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December 2026

The 2026 Tri-Cities Sportsmen Show is set to begin in Pasco. We're excited for all that is planned for the show and we're glad you'll be a part of this event.

Enclosed is a variety of information to help you plan successfully. Please look it over and let us know if you have any questions.

Our goal is to make this event enjoyable as well as profitable for you. During set-up and the show, we are available at our Show Information Booth located by the front entrance in the Atrium.

Hope you're having a nice autumn.

Josh & Jennifer McClanathan  
TCSS Producers

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JLM Productions LLC  
110 E 5<sup>th</sup> Ave – Ritzville, WA 99169  
907-521-7261 – JLMProductions22@gmail.com

# 2026 Tri-Cities Sportsmen Show

## --- Time Line & Check List ---

*(For more details on any items, please see enclosed informational sheets.)*

Thursday, January 8

- ☐ Last Day to reserve rooms at Holiday Inn Express (509-543-7000) and receive discount room rates

Friday, January 2

- ☐ Last Day to contact Benton/Franklin Health District (509-460-4205, option 1) if you are selling any food items

Any time prior to show

- ☐ Make arrangement for any shipping needs with Bekins Northwest (877-547-7174)

Friday, January 16

- ☐ Last Day to request outside phone line from the HAPO Center (509-543-2999). Email your order to [admin@hwlteam.com](mailto:admin@hwlteam.com).

- ☐ Last Day to request additional electrical power from the HAPO Center (no charge for first 500 watts)

- ☐ Pre-Registration for badges due to JLM Productions

Thursday, January 23

Show set-up and registration at Pasco's HAPO Center  
(Please check in at the Information Booth, located by the south side of the Main Entrance in the Atrium – Badges and guest passes issued)

January 23 – 25

Tri-Cities Sportsmen Show



*For FREE publicity of your business during show hours, donate a door prize of your choice at the show's Information Booth anytime during the show weekend.*

January 25

Break down and move-out begins at 4:00 p.m.

# **2026 Tri-Cities Sportsmen Show**

## **Important Reminders for 2026**

**Make sure all your employees, staff, or volunteers are aware of the following:**

### **HAPO Center Rules and Policies**

#### **Regarding Move-In & Booth Set-up**

- No move-in through front glass doors. Only use side and rear doors.
- HAPO Center management asks that no nails, screws, staples, glue, etc. be used on walls, floors or posts.
- Do not use tire shine products inside the buildings or on concrete surfaces around buildings. A \$500 fee for each occurrence will be charged to the exhibitor.
- If you have a large product or a large amount of product delivered, the delivery truck **MUST** have a drop gate as the HAPO Center has no loading dock.
- Booths are not furnished with tables or chairs. If needed, those items can be rented directly from the Show Decorator, the HAPO Center. An order form is included in this packet.
- The HAPO Center reminds everyone that each exhibitor responsible for damaged tile in the Expo Hall will be assessed a \$50 fee per tile.
- No confetti or glitter can be used within the facility. A \$1000 glitter clean up fee will be billed to the vendor who breaks this rule.

#### **Regarding Food**

- No food or beverage can be served or sold!
- No outside food can be brought into the HAPO Center.

### **Reminders from JLM Productions**

- The Show Information Booth is located by the south side of the Main Entrance.
- No tents, umbrellas, and/or canopies are allowed to be set up anywhere inside the Expo Hall without permission from Shuyler Productions.
- In consideration of others, please remove your vehicle from the loading areas once you have unloaded.
- Duct tape is not allowed anywhere in the HAPO Center. Gaffers Tape is available at the Information Booth for use by exhibitors.

For questions or comments, please call Josh or Jennifer at 907-521-7264/907-521-7261 or email us at [jlmproductions22@gmail.com](mailto:jlmproductions22@gmail.com).



