

Position: - Forest School Leader

Job Title:	Forest School Leader
Hours:	Full and part time positions, term time and non- term time maybe a shift pattern. You will also be required to attend staff meetings in the academic/business year.
Contract Type:	Permanent
Salary:	Up to £24,000 - depending on experience and qualifications.
Responsible to:	Manager/Deputy Headteacher/Headteacher/Director

Job Description:

We are looking to appoint permanent full and part time Forest School Leaders level 3 who are passionate, hard working, and versatile to join our busy team. You must hold a full and relevant forest school leader and childcare level 3 or above qualification; NNEB, CACHE, BTEC or NVQ consisting of the Early Years Foundation Stage. Also will need to have a good knowledge of the effective teaching and learning across Early Years Foundation Stage (EYFS) and the primary curriculum. You are required to be committed supporting the children to reach their full potential. To work as part of a team in order to provide an enabling environment in which all individual children can play, develop and learn. To build and maintain strong partnership working with parents to enable children's needs to be met. Safeguarding knowledge and training.

General Main Duties and Responsibilities:

- To plan, prepare and deliver Forest School sessions, with support from the manager and director.
- To liaise with practitioners prior to sessions to ensure plans are appropriate and all needs and expectations are met.
- To supervise and support practitioners with varying needs while delivering sessions.
- To create and maintain an engaging, fun and supportive environment, demonstrating flexibility in planning and running sessions in response to varying/changing needs of children.
- To ensure that all sessions are well prepared.
- To be aware of and comply with all the organisations policies and procedures.
- To participate in training and other learning activities/meetings as required.
- To administer basic first aid as the need arises.
- To observe confidentiality at all times.
- To undertake all duties reasonably requested by the manager and director.
- To effectively intergrade the EYFS and primary curriculum, ensuring that the individual needs and interest of children in the setting are met (in conjunction with other team members)
- To keep records of your key children's development and learning journeys
- Support all staff and engage in a good staff team
- To develop and maintain strong partnerships and communication with parents/carers to facilitate day-to-day caring and early and primary curriculum learning needs
- To ensure the provision of a high quality environment to meet the needs of individual children having an awareness of any disabilities, family cultures and medical histories
- To advise colleagues of any concerns, e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary
- To be involved in out of working hours activities, e.g. training, monthly staff meetings, additional nursery activities, etc

- To be flexible within working practices of the setting, undertaking other responsible duties where needed, such as domestic tasks, preparation of snack meals, cleansing of equipment, etc
- To work alongside the manager and staff team to ensure that the setting's philosophy is fulfilled
- To read, understand and adhere to all policies and procedures relevant to your role and the safe running of the setting
- To develop your role within the team, especially with regard to being a key person
- To keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the job
- To be aware of the high profile of the setting and to uphold its standards at all times, both in work hours and outside
- To ensure good standards of safety, hygiene and cleanliness are maintained at all times
- To record any accidents and incidents and report to manager, director and parents/carers

Forest School Leader – Personal specification:

	Essential:	Desirable:
Qualification:	<ul style="list-style-type: none"> • Forest School Leader Level 3 • Level 3 NNEB, CACHE, BTEC or NVQ consisting of the Early Years Foundation Stage. • GCSEs in English and Math grades A*/9 – C/4 or equivalent • First Aid trained • Safeguarding knowledge and training • 1 year minimum of working at a Forest School and outdoor environment 	
Skills, Knowledge, Aptitude & Experience:	<ul style="list-style-type: none"> • To provide a high standard of physical, emotional, social and intellectual care for children place in the setting • Knowledge and understanding of the implications of equal opportunities, multicultural education and inclusion. • Knowledge of computer software relevant to the EYFS curriculum • Know the legal requirements, national policy and guidance on the safeguarding of children • Ability to prepare and plan effectively • Good organisational skills • Ability to prioritise and management time effectively • Ability to work part of a team. • The ability to use ICT effectively to engage with the children • Evidence of good management skills • Create a happy, stimulating, challenging and effective learning environment • Involvement and commitment to all aspects of settings life 	<ul style="list-style-type: none"> • Specific expertise and enthusiasm for planning and teaching a creative, cross curricular approach • Willingness to contribute to whole school development • Willingness and ability to contribute to extra-curricular activities

	<ul style="list-style-type: none"> • Commitment to personal welfare and safeguarding of children 	
Physical:	<ul style="list-style-type: none"> • Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the Disability Discrimination Act 1995 	
Personal Qualities:	<ul style="list-style-type: none"> • Approachable • Committed • Able to motivate self and others • Calm under pressure • Well-organised • A desire to make a difference to the lives of the children you teach • A willingness to learn and develop new skills • Reflective practitioner • Professional at all times • Good written and oral communication skills • Enthusiastic and positive, approachable, accessible and flexible • Ability to plan time and organise work effectively • Ability to work with as part of a team towards a common purpose • An excellent attendance and punctuality record 	<ul style="list-style-type: none"> • Knowledge and commitment to equal opportunities issues • Commitment to inclusion • Brings personal interests and enthusiasm to the setting community

The setting is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. A full-enhanced Disclosure & Barring Service (DBS) and a pre employment health check will be obtained prior employment including satisfactory references checks.

You may contact us at:

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