NEC SV-8100

Multiline Telephone User Guide Digital or IP Phones

NEC SV-8100 - User Introduction for Display Phone

HOLD. The red HOLD button at the bottom of the phone is used to put calls on hold.

TRANSFER. The TRANSFER button is used to transfer calls to another phone. To transfer a call, press the TRANSFER button, then dial the extension number of the phone you want to send the call to. When the person answers, you can either announce the call or just hang up. If the voice mail answers by mistake, dial *** and the voice mail will disconnect.

SPEAKER. The SPEAKER button activates the speakerphone.

ANSWER. The ANSWER button is used to answer a second call, like call waiting

CONFERENCE. The Softkey under CONF button is used to set up a conference call by adding on callers. Press CONF, then dial 9 and another number. After the person answers, press CONF or the Softkey BEGIN to add them in. Repeat this until all parties are on the line. As an option, we have a dedicated conference card that will adjust levels for up to 16 callers.

RECALL. The RECALL button is used to transfer calls if you have Centrex or Centranet lines only. Otherwise this button can be used to disconnect a call and give you fresh dial tone.

FEATURE. The FEATURE button is used for programming.

MIC. The MIC button turns on/off the built in microphone. Most prefer to leave the microphone on (light on) so you can use the speakerphone and talk back intercom.

Either UP and DOWN arrows or a Joystick are located at the bottom right of the phone. Use these buttons to change ring volume, speaker volume, handset volume, and contrast on the LCD screen, depending on what your phone is doing at the time.

RING VOLUME. Press SPEAKER, then dial 729 to make your phone ring to set the ring volume using the up and down volume control (arrows or joystick).

SOFT KEYS. The 4 gray buttons just below the LCD screen are called soft keys. These buttons can be used for a variety of things. Press the Exit button when you are done.

List. If you press the LIST button, you can next press the softkey under Redial to see a list of the last five numbers you dialed. When you see the number you want to redial, press the Speaker button or pick up the handset. Also, you can see CID (Caller ID) to scroll through recent calls if you have the caller ID feature

2. DIR (Directory). Here you can scroll through: SPD - System Group Speed Dial, STA (Your speed dial), and EXT which lists the phones by name in alphabetical order. Press the exit button at the upper left to go back to the main screen. You may need to press it more than once.

3. ICM (Inter-com) button takes you to: InPg (Internal Paging) Press 1 for Zone 1 etc. ExPg takes you to external paging speakers if you have them. P/U is to use Call Pickup, that is to answer a ringing call within your department or area. You can also press the down arrow to get to a second screen showing Barg (Barge-In) that lets you barge into the paging speakers for an emergency.

4. PROG (Programming) lets you set up features on your phone: Cfwd (Call Forward). After you press that button, you get a choice of *All* (forwards all your calls) *Both* (Forwards your calls to another phone, but keeps ringing at your phone as well) (Requires tech programming to use this.) Busy (Forwards your calls when you are on the phone). Press the down arrow to see N/A (Call Forward No Answer) sends calls elsewhere when you don't answer. B/NA is typically used to forward calls to voice mail as that sends calls to voice mail when you are on the phone OR you dont answer in 3-4 rings. *Flw* (Call Forward Follow Me) sends your calls to a phone that you are located at now.

5. PROG DND (Do Not Disturb). If you press SET, you can set Do Not Disturb for: Ext (external calls) Icm (Inter-com calls) All (All Calls) or Cfwto (Incoming calls that are forwarded to you). Wait a few seconds for DND and DND cancel to take effect.

6. PROG STA.(Station Speed Dial). This is where you can program your personal speed dial numbers. Enter a speed dial buffer number first (1-10), then program in the number to be dialed. Include a 9 typically. Press Hold to write, then enter the name for the display by dialing the letters on the key pad. Hit the 2 key twice for B etc. Use # to move the cursor to the right if you have a duplicate letter. Press ## to leave a space. Press CONF to back up. Press Speaker when finished. You cannot get calls while you are programming.

7. PROG – SPD Use the down arrow to get to SYS. This is where you can program system speed dial numbers that can be used by everyone. Press SYS. Screen will say SET SYS. Enter a buffer number (100-999). Start with 100 typically. Enter the number (typically don't need to insert a 9). Press Hold to write to memory. Then enter the name on the keypad. Hit the 2 key twice for B etc. Use # to move the cursor to the right if you have a duplicate letter. Press ## to leave a space. Press CONF to back up and erase. Press Hold to write, then press Speaker when finished. Note: You cannot get calls while you are programming.