# Tri-Cities Sportsmen Show

## 2026 Exhibitor Registration

For specific names on badges, please return by  
January 9, 2026

### Your Company Name

(As you want it shown on badges and program)

Move In Day ☐ Thursday ☐ Friday

### Who needs a badge for your booth?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_  
Names for purchased badges OR  
Additional badges as requested:
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**In case of an Emergency, please give  
name & number of person to call.**

\_\_\_\_\_  
\_\_\_\_\_

### Badge & Guest Pass Information

- Exhibitors receive 4 badges & 2 guest passes. If multiple booths are rented, more badges can be issued upon your request.
- Non-profit organizations please see the reverse for more information.
- Purchase additional badges & guest passes by filling out the following information.

Quantity Cost

\_\_\_\_\_ Badges @ \$12.00 = \_\_\_\_\_

\_\_\_\_\_ Passes @ \$7.00 = \_\_\_\_\_

Total = \_\_\_\_\_

☐

Check/Money Order Enclosed

☐

I wish to pay by debit/credit card

\*If you chose to pay by debit/credit card, write  
the email address below you would like to have  
the invoice sent to.

\_\_\_\_\_  
Email address

### Let us know if you:

☐

Need a forklift/other assistance.  
(Forklift rental is available for \$200/hr -  
1 hr min. The forklift must be operated by a HAPO  
Center operator.)

☐

Need more than 500 watts of  
electricity. (We provide the first 500 watts  
at no cost to you.)

☐

Have an animal as part of your booth.

# Registration Information

## Badges & Guest Passes

- ✓ Badges & guest passes are issued during registration at the Information Booth on January 22. They are not mailed prior to the show.
- ✓ Clubs & non-profit organizations are given 8 badges with the name of the club or organization on the badge. These can be circulated among members who are working at their booth. No guest passes are given to clubs and non-profit organizations.
- ✓ "Will Call" is available at the Exhibitor Entrance for badge exchange & distribution during the show.
- ✓ Badges are in the form of punch cards. Exhibitor Entrance attendants will punch your badge each day and stamp your hand if you need to come and go throughout the day.

## Check In

- ✓ Check in for the show before you set up your booth. Check in begins on set-up day, January 22 at the Tri-Cities Sportsmen Show Information Booth located by the front entrance in the Atrium of the HAPO Center.
- ✓ The facility has a no-drive-in policy. If you need forklift assistance (\$200/hr), please let us know.

## Exhibitor Fees

- ✓ All exhibitor fees must be paid in full prior to setting up exhibit.
- ✓ Payment on set-up day must be made with cash, money order, credit card, or cashier's check.

## Exhibitor Entrance

- ✓ The Exhibitor Entrance is located at the SW corner of the Expo Hall. All exhibitors MUST use this entrance beginning at 8 a.m. on Friday and throughout the rest of the show. Attendants will ask to see your badge.

## Additional Information

Address: JLM Productions  
110 E 5<sup>th</sup> Ave  
Ritzville, WA 99169  
Phone: 907-521-7264 or 907-521-7261  
Email: [jlmproductions22@gmail.com](mailto:jlmproductions22@gmail.com)  
Website: [jlmproductionsllc.com](http://jlmproductionsllc.com)

