

**Position: - Head of Technology:**

<b>Job Title:</b>	Head of Technology Teacher
<b>Hours:</b>	Full Time
<b>Contract Type:</b>	Permanent
<b>Salary:</b>	Up to £50,000 Depending on qualification and experience
<b>Responsible to:</b>	Headteacher/Senior Leadership Team

**Job Description:**

We are looking to employ an ambitious and ideas driven Head of Technology Teacher to work in our Secondary school. If you're successful, you will work collaboratively within our team and lead on the Technology curriculum within the school/academy. You will have a natural flair for leadership, delivering creative and vibrant lessons that enthuses and motivates all students to want to learn in order to achieve their full potential. You will need excellent communication skills and be able to work collaboratively with the Head Teacher, SLT team as well as your direct team.

Our goal is to provide outstanding education and life changing opportunities for all our children. We want to be recognised for academic excellence and having a reputation for giving pupils the critical skills and knowledge necessary to be successful in education, employment and life.

We are welcoming, friendly and inclusive. We share a clear vision for improving our children's life chances through providing equality of opportunity, an engaging and purposeful curriculum and high-quality teaching and learning. The school/academy is committed to your professional development. You will have ongoing support from the Senior Leadership Team and will attend appropriate training and development opportunities. You will be given support, time and space to grow as a leader and improve the Science provision across the school. You will have the support of a dedicated Senior Leadership Team to ensure you are able to focus on delivering outstanding teaching and learning.

**General Main Duties and Responsibilities:**

**Key Responsibilities:**

- To lead the Technology Department.
- To lead a team of staff in the delivery of the Technology Curriculum so that it engages, enthuses, motivates and enables pupils to progress.
- To perform functions of a school teacher as set out in the job description for a MPS teacher.
- To plan, resource and deliver lessons and sequences of lessons to the highest standard, thereby ensuring meaningful learning takes place and pupils make rapid and sustained progress.
- To develop one's own teaching practice to a level of advanced proficiency
- To carry out the professional duties of a Teacher.
- To fully implement all routines and techniques for creating a culture of high expectations to contribute to the enrichment, extra-curricular and raising aspirations programmes
- The provision of a full learning experience and support for students.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for the students.
- To monitor and support the overall progress and development of the students as a class teacher.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute raising the standards of student progress and attainment.
- To share and support the schools' responsibility to provide and monitor any opportunities for personal growth and development.
- To provide daily pastoral tutoring to a cohort of pupils

### **Teaching and learning:**

- To plan, prepare work for and teach students according to their educational needs, including the setting and marking of all work to be carried out by the students when in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as required.
- To provide and or contribute to oral and written assessments, reports and references relating to individual students and groups of students in accordance with the Schools Policies and guidelines.
- To ensure that the ICT, Literacy and Numeracy are reflected in the teaching and learning experience of the students.
- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for the students that meets both internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which stimulate learning appropriate to student needs and demands of the syllabus.
- To maintain discipline in accordance with the School's procedures and to encourage good practice in regards to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- To mark grade and give written / verbal and diagnostic feedback as required.

### **Curriculum and Development:**

- To assist the Head of Department and Senior Leader for curriculum in ensuring that the Technology curriculum provides a range of teaching that complements the school's strategic objectives.
- To assist in the process of the Technology curriculum development and change so as to ensure the continued relevance to the needs of the students.
- To assist in the development of appropriate syllabuses, resources, schemes of learning, marking policies and teaching strategies within the DT Department.
- To contribute to the Technology department Development Plan and its implementation.
- To plan and prepare courses and lessons.
- To contribute to the whole schools planning activities.
- To participate as appropriate in meetings at the school which relate to teaching or the organisation of the school.

### **Staffing:**

- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development including subject knowledge and teaching methods.
- To review from time to time your method of teaching and programmes of work.
- To participate in arrangements for further training and professional development as a Teacher as appropriate, including undertaking training and professional development which aims to meet the needs identified in appraisal objectives or statements.
- To actively engage in any arrangements made in accordance with the statutory regulations for the appraisal of your performance management review process.
- To ensure the effective and efficient deployment of classroom support.
- To work as a member of a team and to contribute positively to effective working relations within the school.

### **Schools Ethos:**

- To support the school's values and ethos by contributing to the development and implementation of policies, practices and procedures
- To help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships
- To help develop a school/department culture and ethos that is utterly committed to achievement and good discipline
- To be alert and active on issues relating to pupil welfare and child protection
- To support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required.

**Other:**

- To undertake, and when required, deliver or be part of the appraisal system and relevant training and professional development
- The above duties are neither exclusive nor exhaustive and the post holder may be required to carry out such other appropriate duties as may be required by the Headteacher within the grading level of the post, the competence of the post holder and the context of the duties of the post holder. This job description may be subject to annual review.

**Personal Specification: Head of Technology**

	<b>Essential:</b>	<b>Desirable:</b>
<b>Qualification:</b>	<ul style="list-style-type: none"> <li>• Right to work in the UK</li> <li>• Qualified to at least degree level</li> <li>• Qualified to teach and work in the UK</li> <li>• Ability to teach subject to A Level standard</li> </ul>	
Skills, Knowledge, Aptitude & Experience:	<ul style="list-style-type: none"> <li>• Evidence of being, or having the potential to be, an outstanding teacher of the subject</li> <li>• Up to date knowledge in the curriculum area</li> <li>• An understanding of what an outstanding education looks like in the classroom</li> <li>• An understanding of the strategies needed to establish consistently high expectations.</li> <li>• Good inter-personal, communication, planning and organisational skills</li> <li>• Effective listening skills that lead to a strong understanding of others</li> </ul>	
Physical:	<p>Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the Disability Discrimination Act 1995</p> <p>Ability to undertake manual work and to perform tasks</p>	
<b>Personal Qualities:</b>	<p><b>Behaviours:</b></p> <ul style="list-style-type: none"> <li>• Leadership</li> <li>• Effective team worker</li> <li>• High expectations for accountability and consistency</li> <li>• Vision aligned with School's/Academy's high aspirations, high expectations of self and others</li> <li>• Genuine passion and a belief in the potential of every pupil</li> <li>• Motivation to continually improve standards and achieve excellence</li> <li>• Commitment to the safeguarding and welfare of all pupils.</li> </ul>	

	<p><b>Teaching and learning:</b></p> <ul style="list-style-type: none"> <li>• Excellent classroom teacher, or potential to be one, with the ability to reflect on lessons and continually improve their own practice</li> <li>• Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards</li> <li>• Thinks strategically about classroom practice and tailoring lessons to pupils' needs</li> <li>• Understands and interprets complex pupil data to drive lesson planning and pupil attainment</li> <li>• Demonstrates resilience, motivation and commitment to driving up standards of achievement</li> <li>• Acts as a role model to staff and pupils</li> <li>• Commitment to regular and on-going professional development and training to establish outstanding classroom practice. Safeguarding</li> <li>• Commitment to equality of opportunity and the safeguarding and welfare of all pupils.</li> <li>• Adhere to the School's/Academy's data protection procedures</li> <li>• Willingness to undertake in person and online safeguarding training</li> </ul>	
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**The setting is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. A full-enhanced Disclosure & Barring Service (DBS) and a pre employment health check will be obtained prior employment including satisfactory references checks.**

**You may contact us at:**

**Placing People Direct**

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