potential vote 	All	2:25	Discussion	
7. Adjournment	All	2:30	Action	
<i>SUMMARY of Meeting Actions, Decisions, and Future Steps</i>				
1.				



FUTURE AGENDA ITEMS

1. Annual Plan				
2. 3 Year Plan				
3. Digital Literacy Grant				

**Next Executive Meeting:
April 23, 2026 @ SLCUSD**

Future Executive Meeting Dates

August 6, 2026 (Zoom)

Resources are available on the [SLOCAEC](#) webpage

- Bylaws
- Three Year Plan
- Annual Plan
- Comprehensive Master Plan

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