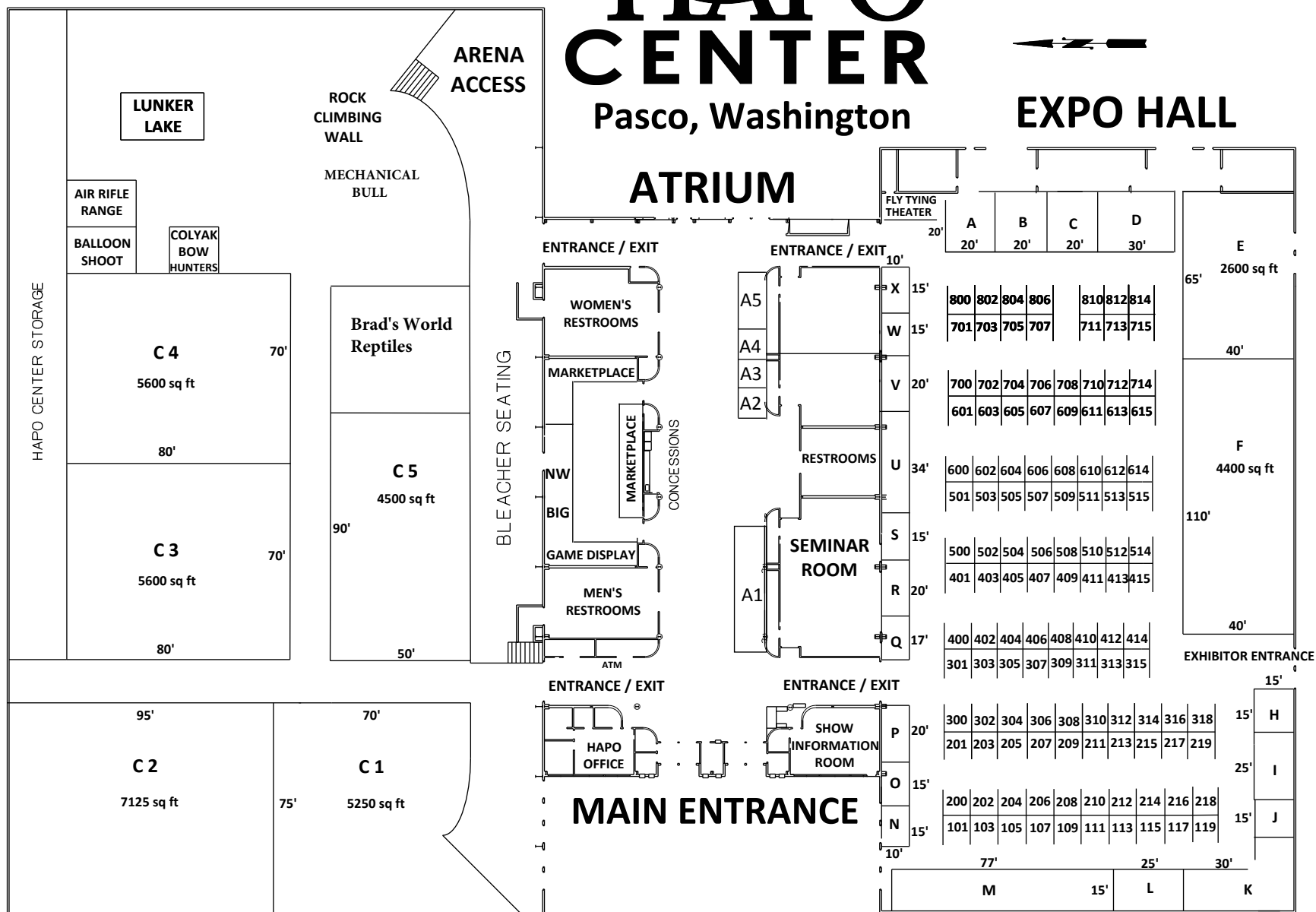
# ARENA

# HAPO CENTER

Pasco, Washington

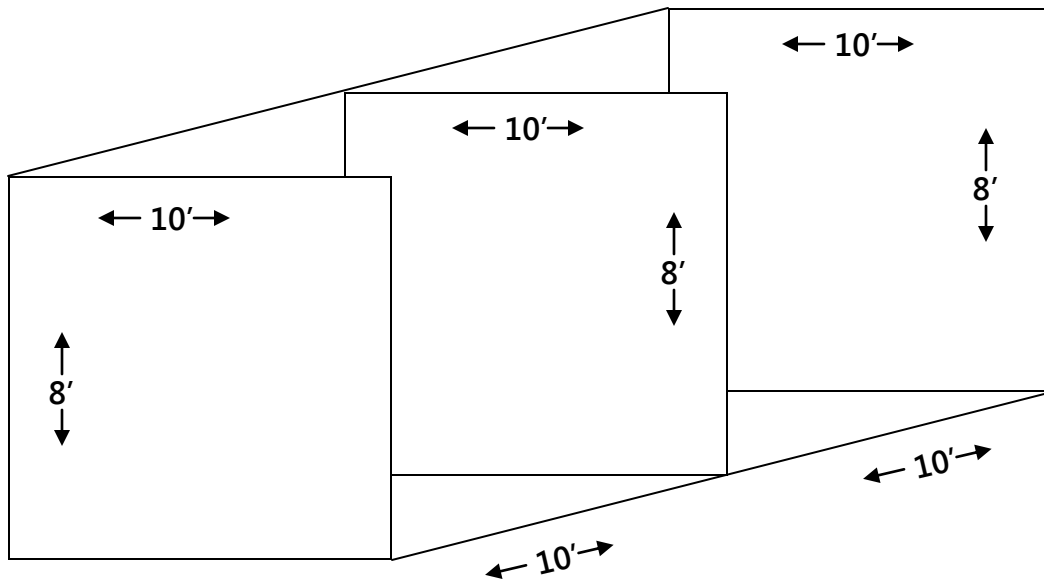
# EXPO HALL

## ATRIUM

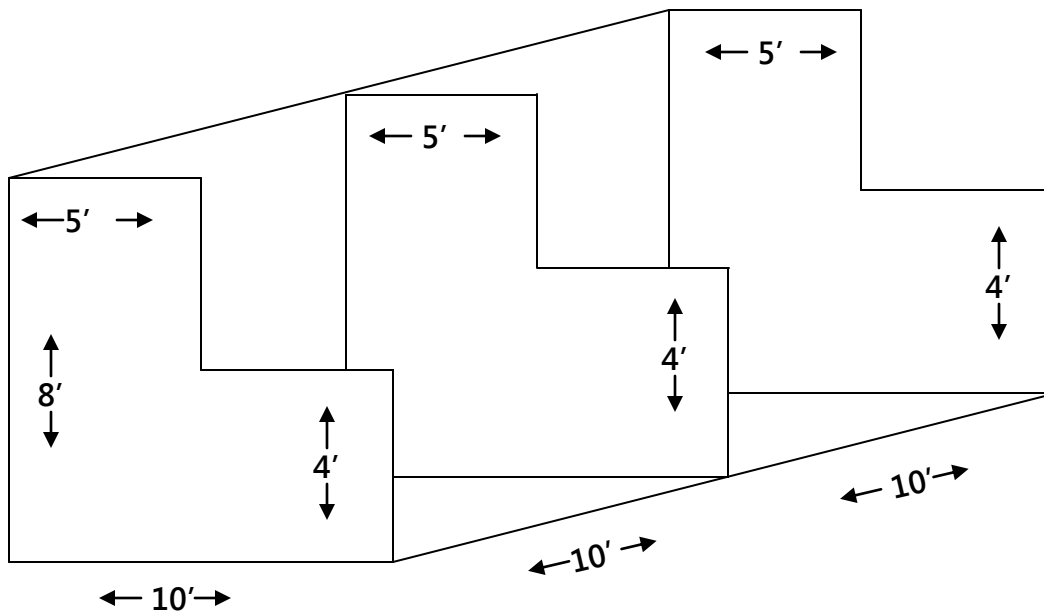


**2026 TRI-CITIES SPORTSMEN SHOW**  
**January 23, 24 & 25**

# Booth Set Up Guidelines



**Not allowed - Blocks Neighboring Exhibitor**



**Accepted Set Up - Does Not Block Neighboring Exhibitor**

# 2026 Tri-Cities Sportsmen Show

## General Show Information and Policies

### Show Hours

**Public Show Hours** - Please have someone present in your booth during show hours unless previously approved of by show management.

