



TRADITIONAL KARATE CENTER

剛柔流

The following rules are for the safety of all Traditional Karate Center (“TKC”) members and guests and also to maintain the proper decorum within our Japanese Karatedo dojo.

- In TKC, all persons will be treated with courtesy and respect regardless of age, gender, race, religion, ethnicity, or personal orientation
- Teaching high standards of karate-do within the IKGA curriculum is TKC’s primary objective and specialties such as Olympic Karate or *kobudo*, are high quality, ancillary programs
- Japanese rules of etiquette and behavior apply on and off *tatami* (mat):
 - Proper bowing required: entering/exiting dojo, on/off *tatami*, and as instructed – “*Karate begins and ends with courtesy and respect*”
 - Proper addresses: instructors are “*Shihan*” or “*Sensei*” (according to title) and all Black Belts are “*Sempai*”
 - Students and guests must never abuse martial art techniques or skills learn and/or developed at TKC
 - Students must maintain good hygiene – hands, feet and body. Fingernails and toenails must be kept short to prevent injury
 - Shoes are not permitted on *tatami*
 - Persons who cause damage in dojo are financially liable
 - Jewelry should not be worn while training and kept home for safe keeping
 - Sparring safety equipment must be brought to class unless otherwise instructed
 - Only neat/clean uniforms and gear purchased from TKC may be used. Any sponsorships of uniforms and gear for any reason (competition or other) must be authorized by dojo
 - Sparring is never permitted without an instructor officiating at all times
 - Chewing gum is not permitted on the *tatami* – it can be a choking hazard
 - *Souji* (housekeeping) is expected of all students – it teaches dojo pride and humility
- Policies applied to all persons observing TKC operations (inside or outside):
 - Observation of classes is a privilege and not a right. Permission is solely at the discretion of TKC management and may be rescinded
 - When permitted, persons observing classes should be courteous to all others. Foul language, distractions, and/or disruptive loud volume will not be tolerated
 - No eating or drinking in dojo. Clean any mess you create – ask for supplies if needed
 - No use of phones/tablets/computers permitted
 - Photography and videography by any technology is not permitted
 - Personal items must never present any safety or hazard risks
- General business and facility etiquette:
 - Business regarding TKC and members is confidential and therefore are never for public discussion
 - Never block primary (front door) or secondary (back doors) emergency escape routes
 - TKC is a non-smoking environment. No smoking within 25 feet of the front or back doors
 - TKC is not responsible for lost, stolen or broken valuables. Owners bears all responsibility
 - Outside solicitation of any kind is NOT permitted in TKC
 - Student safety comes first. Persons under the influence of alcohol and/or drugs will not be permitted in TKC; and, students will not be released to any driver thought to be under the influence
 - Karate injuries must be reported to TKC management immediately
 - Disruptive, hostile or divisive speech, actions or temperament will not be tolerated. If any unsettling situation occurs, please make an appointment for a private meeting
 - All TKC matters will be handled internally at TKC and not escalated externally
 - For the most reliable information about TKC or events, visit our website, Facebook pages, posted announcements, and/or sent emails