

# CCS Remote Continuous Learning Overview

April 9, 2020

<p>CCS Remote Continuous Learning Objectives/Focus</p>	<ol style="list-style-type: none"> <li>1) Priority: Bible, Math, English, and Dual Credit requirements; then other IDOE core required courses; and finally electives/optional courses.</li> <li>2) Provide the instruction and material necessary to prepare students for next grade/level; if they complete the work and achieve the objectives.</li> <li>3) Graduate seniors, ensure HS students complete &amp; receive credits merited.</li> <li>4) Balance teacher, student, and family responsibilities.</li> <li>5) Provide 'special academic support.</li> <li>6) Meet established, emerging, and changing state or government directives.</li> <li>7) Assist in maintaining CCS community welfare and spiritual lives.</li> </ol>
<p>General Daily Attendance</p>	<ol style="list-style-type: none"> <li>1) Each student must answer daily homeroom attendance question. If attendance question is not answered student will be counted as absent.</li> <li>2) Attendance check-in time:             <ol style="list-style-type: none"> <li>a. Elementary prior to 9am;</li> <li>b. Secondary prior to 11am.</li> </ol> </li> </ol>
<p>Required Class Attendance</p>	<ol style="list-style-type: none"> <li>1) It is required for students to attend all their scheduled live/virtual classes.</li> <li>2) Students will be responsible to check-in with teacher for each live/virtual class as directed by teacher through 'Hangouts Meet', 'Hangouts Chat', or 'Google Classroom check-in question'.</li> <li>3) Families should do everything possible to ensure students are available at their scheduled class time.</li> <li>4) If a student cannot attend a class they are responsible for all information and assignments communicated. Teachers will send or post information for absent students; but it remains a student's responsibility.</li> <li>5) When a family knows, based on their fixed schedule, a specific student cannot regularly attend a scheduled class; the family must submit a note to that specific teacher stating reasons for unavailability of the student. Family and teacher will work to establish a work around plan for student. Administration will become involved when there are problems.</li> </ol>
<p>Assignments (homework, seatwork, classwork, etc.) Missing/Late Work</p>	<ol style="list-style-type: none"> <li>1) Student assignments will have due dates as per normal practice.</li> <li>2) Assignments not turned in on due date will 'late/missing' and discounted 10% points per day as normal (teachers have discretion).</li> <li>3) Any weekly late/missing work must be turned in by midnight Saturday of each week or work will receive a zero as 'late, never turned in' (even if it was due on Friday).</li> <li>4) No late/missing work will be carried over to the next week.</li> </ol>
<p>Grades/Grading</p>	<ol style="list-style-type: none"> <li>1) KG/1st Grade will be using Pass/Fail for remainder of the year.</li> <li>2) 2nd – 6th will be graded as normal for graded work and assessments.</li> <li>3) 2nd – 6th teachers will randomly utilize 2-4 assignments per course per week for grading. Students need to work hard on each assignment.</li> <li>4) Secondary Courses will be graded per assignment details as normal; teachers may randomly choose not to grade a specific assignment.</li> </ol>
<p>CCS Academic Primary and Support Platforms</p>	<ol style="list-style-type: none"> <li>1) Sycamore is the CCS Academic Management Platform and all current and graded assignments will be available for student/guardian visibility.</li> <li>2) Google Classroom is the primary platform for class assignments, material delivery, and assignment submission. Work may or may not be graded here.</li> <li>3) Supporting Course Work Platforms include but are not limited to: StudySync Edhesive; ABEKA; BJUP; CPM Math; MBU; CUW; Khan Academy; etc.</li> <li>4) CCS's official channels of communication are Google Hangouts Meet, Hangouts Chat, Google Classroom exchanges, email, and website; supported by other expedient but unofficial media: FaceTime, text, Instagram, etc.</li> </ol>

