

| RISK ASSESSMENT                    |   |  |  |                            |                              |               |
|------------------------------------|---|--|--|----------------------------|------------------------------|---------------|
| CLUB: Wincanton Town Football Club |   | LEAGUE: Toolstation Western League First Division  |  |                            |                              |               |
| COVID-19 OFFICER: Sean Corney      |   | HOME VENUE: Wincanton Sports Ground  |  |                            |                              |               |
| What are the hazards               | Who might be harmed   | Controls required  | Additional Controls  | Action by who?             | Action by when?              | Date complete |
| COVID-19 Symptoms / Spread         | <b>Players</b><br><b>Officials</b><br><b>Manager's</b><br><b>Coaches</b><br><b>Physios</b><br><b>Spectators</b><br><b>Club Officials</b><br><b>Committee Members</b><br><b>Visitors to site</b> | <p><b>All attendees</b> to follow the up to date Government COVID-19 self-screening checks prior to travelling to the venue – for example checking for high temperature (above 37.8C), new continuous cough, shortness of breath, sore throat, loss of or change in normal sense of taste or smell, feeling generally unwell or been in contact with or living with a suspected or confirmed case of COVID-19 in the previous 14 – 28 days.</p> <p><b>Car parking</b> on arrival is adequate for the volume of expected attendees to ensure social distancing measures can be adhered to.</p> <p><b>Track &amp; Trace Registration Sheet/App</b> to be completed by everyone upon entry into the one-way system of the building with data held for a minimum of 21 days in accordance with GDPR and Government requirements.</p> <p><b>Hygiene, Cleanliness &amp; Sanitising</b> measures in place to allow for regular hand washing, sanitising, and cleaning down of surfaces, door handles, doors, tables, chairs, and all equipment as appropriate.</p> <p><b>Entrance &amp; Exit</b> one-way systems in place to include a separate and marked flow for players, managers, coaches, physios, officials to changing rooms, and a separate marked flow for spectators, club officials / committee members, visitors, contractors and any onsite staff of the facility. <b>Separate Map Included</b></p> | <p>Use of a <b>non-contact thermometer</b> to use on entry so enforcing not allowing access to <b>anyone</b> with a high temperature (above the suggested guidelines).</p> <p>Reminding everyone to <b>STAY ALERT</b></p> <p><b>Car Parking Warden</b> to be considered if additional parking required (for directional purposes only).</p> <p><b>COVID Matchday Warden's</b> to monitor entrance space and ensure procedures followed correctly.</p> <p><b>Sanitising Stations</b> to be set up at entrances and exits, together with stocks of soap supplied in WC's.</p> <p><b>Signage &amp; Floor Markings</b> to indicate the correct flow for the appropriate people to follow correctly, with a <b>COVID Matchday Warden</b> available to assist within the building.</p> | All club reps & venue reps | 31 <sup>st</sup> August 2020 |               |

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|  |  | <p><b>Changing Rooms</b> to be cleaned at least one hour prior to players, officials, physios, managers, and coaches attending. Also, to be cleaned within one hour of the last player or official leaving the changing room.</p> <p>Where possible we will ask that kit is worn on arrival, however suitable space is available within our changing room facilities to allow up to 5/6 per changing room.</p> <p><b>COVID-19 Matchday Wardens</b> to be allocated to assist and support procedures and measures in place – including around the pitch areas to ensure that social distancing measures are being adhered to.</p> <p><b>Toilet Facilities</b> (including disabled and outdoor WC’s) to be checked each hour to ensure stocked appropriately, and for appropriate surfaces and handles to be sanitised.</p> <p><b>Clubhouse / Hospitality Area</b> is included within the one-way entrance and exit system – ordering and payment at the bar made at Area 1 and Collection at Area 2. All areas to be sanitised at least every hour to include tables, chairs, the bar, and door handles. If appropriate the necessary PPE can be worn and a suitable safety screen installed. Plastic / disposable items to be used and placed in bins after use. There is <b>NO</b> plan at present for us to offer and will not expect from opposition on away fixtures hospitality food etc.</p> | <p><b>Cleaning Schedule Sheet</b> to be placed on the changing room doors being used that day to confirm the date and time of the clean taking place, and who completed the clean. Upon the final cleans being completed and signed off that day, the schedules can be removed, and the areas confirmed as cleaned appropriately.</p> <p><b>Hi-Vis Vests</b> to be supplied to highlight the appropriate contacts on the day.</p> <p><b>Cleaning Schedule Sheet</b> to be placed on the toilet doors to monitor that the schedule is being adhered to and the appropriate action taken.</p> <p><b>Cleaning Schedule Sheet</b> to be placed behind the bar to monitor that the schedule is being adhered to and the appropriate action taken.</p> <p><b>PPE and Safety Screen</b> to be installed if necessary, as part of the Government Guidelines.</p> |  |  |  |
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|  |  | <p><b>Contactless Payments</b> to be introduced for payment of refreshments and matchday entrance charges.</p> <p><b>Bins &amp; Rubbish Removal</b> to be undertaken at the end of the matchday event using appropriate PPE and immediately placed into the Sports Grounds lockable bins for waste management or recycling disposal as appropriate.</p> <p><b>Matchday Communication</b> may include walkie talkies for COVID Matchday Wardens for ease of communication and handling any matters that may arise quickly and efficiently. All equipment to be sanitised prior to and after use.</p> <p><b>Players &amp; Officials Entrance</b> to the field of play is separate to all other attendees' areas and access to the playing area is clearly segregated off, as is the area around the pitch and dug outs. The Main Stand can safely accommodate spectators who require seating with reduced numbers for social distancing, and ample space is in place around the field of play.</p> <p><b>Main Stand/Dug Outs</b> to be visited at least two hours prior to kick off for seats to be sanitised, and again after the match together with any rubbish cleared as set out above.</p> | <p><b>Contactless Card Payment Machine</b> in place.</p> <p><b>COVID Matchday Warden</b> to coordinate and ensure task completed.</p> <p><b>Walkie talkies</b> if used to be set up prior to the expected arrival of the first spectators.</p> <p><b>COVID Matchday Warden's</b> to monitor the Main Stand and spectator's participation throughout to ensure social distancing measures are adhered to and provide reminders if appropriate.</p> <p><b>Cleaning Schedule Sheet</b> to be used to ensure that the schedule is being adhered to and the appropriate action taken.</p> |  |  |  |
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