Friday, January 23 - noon to 7:00 p.m.

Saturday, January 24 - 10:00 a.m. to 6:00 p.m.

Sunday, January 25 - 10:00 a.m. to 4:00 p.m.

Exhibitors may be in the building after 8:00 each morning & 1 hour after show closing each show day.

### Move-In Hours

Bulk Areas - Thursday, January 22 - 8:00 a.m. to 7:00 p.m.

Forklift by special request @ \$200/hr.

Booths - Thursday, January 22 - 1:00 p.m. to 7:00 p.m. - No Drive-In.

- Friday, January 23 - 8:00 a.m. to 11:00 a.m. - No forklift available.

### Move-Out Hours

Sunday, January 25 - 4:00 p.m. to 10:00

**PLEASE DO NOT DISMANTLE YOUR EXHIBIT BEFORE CLOSING TIME SUNDAY!**

### Food and Refreshments

- HAPO Center management requests no outside food or beverage consumed at HAPO Center.

### Check Cashing Policy

- JLM Productions cannot cash personal checks at the show. Payment for any balance on exhibit space must be made on set-up day with cash, money order, or credit card.

### Selling in Washington State

- As required by Washington State law, any exhibitors selling or generating sales in Washington State must obtain a UBI number.
- If you need a temporary number at no charge to you, call 360-704-5900 or visit [dor.wa.gov/marketplacefairness](http://dor.wa.gov/marketplacefairness).

### Overnight Accommodations

- Holiday Inn Express is offering show exhibitors a discounted rate. See enclosed sheet for information. Make your reservations by January 8 and mention the Tri-Cities Sportsmen Show to receive your discount.
- Other overnight accommodations available in the area are listed in this packet.

### Additional Information

For questions or comments, please contact us at 907-521-7264/907-521-7261 or [jlmproductions22@gmail.com](mailto:jlmproductions22@gmail.com)



# 2026 Tri-Cities Sportsmen Show

## Booth and Bulk Space Information

### Electrical Power

- Each exhibitor is automatically furnished with 500 Watts electrical power at no additional cost.
- Requests for additional power must be submitted to the HAPO Center by January 16.

### Decorated Exhibit Booths

- Each decorated exhibit booth consists of cloth drapery, 3' high side panels and 8' high back walls.
- Booths are not furnished with tables or chairs. If needed, those items can be rented directly from the Show Decorator, the HAPO Center. Email – admin@hwlteam.com; Phone - 509-543-2999
- The HAPO has a tiled floor. If desired, you must supply your own carpet.
- Displays or signs must be contained within the exhibit space without projections. See enclosed Booth Set-Up Guidelines sheet for more information.
- The HAPO Center will enforce a \$50 fee for every tile that is broken, deeply gouged or has tape or glue stuck that is not easily removed.

### Bulk Space

- Bulk Space areas include floor space only. No space dividers or drapes are provided.
- Fuel tanks that are part of a display must have fuel tank near empty, cap taped closed & batteries disconnected.
- All trailer hitches must be covered for caution.

### Show Decorator

The official show service decorator is the HAPO Center and an order form is enclosed in this packet. To contact the HAPO Center: Email – admin@hwlteam.com; Phone - 509-543-2999 Shawna Jimenez.

### Security

- Neither JLM Productions, nor HAPO Center management, nor Franklin County will be responsible for lost, stolen or damaged merchandise or equipment. However, 24-hour security will be provided each day of the show.
- Facility janitors will not enter exhibit booths for security reasons.

### Outside Phone Lines

Outside phone lines are available for the weekend. Contact HAPO Center - 509-543-2999 prior to January 16.

