

GROUP BLOCK FLOWCHART

Is it a "Group Block" Request or is it a multi-room reservation?

GROUP REQUEST CALL

How many rooms are you looking to book?

9 OR LESS

Who will be paying for each room?

10 OR MORE

EACH GUEST

CLIENT

Are your guests paying for their own rooms?

YES

Please fill-out the online survey that will let us know to reach-out to the group contact. Clients are reach out to within 48 hours.

MORE THEN 30 DAYS

How far out are the guests looking to book?

LESS THEN 30 DAYS

If the calling client is making all the reservations and paying for all the rooms, you as the Guest Service Agent can make these reservations.

Who will be making each reservation?

CLIENT



Discounts: If a person calls and wants to book multiple rooms, you, as a GSA has access to many rates you can choose from including; bereavement (funerals) and 15% OFF Book Direct (you can offer this to any guest as, especially guests booking multiple rooms.