



Room Check - Checklist

Room Number: _____

	Fridge, microwave, and coffee maker clean?
	Garbage can clean and lined?
	Window sill free of bugs and dirt? Is it locked?
	PTAC on appropriate temperature?
	Check PTAC filter?
	Check under microwave?
	Bed/s make correctly?
	Night stand dusted and drawers wiped out?
	Headboard/s (top, sides and front) dusted?
	Sink free of hair, dirt and finger print free chrome?
	Mirror is smudge and dust free?
	Toilet bowl scrubbed? Free of hair?
	Tub/shower/whirlpool scrubbed and free of hair?
	Shower curtain free of mold or stains?
	All lights in room working and same color bulb? No shade seams showing?
	Bathroom floor cleaned and free of hair?
	Room vacuumed? Edging clear of dust or dirt?
	Appropriate counts for all room supplies?
	Check under bed skirt for dust and dirt?
	Desk, dresser, and night stands free of dirt, dust, and finger prints?
	All doors free of dirt and finger prints (inside and outside)?
	All maintenance items noted?
	Lost and found items to front desk?
	Air freshener sprayed?
	All cleaning and personal items removed from room?

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