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“PURPLE SNOWFLAKES HOLIDAY KEEPSAKES 2020”- Oct 25th - 11am - 4 pm

Club Regent Hotel - 3rd Floor BALLROOMS - 1415 Regent Ave W, Winnipeg, MB R2C 3B2

Early Bird Rates available until Sept 1/20 with payment

BALLROOM OPTION #1:

1 x 8 Foot Table (*Centre Middle*) (8’W x 5’D) = \$105 _____ *Early Bird* = \$85 _____
1 x 8 Foot Table + Wall (8’W x 5’D) = **SOLD OUT**
1 x 8 Foot Table + Wall + Electrical (8’W x 5’D) = **SOLD OUT**

BALLROOM OPTION #2:

1 x 8 Foot Table + 8 Foot *Rack/Prop Space* + Wall (16’W x 5’D) = **SOLD OUT**
2 x 8 Foot Tables (*Centre Middle*) (16’W x 5’D) = \$195 _____ *Early Bird* = \$170 _____
2 X 8 Foot Tables + Wall (16’W x 5’D) = **SOLD OUT**
2 x 8 Foot Tables + Wall + Electric (16’W x 5’D) = **SOLD OUT**

RIGHT / LEFT HALLWAY:

1 x 8 Foot Table + Wall (8’W x 5’D) = \$110 _____ *Early Bird* = \$90 _____
1 x 8 Foot Table + Wall + Electrical (8’W x 5’D) = \$115 _____ *Early Bird* = \$95 _____

MAIN FRONT HALLWAY BOOTHS + WALL + ELECTRICAL:

Regular Booth + 1 x 8 Foot Table (8’W x 8’D) = \$175 _____ *Early Bird* = \$150 _____
Display Booth + 2 x 8 Foot Tables (10’W x 10’D) = **SOLD OUT**
Corner Booth + 2 x 8 Foot Tables (12’W x 12’D) = **SOLD OUT**

INCLUDED IN TABLE / BOOTH PRICES:

Table/Chairs & Venue Rental; ALL PAID Advertising including; Website/Instagram/Facebook/Events

All Options include Table & Chairs - indicate next to your selection if you do NOT require

If you are unsure of table option choice, please ask

****Choose Table Option accordingly to the best space suited to your needs. ie; racks/props****

Be advised; this show is **not scent free** + placement may not always be away from scents.

Electrical spaces are for those that require lighting & rack displays, not for cell phone use only.

It is suggested to READ the attached conditions and guidelines for this event, including cancellation policy.

APPLICATION:

Submit via email BEFORE PAYMENT - **DO NOT send payment prior to acceptance.**

UPON ACCEPTANCE: There are NO Holds On Tables

Payment due no later than 5 business days after application approval. If we do not receive payment or response within this time line, your application is no longer valid. You do have the option of re applying at a later date.

E-TRANSFERS:

Email to: treasuredgiftsnthings@gmail.com

E-Transfer Auto Deposit: Payment automatically deposited.

****Note** Using E-transfers: Confirmation emails sent via your bank when deposited which is a Receipt for your Records.**

PERMIT / LICENSE / CERTIFICATE / INSURANCE: I have read & understand guidelines presented to me by the City of Winnipeg, Province of Manitoba, Health Canada that pertain to my business & will be responsible for any Permit. Licence, Certificate, Insurance that **I must have on hand** & will present documents if asked by an Inspector.

LEGAL DISCLAIMER - INDEMNITY: As a vendor at any Treasured Gifts 'n Things Events/Shows/Markets/Expos, you agree to defend, indemnify and hold TGNT & Venue harmless from any and all liabilities, costs and expenses. Including Injury (Personal & 3rd party), Acts Of God (Flooding, Earthquakes, Tornadoes etc) and Force Majeure (a superior force-“epidemic” “disease” “pandemic” etc.), Including “other events beyond the reasonable control of the parties.”

Signature: _____ **Date:** _____

By signing/typing my name above, I accept; Legal Disclaimer, Indemnity, Conditions/Guidelines listed for Treasured Gifts 'n Things©. Treasured Gifts 'n Things© has the right on discretion for Vendor approval & will not share your information.

SELLER INFORMATION

FIRST NAME:	LAST NAME:
COMPANY NAME:	PHONE (home)
ADDRESS:	PHONE (cell)
CITY/POSTAL CODE:	EMAIL:
INSTAGRAM:	FACEBOOK:
ONLINE STORE:	WEBSITE:

DETAILED PRODUCT INFORMATION: Include detailed list as products & categories are limited.

SHORT BIO & DESCRIPTION: For advertising and sharing.

SPECIAL REQUIREMENTS: (*Wheel Chair, etc.*) _____

DIRECT SALES / MLM / DISTRIBUTORS:

Indicate your “parent” company below. We DO NOT duplicate Direct Sales / MLM / Distributors.

INFORMATION - CONDITIONS & GUIDELINES - TGNT
“PURPLE SNOWFLAKES HOLIDAY KEEPSAKES 2020©”

LOCATION: Canad Inns Club Regent Hotel – 1415 Regent Ave W, Winnipeg, MB R2C 3B2

DATE: October 25th, 2020 **TIME:** 11:00a.m. – 4:00 p.m.

