

## Standing Rules

1. The time and place of regular Club meeting shall be handled by the Board. It will be the responsibility of the Board to ensure that all members are informed as to the time and place of same.
2. All members are entitled to join activities sponsored by the Club.
3. A guest speaker invited by the Club for the Program and one companion shall enjoy a complimentary lunch.
4. The dues are \$30.00 per year, due and payable by February 1<sup>st</sup> of each calendar year. A member joining in the months of September or December will pay \$30.00 and their payment will cover the following fiscal year.
5. New members shall pay a one-time \$15.00 initiation fee.
6. The Club Treasurer shall be responsible for the purchase of the outgoing President's (co-Presidents) gift not to exceed \$100 purchased from club funds.
7. Changes to the Standing Rules shall be by majority vote of those members in attendance at a regular meeting.
8. There will be an annual audit of the Club books at the closing of the Club year.
9. The President or their representative shall be reimbursed for their expenses of registration fees and lunch for District meetings and District Convention, according to the budgeted allotment.
10. The President Elect shall be delegate to the State Convention.
11. Each member is encouraged to serve on a committee annually.
12. Each member must confirm or cancel their luncheon reservation by 12:00 Noon the Monday preceding the luncheon meeting date. Should they fail to do so, they shall be responsible for reimbursing the Club for the luncheon fee. A reservation made is a reservation paid.
13. The program chair/First VP, at her discretion, may present the speaker with a gift, the value of which shall not exceed (\$20) unless approved by the board.
14. The budget committee shall meet by July 31<sup>st</sup> and shall consist of the Treasurer as chair, Financial Secretary, First VP, Past Treasurer, the current President, and immediate Past President.
15. The President's pin shall be the property of the club and be passed on to the incoming President. Should the President's pin be damaged or lost it shall be the responsibility of the outgoing president to replace it.
16. The Board of Directors meets will occur every month on the last Wednesday of the month at the Union Bank Conference Room at 12:30pm.