### Shipping Information

- Bekins Northwest will accept prepaid advance shipments prior to the show.
- Receiving address is: Attn: Bekins Northwest  
1100 Columbia Park Trail - Richland, WA 99352  
Phone: 877-547-7174  
Collect shipments will NOT be accepted.
- When requesting delivery, make sure the delivery truck has a drop gate as the HAPO Center has no loading dock.

### Exhibitors Selling Any Food Items

Please call the Benton/Franklin County Health District at 509-460-4205, option 1, at least 3 weeks before the show (by January 2) for any rules or regulations.

## Electrical & Equipment Order Form

**ALL VENDOR ORDERS MUST BE TURNED IN 5 BUSINESS DAYS BEFORE THE 1ST DAY OF THE EVENT TO RECEIVE PRE-PAID PRICING (Tax not included)**

Event Name \_\_\_\_\_

Event date \_\_\_\_\_

Exhibitor Name \_\_\_\_\_

Booth # \_\_\_\_\_

HAPO Center

Name \_\_\_\_\_

6600 Burden Blvd.

Address \_\_\_\_\_

Pasco, WA 99301

City/State/Zip \_\_\_\_\_

(509) 543-2999

Phone/Fax Number \_\_\_\_\_

Fax (509) 543-2998

Email: \_\_\_\_\_

Email: [events@hapocenter.com](mailto:events@hapocenter.com)

[www.hapocenter.com](http://www.hapocenter.com)

IF YOU ARE PAYING BY CARD PLEASE EMAIL IN THE FORM TO [ADMIN@HWLTEAM.COM](mailto:ADMIN@HWLTEAM.COM) - IF YOU'RE PAYING BY CHECK PLEASE MAIL IT IN WITH THIS FORM.

### DUPLEX ELECTRICAL OUTLET - 110 VOLT

Quantity	Pre-Paid	Floor Order
500 Watt or 5 amp	\$ 55.00	\$ 75.00
1000 Watt or 10 amp	\$ 62.00	\$ 82.00
1500 Watt or 15 amp	\$ 72.00	\$ 112.00
2000 Watt or 20 amp	\$ 83.00	\$ 133.00
<b>(PLUS TAX)</b>		

### Single Electrical Outlets - 208 VOLT / SINGLE PHASE

Quantity	Pre-Paid	Floor Order
10 amps, 1/2 HP or less	\$ 95.00	\$ 135.00
15 amps, 1 HP or less	\$ 105.00	\$ 145.00
20 amps, 1 1/2 HP or less	\$ 115.00	\$ 155.00
30 amps, 2HP or less	\$ 127.00	\$ 177.00
40 amps, 3HP or less	\$ 143.00	\$ 193.00
50 amps, 4HP or less	\$ 159.00	\$ 209.00
60 amps, 5HP or less	\$ 176.00	\$ 226.00
<b>TOTAL</b>		

### Single Electrical Outlets - 208 VOLT / THREE PHASE

Quantity	Pre-Paid	Floor Order
10 amps, 1/2 HP or less	\$ 99.00	\$ 139.00
15 amps, 1 HP or less	\$ 110.00	\$ 150.00
20 amps, 1 1/2 HP or less	\$ 121.00	\$ 161.00
30 amps, 2HP or less	\$ 159.00	\$ 199.00
40 amps, 3HP or less	\$ 170.00	\$ 210.00
50 amps, 4HP or less	\$ 197.00	\$ 237.00
60 amps, 5HP or less	\$ 219.00	\$ 259.00
<b>TOTAL</b>		

### Telephone / Internet Service Order

Quantity	Pre-Paid	Floor Order
Basic Phone Line - Dedicated	\$ 95.00	N/A
Basic Internet Line - Dedicated	\$ 95.00	N/A
BASIC WI-FI FREE	\$ -	\$ -
<b>TOTAL</b>		

