

Wedding / Reception Information Sheet

Bride's Name: _____ Groom's Name: _____

Contact Phone #: _____ Email Address: _____

Wedding Date: ____/____/____ Number of Guests: _____

Name of Event Space: _____

Event Space Address: _____

Ceremony Start Time: _____ Will DJ be needed for Ceremony? (Y/N) _____

Reception Start Time: _____ Reception End Time: _____

Wedding Coordinator Name (if any): _____

Wedding Coordinator Contact Info: _____

Photographer: _____ Officiant: _____

Ceremony Details (if needed)

Will ceremony be in same room/area as reception? (Y/N) _____

Would you like music played while guests are arriving and being seated? (Y/N) _____

I play a collection of instrumental versions of popular love songs during this time at low volume, but I am more than happy to play specific songs you provide. You can share a Spotify link if you have a list.

Processional Song for Wedding Party (artist-title): _____

Secondary Song for Wedding Party (if needed): _____

Bridal Walk Song (artist-title): _____

Sand Ceremony / Unity Candle Song? (artist-title): _____

Recessional Song (artist-title): _____

Reception Details

Will there be a Cocktail Hour as pics are being taken? (Y/N) _____

Through cocktail hour and dinner, I usually play a collection of classic well-known love songs from Frank Sinatra, Dean Martin, Ella Fitzgerald, Billie Holiday, Michael Bublé, etc., mixed with modern artists from adult contemporary, country, and pop genres. But I am more than happy to play specific songs from any mix of genres you provide. You are welcome to provide as many specific songs as you would like.

Announce Wedding Party? (Y/N) _____ **Song:** _____

Unless you want something more mellow and classy, think of fun songs that your wedding party can strut their stuff to here!

Bridesmaid 1: _____ Groomsman 1: _____

Bridesmaid 2: _____ Groomsman 2: _____

Bridesmaid 3: _____ Groomsman 3: _____

Bridesmaid 4: _____ Groomsman 4: _____

Bridesmaid 5: _____ Groomsman 5: _____

Bridesmaid 6: _____ Groomsman 6: _____

Maid of Honor: _____ Best Man: _____

Announce Bride and Groom? (Y/N) _____ **Song:** _____

*I have a special no-lyric version of T.I. – **Bring 'Em Out** intro looped if you cannot think of a song. It is high energy, fun and gets everybody up and cheering.*

How would you like to be introduced? _____

Will you have a receiving line at the reception? (Y/N) _____ (This does not happen much anymore.)

Will dinner be served? (Y/N) _____ **Buffet Style or Plated?** _____

Will there be a blessing? (Y/N) _____ **If so, by whom?** _____

Do you need DJ to release tables in orderly fashion? _____

I can release tables by number ... by whatever way makes the most sense for how the room is laid out, ... or in random, fun ways like asking trivia questions about the bride & groom or having contests between tables like rock/paper/scissor battles. We can even dismiss by table songs. Your choice!

Will there be toasts and/or speeches? (Y/N) _____

Who will be doing the toasts? _____

Will you be doing a Cake Cutting ceremony? (Y/N) _____

If so, to what song: (artist-title) _____

(Popular choices: James Taylor – How Sweet It Is | Maroon 5 – Sugar | Def Leppard – Pour Some Sugar on Me)

Any other reception activities (Shoe Game)? Y/N _____

Are you taking sunset photos? Y/N _____

Formal Dances

First Dance for Bride and Groom Song: (artist-title) _____

Bride / Father of the Bride Dance Song: (artist-title) _____

Father's first name? _____

Groom / Mother of the Groom Dance Song: (artist-title) _____

Mother's first name? _____

Other Special Dances:

Bridal Party Dance? (artist-title) _____

Anniversary/Generations Dance? (artist-title or DJ choice) _____

(This can be up to two songs) _____

Will there be a bouquet toss? Y/N _____

Song: (artist-title or DJ choice) _____

(Popular Choices: Beyoncé – Single Ladies | Fifth Harmony – That's My Girl | Spice Girls – Wanna Be)

Will there be a garter toss? Y/N _____

Song: (artist-title or DJ choice) _____

(Popular Choices: David Rose – The Stripper | Nelly – Hot in Herre | Queen – Another One Bites the Dust)

Dollar Dance? Song 1: (artist-title or DJ choice) _____

Dollar Dance? Song 2: (artist-title or DJ choice) _____

Dollar Dance? Song 3: (artist-title or DJ choice) _____

Dollar Dance? Song 4: (artist-title or DJ choice) _____

(This can accept to 3-6 songs, depending on how large your crowd is. Think about songs with themes of friendship or appreciation.)

(Private) Last Dance Song: (artist-title) _____

Will there be an official sendoff? Y/N (Sparklers, Bubbles, glow sticks): _____

~Ask About Cold Spark Machines (Platinum Package) – Shoots sparks up to 20 ft in the air

Song: (artist-title or DJ choice) _____

Dance Party

Should the DJ play guest requests? Y/N _____

List your favorite music genres/decades: _____

For example: Do you like country music, rap & hip hop, disco, modern pop, 70s rock, 90s dance, 80s hair bands, Latin music, line dances, etc.

Song List: Name at least 10 songs you would love to hear during the evening. You can give me more if you want!

1. Artist – Song _____

2. Artist – Song _____

3. Artist – Song _____

4. Artist – Song _____

5. Artist – Song _____

6. Artist – Song _____

7. Artist – Song _____

8. Artist – Song _____

9. Artist – Song _____

10. Artist – Song _____

Any songs that you DON'T want to hear?