

Town of Dutch John



PO Box 235

Dutch John, UT 84023

www.dutchjohn.org

For Office Use Only:

Date Received: _____ Fee: _____

Received By: _____ Cash/Check/CC: _____

Assigned To: _____ Receipt No. _____

Date Reviewed: _____ File No. _____

Information Complete YES NO

SUBDIVISION PLAN APPLICATION

Please Check One: Conceptual Preliminary Final

Name of Subdivision: _____ Date: _____

Property Owner: _____ Telephone: _____

Parcel #(s): _____ Section: _____ Township: _____ Range: _____

Property Address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Office/Home Phone: _____ Fax #: _____

Cell #: _____ Email: _____

AGENT FOR THE PROPERTY OWNER(S)

Agent: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Agent's Phone: _____ Agent's Email: _____

Cell Phone #: _____ Fax #: _____

ENGINEER/SURVEYOR

Name(s): _____

Office/Home Phone #: _____ Fax #: _____

Cell #: _____ Email: _____

Professional License #: _____

Each application for a subdivision shall have all the required submittals before it is accepted as a complete application. There shall be no presumption of approval of any aspect of this application process.

SUBDIVISION PLAN APPROVAL CHECKLIST

Application form filled out and fee paid.

Proof of ownership (Title Report)

If applicable, a notarized statement that the owner has authorized an agent to make the application.

Sufficient information to reflect the intent of the developer/owner including a sketch plan that is sufficiently described to enable the Commission to determine whether the proposed subdivision complies with the Town's Land Use ordinances, General Plan, capital growth, street plan, and services.

Name and addresses of all properties that border the proposed development.

Pre-Application conference with the Planning & Zoning Commission.

Schedule for Planning and Zoning presentation (30 days in advance).

Concept or Preliminary approval completed.

(Checklists are for convenience only. In the event of any conflicts between the checklist and the ordinance, the ordinance governs. It is the responsibility of the applicant to become familiar with, and comply with, all statutory and ordinance requirements.)

PLEASE REVIEW CHAPTER 10 OF THE DUTCH JOHN PLANNING AND ZONING ORDINANCE.

NOTE: It is important that all applicable information noted above is submitted with the application. An incomplete application will not be scheduled for consideration by the Planning & Zoning Commission. Once your application is deemed complete, it will be put on the agenda for the next Planning & Zoning public meeting.

OFFICE USE ONLY
Amended: ___ Approved ___ Denied Date: _____
Notes / Special Conditions:

Attest: _____ Town Clerk Fee Paid Yes No