### Booth Equipment

Quantity	Pre-Paid	Floor Order
6' Table - Skirted	\$ 22.00	\$ 42.00
6' Table - No Skirt	\$ 14.00	\$ 27.00
Cocktail Table (if available)	\$ 30.00	\$ 42.00
Table Skirt w/ clips	\$ 8.00	\$ 15.00
Padded Chair	\$ 3.00	\$ 7.00
Wastebasket (if available)	\$ 3.00	\$ 7.00
Arm light	\$ 50.00	\$ 62.00
Stool (if available)	\$ 11.00	\$ 16.00
Pipe / Drape (per foot)	\$ 2.00	\$ 4.00
Extension Cord (If available)	\$ 30.00	\$ 50.00
Distro Power Box	\$ 400.00	\$ 425.00
<b>TOTAL</b>		

### Event Equipment

Quantity	Pre-Paid	Floor Order
Easel	\$ 15.00	\$ 21.00
CD Player	\$ 50.00	\$ 62.00
Lapel Mic	\$ 120.00	\$ 150.00
Wired Mic	\$ 50.00	\$ 85.00
Cordless Mic	\$ 120.00	\$ 150.00
8' Tripod Screen	\$ 80.00	\$ 110.00
A/V Cart	\$ 15.00	\$ 21.00
Basic Data Projection Pkg	\$ 275.00	\$ 375.00
Conference Speaker Phone	\$ 115.00	\$ 145.00
<b>TOTAL</b>		

### Miscellaneous Event Equipment

Quantity	Pre-Paid	Floor Order
Podium Table Top	\$ 22.00	\$ 32.00
Podium Standing	\$ 27.00	\$ 42.00
Coat Rack	\$ 15.00	\$ 25.00
Large Stage	\$ 550.00	N/A
Small Stage	\$ 225.00	N/A
Riser 6'x8'	\$ 100.00	\$ 75.00
<b>TOTAL</b>		

**FORMS WITHOUT PAYMENT INCLUDED WILL NOT BE PROCESSED - NO CASH PAYMENTS ACCEPTED**

Total Plus 8.9% Tax \$ \_\_\_\_\_

Method of Payment: \_\_\_\_\_

(Check, Visa, American Express, Master Card, Discover) NO CASH ACCEPTED

### Promoter Requesting Additional Equipment/Services:

I authorized the HAPO Center to charge for the additional requested equipment and/ or services to my final Settlement or Invoice.

AUTHORIZED SIGNATURE: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Address: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Security Code (3-digit # on back of card): \_\_\_\_\_

I authorize the HAPO Center to debit my credit card for the charges requested above and for any additional charges incurred during the event.

AUTHORIZED SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

# Tri-Cities' Hotel / Motel / RV Parks

## 2026 TCSS Host Hotel

### **Holiday Inn Express**

\$149.00 Double Queen Suite

\$149.00 Single King Suite

4525 Convention Place

Pasco, WA 99301

509-543-7000

(Reserve by January 8 and  
request Sportsmen Show rates)

## RV Parks

### **HAPO Center RV Park**

Contact: 509-542-5982

[www.franklincountyrvpark.com](http://www.franklincountyrvpark.com)

### **Desert Gold Motel & Travel Trailer Park**

611 Columbia Dr. SE

Richland, WA 99352

509-627-1000

### **Tri-Cities KOA Journey**

8801 St. Thomas Drive

Pasco, WA 99301

509-542-1357

## Hotel / Motels

### **Hampton Inn & Suites**

6826 Burden Blvd

Pasco, WA 99301

509-792-1660

### **Red Lion Hotel Pasco Airport**

2525 N. 20<sup>th</sup> Avenue

Pasco, WA 99301

509-547-0701

### **Best Western Premier Pasco Inn & Suites**

2811 N. 20<sup>th</sup> Ave

Pasco, WA 99301

509-543-7722

### **Sleep Inn**

9930 Bedford St

Exit 7 on I-182

Pasco, WA 99301

509-545-9554

### **Motel 6**

1751 Fowler St

Richland, WA 99352

509-783-1250