- **PAYMENT + PAYMENT OPTIONS:** Listed above.
- **CANCELLATION POLICY:** As a Vendor & business owner, you are responsible for costs paid by you for your table space and incidentals. You are fully responsible for your own decision in canceling this Venue and **will not expect or ask for a refund at any time, including day of the event.**
- **CATEGORIES:** Are limited for diversity among our vendors. This allows a balance in creativity and diversity without a lot of competition for the benefit of all our Vendors. If you find another vendor has something similar to yours and is a concern, please let us know. **You MUST disclose on your application if you are in DS/MLM.**
- **PRODUCT INFORMATION:** Please Provide Detailed information of product you wish to sell on your application. Items **not** listed will **not be allowed**. If not in compliance, you'll be asked to remove them from your table, and can result in being asked to leave the Show immediately depending on circumstances.
- **PAYMENTS ACCEPTED:** Email Transfers / Cash / Cheques. *Note* \$20.00 SC will be applied on NSF cheques & to be paid via e transfer, cheques will no longer be accepted, acceptance in future shows is jeopardized.
- **ADVERTISING:** Is built into your Table Cost. Includes: Extensive Bright Colourful Signage - Outside/Inside of Venue. And a Paid Advertising Campaign Budget of up to \$2000.00 per Event.
- **RECEIPTS:** E-mail Transfer's & Cheques are considered as an accepted receipt for Tax Purposes. If you require a special receipt, you **must** request one via email.
- **SET-UP 8:00 – 10:30** - Doors will open at 8:00 a.m. for set up. Kindly register to obtain your table location. Set up to be completed by 10:30 a.m. If you are delayed or can not make it please kindly notify us. **Welcome Vendor Meeting: 10:45 a.m.** - Any questions will be answered.
- **HOURS OF OPERATION & TEAR DOWN** - Doors open at 11:00 am closing at 4 pm. Out of respect for fellow Vendors & Customers, we ask that you **remain set-up until 4:00pm**. If not in compliance, all confirmations & acceptance into future shows will be jeopardized & **no refunds will be given**. Please keep your area neat and free of any garbage/debris during and after the show & free from obstacles that could cause injury.
- **UNLOADING AND LOADING:** As per Hotel Policy we can not use Main Entrance or Hotel Trolley's for transporting products. Unloading & Loading Policy - Vendors are to use loading zone at back entrance only (brown doors). Follow Red Vendor Signs. You will be greeted & directed to the service elevator & taken up to the 3rd floor. We strongly suggest an investment in a "truck dolly/wagon" for your ease. Do Not block entrance/fire lanes & move vehicles once unloading/loading completed.
- **PARKING** is free, be conscientious of handicap parking, no parking stalls & leave close parking for customers.
- **CHARITABLE SILENT AUCTION DONATIONS:** Charity of Choice (TBA), all Proceeds collected from our Raffle goes directly to charity. We ask that you supply an item(s) from your table. If you feel your product is too pricey to donate, gift certificates are welcomed. We do not put a \$\$ amount on donations, but ask that you use your discretion. Drop off at registration table before 10:30 am the day of event.
- **LICENCES:** You **must** have on hand any **License or insurance that pertain to your Business if applicable**. **Example:** Business License, Sales License, Food Safe/Handlers Certificate, Health Canada Registration information, Approval Licence or Letter allowing you to replicate Copyright & Logo items to sell.
- **TABLE COVERINGS / EXTENSION CORDS / POWER BARS / LIGHTING:** Are **not** provided by Treasured Gifts 'n Things or Venue. Please remember to bring your own table coverings, extension cords, power bars, lighting, bags, tissue paper etc. Table coverings should cover your table and "hide" anything underneath. Table coverings are available to rent for a \$20 fee if needed, please advise **prior** to event date if you require.
- **TABLE OPTIONS:** **Are listed above, take into consideration your display and your needs.**
- **An All Day Water Bar** is provided unless otherwise stipulated. **WiFi available for using The Square or other payment options.**
- **NO pins, tacks or tape on the walls.** If you have display racks please be certain they don't mar the walls. Your set-up **must not** interfere with neighbouring vendors. You may be asked by the Organizers to remove or adjust your set-up. Stay within your boundary. An attractive well organized Display will attract potential customers.
- **Dress Code Accepted is Business Casual:** Dressing "sloppy" reflects on you & your business.
- **LEGAL DISCLAIMER - INDEMNITY** - TGNT & Venue **are not responsible** for your person, cash or product. If you leave your area be certain to have someone monitor your area. Carry your cash with you. Please be present throughout the event. **You will hold TGNT & Venue harmless from any and all liabilities, costs & expenses.**
Treasured Gifts 'n Things© or The Venue, is not responsible for lost / stolen items or personal injury.
Be aware of your surroundings. Get to know your Neighbours.
Ask if you have any questions, the Organizers are available and working towards your best interests.