

# 2025 Exhibitor Application

## Local Clubs



### Step 1: Business Information

Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Office Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ \* All communication including your invoice will be sent to this e-mail address.  
 Website: \_\_\_\_\_  
 Products or Services (Be specific. Exclusives not guaranteed. Photo may be required.)

### Step 2: Booth Prices & Selection

\$150.00 USD per 10' x 10' exhibit booth/ \$2.00 USD per sq ft bulk space/ \$0.50 USD per sq ft OUTDOOR bulk space  
**\*Not eligible for additional booth discount.**

Exhibit Size & Type (list 10'x10' booth or bulk space & size desired): \_\_\_\_\_  
 Booth Choices: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_  
 \* Management determines final booth location.

### Step 3: Signature

The undersigned has read and agrees to all terms set forth above and on reverse side hereof.

### Step 4: Payment

Please e-mail completed applications to [JLMProductions22@gmail.com](mailto:JLMProductions22@gmail.com). If you do not have an e-mail address you can mail your application to 110 E 5<sup>th</sup> Ave, Ritzville, WA 99169.

**Once the application is received, an invoice will be e-mailed to you with payment options.** Please note that a minimum deposit of \$100.00 is required for your application to be processed and a booth reserved for you. The balance is due no later than December 31<sup>st</sup>, 2024. Payment for applications received after December 31<sup>st</sup>, 2024 are due upon receipt.

Please refer to the reverse side of this form for additional details.



*Josh and Jennifer McClanathan*  
 907-521-7264 or 907-521-7261  
 110 E 5<sup>th</sup> Ave, Ritzville WA 99169  
[JLMProductionsLLC.com](http://JLMProductionsLLC.com)  
[JLMProductions22@gmail.com](mailto:JLMProductions22@gmail.com)

Show Mgt Only	
Booth Assignment <input type="checkbox"/>	Booth #:
Map <input type="checkbox"/>	
Mailing List <input type="checkbox"/>	
Invoice Sent <input type="checkbox"/>	
Exhibitor Packet Sent <input type="checkbox"/>	
Website <input type="checkbox"/>	
Deposit Rec'd:	Y/N
Balance Paid:	Y/N

# TERMS AND CONDITIONS

## **BOOTH AND EXHIBITOR RULES –**

Each 10' x 10' exhibit booth will consist of 8' high back wall and 3' high side dividers. Booth drapery and 500 watt, 110-volt electrical service will be provided. Additional equipment and services are available on a rental basis from the official show decorators. Decorator information will be supplied to EXHIBITOR prior to the event.

All booths must be set up 1 hour prior to opening on the first day of show. No exhibit shall be dismantled prior to closing time on Sunday. Any booth dismantled prior to closing time may be subject to an additional deposit being required at future shows.

All exhibits must have an attendant during show hours. Four EXHIBITOR badges will be issued per booth. EXHIBITORS with badges will be allowed inside the building prior to start of show each day and one hour after show closing each day.

Displays must be contained within the exhibit space without projections, which could disturb other EXHIBITORS or hinder flow of traffic.

EXHIBITOR signing this agreement shall not sublet any part of space without prior written approval of JLM PRODUCTIONS.

Use of public address systems and other sound amplification must have prior approval and arrangement from JLM PRODUCTIONS.

JLM PRODUCTIONS reserves the right to refuse any applicant for space. JLM PRODUCTIONS reserves the right to regain the immediate possession of any space and evict any EXHIBITOR from the show for cause, which shall not constitute a breach of this agreement. This agreement is not subject to cancellation by EXHIBITOR except as provided herein.

Your application will not be processed until a minimum deposit of \$100.00 is received. Balance owed MUST be paid in full no later than December 31<sup>st</sup> and is refundable (minus deposit) up to this point. Any cancellation made after December 31<sup>st</sup> will forfeit all monies paid and the booth will revert to JLM PRODUCTIONS. Please submit written notice of cancellation to JLM PRODUCTIONS. If JLM PRODUCTIONS deems your business does not align with the show's theme and elects not to accept your application, your \$100.00 deposit will be refunded to you.

## **LIABILITY AND LAWFUL OPERATION –**

CENTRAL WASHINGTON STATE FAIR ASSOCIATION and JLM PRODUCTIONS will assume no responsibility for damaged, lost or stolen property. Insurance on EXHIBITOR'S property is the responsibility of the EXHIBITOR.

24- hour security will be provided each day of the show and buildings will be locked and secured at the end of each day.

Electricity and use of flammable materials must conform to all local regulations. Firearms and other weaponry must be non-operable with firing pin removed or other safety precautions taken. No live ammunition, powder or primers will be allowed. No gasoline engines will be allowed to operate.

EXHIBITOR shall comply with all federal, state and municipal laws and administrative rules, including but not limited to those relating to licenses and permits, ordinances and regulations applicable to the exhibit.

## **INDEMNIFICATION –**

Any damage to premises is the responsibility of the EXHIBITOR causing the damage. Any restitution for such damage remains EXHIBITOR'S responsibility. EXHIBITOR agrees to hold CENTRAL WASHINGTON STATE FAIR ASSOCIATION and JLM PRODUCTIONS free and harmless of any liability, injury or damage to persons or property that may arise out of the use of the premises by the EXHIBITOR pursuant to this agreement. EXHIBITOR agrees to hold harmless and indemnify CENTRAL WASHINGTON STATE FAIR ASSOCIATION and JLM PRODUCTIONS against all actions, liabilities, damages, losses, expenses, debts, taxes, fees, charges, assessments and other claims which may be caused by, arise out of, or are in any way associated with or contributed to, directly or indirectly, by any act, omission, negligence, fault, or violation of any law or regulation by the EXHIBITOR or any of the EXHIBITOR'S officers, employees, agents, independent contractors, volunteers, guests, or visitors including but not limited to the costs of investigating, processing, litigating or settling any such claim and JLM PRODUCTIONS' reasonable attorney fees.

Any matters not herein provided for shall be at the discretion of JLM PRODUCTIONS. The laws of the State of Washington shall govern this agreement. If any action is brought with respect to this agreement, it shall be brought in the courts of Adams County, State of Washington.

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