



Please read these emails! They include important information that help you know what is expected and how to work within the systems we've set up.

April 17, 2020

Dear parents and students,

We've reached the end of our first week of continuous remote learning, only 7 more weeks to go (actually only 33 more school days.) We expected that there would be a lot of challenges this first week and a substantial learning curve for parents, teachers, and students alike. We weren't wrong, but at the same time, the online interaction actually worked better than expected in a lot of cases. We're still learning new things that will help us improve.

We are asking for your help on a several key issues in these last weeks of school:

- Attendance
 - Each student must be in attendance at each live session – three each day for elementary students, and for each class scheduled for the middle school and high school students. Several secondary classes and all the elementary classes have implemented a weekly grade for attending each online session. Missing a session will reduce the student's grade. If there is a legitimate reason a session is missed, please contact the teacher so the grade can be adjusted.
- Google Meet Etiquette
 - Each student must have their video turned on. If video is not available on your device, please come get a school Chromebook or switch to a phone or tablet.
 - Google Classroom and Google Meet can be downloaded as Apps on iPhones or Androids. It is easier to submit assignments with phones or tablets with these installed. More information on this will be sent separately.
 - While we are not requiring our normal dress code, we still do require modest apparel (no tank tops or spaghetti straps, etc.) and faces should not be covered (by hoods, etc.)
 - Students should always mute themselves until it is their turn to talk. Please do not have students in a room with TVs or music playing in the background or lots of family traffic. These can often create distractions.
 - Students should arrive on time and not leave early. We understand that internet connections may cut off, but parents will be notified when students are deliberately disrupting classes or not attending full class periods.

- **Communication**
 - Students and parents should read all emails that come through. This is the primary means of communication from CCS.
 - Students should accept and respond to Calendar invitations. This will add the event/session to their calendar and send reminders.
 - Students (and sometimes parents) should read all directions (twice or three times) before asking questions which are already answered in the directions. Teachers spend a lot of time trying to write these out.
 - Please notify our academic support team (brenda@ccspatriots.org) if you find your ISP or 504 student is falling behind or needs extra help.

- **Course Work**
 - School work is still expected to be done on time, and work is still being graded.
 - Any late work submitted past the due date must be submitted by Saturday night at 11:59 pm if any credit will be given. Each Sunday, all missing work is given a "0".
 - Late work is still being docked 10% each day it is late.
 - Students can still fail courses or be retained in their grades if they do not meet their grade level expectations.

I know this is a lot of information, but please read it through thoroughly.

We do appreciate the fact that these circumstances are difficult on parents and students. We also hope you understand that preparing classes like this is also difficult on teachers who are used to being in front of their students. We all can't wait until these restrictions are lifted.

We're in prayer for all of you – for health, for diligence, and for your faith.

In Christ's love,

Dan Obinger
Administrator - Calumet Christian School