

San Luis Obispo County Adult Education Consortium Minutes

Thursday, August 13, 2026 | 9:00AM-11:00AM |

Cuesta College North Campus, Room

Consortium Description:

The San Luis Obispo County Adult Education Consortium is a county-wide consortium with responsibility for assessing, developing, and improving adult education programs and services as outlined in the California Adult Education Program (CAEP). The consortium includes members from Templeton Unified School District, San Luis Coastal Unified School District, Lucia Mar Unified School District, and Cuesta College.

Consortium Members & Committee

X	Wes Martin, Cuesta College - Continuing Education Director, Workgroup Member		Amy Kayser, Chair, Student Development and Success
X	Cheryl London, Templeton USD - Coordinator of Adult Education, Workgroup Member		Dawn Boulanger, Workforce Development Board, Director
	Leslie O’Conner, San Luis Coastal USD - Teacher, Workgroup Member		Diana Marin, Workforce Development Board Program Manager
X	Kristin Anderson, Lucia Mar USD – Adult Education Administrator, Workgroup Member		Jasmin Lopez, Cuesta College, Bilingual Student Success Coach
X	Jose Real Galaviz, Cuesta College - Coordinator of Continuing Education		Crystal Urbano, Cuesta College, Bilingual Student Success Coach
X	James Hayes, Sage Business & Education, LLC - Consultant	X	Janet Gould, SLOCUSD, Teacher

Approval of Agenda	All	9:00AM	Action	Approved at 9:17
Consortium Minutes & Approval	All	9:05	Review / Action	
Public Comment	Open	9:06	Info	
Review Bylaws Working session to update our bylaws for the 2026/27 academic year	All	9:10	Discussion	James will take our Bylaws and update them w/best practices around the state to make them bullet proof. He will create a crosswalk of bylaws to show changes. He will provide this to us by the end of next week.
Discussion on Consortium data – How SLOCAEC is looking as well as comparing our data to other consortium’s. - Please bring the most recent DIR, numbers of enrollment, participation. - Need to update current form so that it adequately shows what each consortium is doing – according to annual/3 year plan	All	9:30	Discussion	James has a performance tracker that we will adapting to work with our consortium. We want to look at our performance in comparison to similar consortiums as well as to make sure our funding is being spent to maximize our performance as a consortium. We will look at consortium effectiveness in a future meeting
Review of Annual Plan w/activities that we need to focus on for 2026/27	All	10:30	Discussion	Before each Exec meeting we will bring our data for the quarter and input it into the form so that we are definitely ready for the Exec meeting and know what we are presenting.
Create Agenda for next meeting	All	10:50	Discussion	Share flyers for programs currently operating Put in parameters to our current quarterly spreadsheet (k12) so we are all using the same data. Update current quarterly reporting spreadsheet, need to add in

				graduates, certificates earned, completers • Framework from James of the new performance template • Bring data from last years EOY and what data we have 1st quarter 2026/27.
Adjournment	All	11:00		

Manager Meetings – 9:00 – 11:00

Date	Host Agency
September 10	SLO Coastal
October 8	Lucia Mar
November 12	Cuesta
December 10	SLO Coastal
January 14	Templeton North County Campus
February 11	Lucia Mar
March 11	Cuesta

April 8	Templeton
May 13	SLO Coastal
June 10	Lucia Mar
July 8	Cuesta

Executive Meetings, 1:30 – 2:30 PM:

Date	Host Agency
October 22	Lucia Mar
January 28	Templeton North County Campus
April 22	Cuesta
August 5	SLO Coastal

Resources are available on the [SLOCAEC](#) webpage