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Special Academic Support (SAS)	<ol style="list-style-type: none"> <li>1) CCS will continue to provide and prioritize SAS</li> <li>2) Priority of SAS: ISPs, 504s, ELL, other needs.</li> <li>3) SAS generally will be provided remotely through Hangouts Meet; only if absolutely essential will SAS be provided at CCS.</li> <li>4) Points of Contact:             <ol style="list-style-type: none"> <li>a. Mrs. Obinger will remain your SAS primary point of contact</li> <li>b. For KG to 4<sup>th</sup> grade the teacher will be the primary SAS provider</li> <li>c. For 5<sup>th</sup> &amp; 6<sup>th</sup> grade Mrs. Scieska will be primary SAS provider</li> <li>d. Secondary students will be informed of their SAS provider(s).</li> </ol> </li> <li>5) CCS will work to continue to provide and coordinate 'peer-to-peer' tutoring.</li> <li>6) Griffith Providers will be contacting ISP students and providing support remotely as well.</li> <li>7) For all SAS questions: <a href="mailto:brenda@ccspatriots.org">brenda@ccspatriots.org</a></li> </ol>
Schedule	<ol style="list-style-type: none"> <li>1) See CCS Remote Continuous Learning (detailed) Schedule</li> <li>2) CCS Remote Continuous Learning will run from April 13 to June 4 but will be off for Memorial Day.</li> <li>3) Elementary Live Hours: 8:50 to 11:00.</li> <li>4) Secondary (JH/HS) Live Hours: 10:50-2:25.</li> <li>5) Generally, 30 minute classes with a few HS double classes.</li> <li>6) Teachers are expected to be online and available to students during all established class sessions; whether class is live or simply a work time.</li> <li>7) All teachers will provide students/families with their online office hours.</li> <li>8) Teachers request that if you need to talk to them to do so during their online office hours, via email, or make another appointment via email.</li> <li>9) CCS Staffed Office Hours: 8:30 to 3:00 or contact <a href="mailto:sherry@ccspatriots.org">sherry@ccspatriots.org</a></li> </ol>
Textbooks / IT hardware / Online access	<ol style="list-style-type: none"> <li>1) All students should have access to their physical textbooks or ebooks for all subjects.</li> <li>2) All students should have access to a computer/tablet/Chromebook. If your student doesn't, please contact CCS immediately.</li> <li>3) All students should have online access through internet or data plans; if your student does not have access, please contact CCS immediately.</li> <li>4) Connectivity: <a href="https://www.doe.in.gov/covid-19/resources">https://www.doe.in.gov/covid-19/resources</a>; also read <a href="https://www.simplemost.com/companies-offering-free-internet-students/">https://www.simplemost.com/companies-offering-free-internet-students/</a></li> <li>5) Point of contact for IT issues is: <a href="mailto:kobinger@ccspatriots.org">kobinger@ccspatriots.org</a></li> </ol>
Elective / Optional / Special Classes	<ol style="list-style-type: none"> <li>1) Elementary Special classes to include Spanish, PE, Music, and Art will be optional. Mrs. Wells will be sending out some entertaining art/music things to do; Mrs. Lindahl will be sending out Spanish activities; and Coach Landkrohn will be sending some fun physical options to tire them out.</li> <li>2) High School priority and required Core40 electives will be completed. Some electives like art and music are still being evaluated as to how they will be closed out for the semester. Coach Landkrohn will continue PE for 9<sup>th</sup> grade remotely with the expectation that students complete requirements.</li> </ol>
CCS Administration	<p>Pastor Dan Obinger, Administrator: <a href="mailto:dobinger@ccspatriots.org">dobinger@ccspatriots.org</a>          Mr. Steve Lindahl, Academic Director: <a href="mailto:slindahl@ccspatriots.org">slindahl@ccspatriots.org</a>          Mrs. Sherry Shadley, Central Office Secretary: <a href="mailto:sherry@ccspatriots.org">sherry@ccspatriots.org</a>          Mrs. Stacia Steepleton, Bookkeeper: <a href="mailto:ssteepleton@ccspatriots.org">ssteepleton@ccspatriots.org</a>          Mrs. Brenda Obinger, Academic Support (SAS): <a href="mailto:brenda@ccspatriots.org">brenda@ccspatriots.org</a>          Ms. Kaylie Obinger, IT Support: <a href="mailto:kobinger@ccspatriots.org">kobinger@ccspatriots.org</a></p>