8. PROG TELBK. Use this area to program a telephone directory.

9. PROG - FCTN (Function Programming). Use this area to program buttons on your phone. For example, to program a button to transfer calls to another phone: Press Fctn, then press the button you want to program. Then dial 01 (code for programming one touch buttons). Then press HOLD to write, then dial the extension number of the phone you want to be able to see status and transfer calls to. Press HOLD again to write the number. Press speaker to exit. Other codes you might use: 05+Headset; 20=external paging; 21=internal zone paging (Groups 01-64); Internal all call =22. All codes currently available are listed in the back pages of this guide.

10.PROG, then down arrow to ALM. ALM1 will ring your phone one time to remind you of an appointment etc. Enter the time in military time. Lift the handset when you are done. ALM2 will ring your phone every day. To clear ALM2, enter 0000 for the time.

11. If you have a JOYSTICK control on the bottom right of your phone, press the center button to see Missed Calls if you have Caller ID.

PLACING CALLS
Internal Calls
1. Lift the handset.
2. Dial a station number or 0 for the attendant. OR Press the button programmed for Direct Station Select.
3. Voice announce after the tone burst or wait for the ringing call to be answered.
Note 1: When calling a multiline telephone, dialing 1 after the station number will change ringing to voice or voice to ringing.
Note 2: To directly access a personal voice mailbox, dial 8 after dialing the station number.

Outside Calls
1. Lift the handset.
2. Typically dial 9 OR press an idle Outside Line key.
3. Dial the telephone number.

Last Number Redial

1. Without lifting the handset, press the **Redial** key. The last dialed number is displayed.
2. To redial the last number, press **#**. **OR** Search for the desired number from the Redial List by pressing the **Redial Softkey** or **VOLUME UP** or **VOLUME DOWN** keys.
3. Lift the handset or press **Speaker** to place the call.

Programming One-Touch Inter-Com Keys

1. Press the **Speaker** key.
2. Dial Service Code **751**.
3. Press the **Line Key** to be programmed. Screen should say "Not Defined" or an old entry you can erase! Leave CAP Keys in place or you won't be able to transfer calls!
4. Dial 01 followed by the extension number.
5. Press **HOLD** then **Speaker**

Station Speed Dial — Programming

To store a Station Speed Dialing number (display telephones only):
1. Press the **Speaker** key.
2. Dial **755**.
3. Dial the Station Speed Dial buffer number to be programmed (0~9).
1 = Station Speed Dial buffer 1
2 = Station Speed Dial buffer 2 etc.
Note: 0 = Station Speed Dial buffer 10
4. Dial the Access Code (e.g., 9) - if required.
5. Dial telephone number you want to store (up to 24 digits).
Note: Valid entries are 0~9, # and *. To enter a pause, press **MIC**. To store a Flash, press **Recall**.
6. Press **Hold**.
7. Enter the name associated with the Speed Dialing number (display telephones only):
= Accepts an entry (only required if two letters on the same key are needed - ex: TOM). Pressing # again = Space. Conf Clears the character entry one character at a time (used when entering the Name). EXIT Clears all the entries from the point of the flashing cursor and to the right (used when entering the Number, this clears both the number and name).

Speed Dial - System/Group/Station

To dial a Station Speed Dialing number:
1. Press the **Speaker** key.
2. Dial **#7** (default Service Code).
3. Dial the Station Speed Dial buffer number (0~9).
1 = Station Speed Dial buffer 1
2 = Station Speed Dial buffer 2 etc.
Note: 0 = Station Speed Dial buffer 10

To dial a System Speed dialing number:
1. Press the **Speaker** key.
2. Dial **#2** (default Service Code) **OR** press the **Redial** Key **OR** Press the **System Speed Dialing** key.
3. Dial the Station Speed Dial buffer number (Default: 000~999).

MICROPHONE CONTROL
1. Press the **MIC** key. A lit **MIC** LED indicates that the **MIC** is on.

SPEAKERPHONE CALLS
1. Press the **Speaker** key and the LED lights.
2. Ensure that the **MIC** LED is lit.
3. Place internal or outside call.
4. Converse.
5. Press the **Speaker** key to disconnect call.
Note: The handset may be used at any time during the conversation. To resume handsfree operation or to monitor a call, press the **Speaker** key (the LED lights) and replace the handset.

GROUP LISTENING
To initiate Group Listening:
1. Place or answer call using the handset.
2. Press **Speaker** twice (but do not hang up). **Note:** Speaker flashes slowly.
Note: You can talk to the caller through your handset. Your coworkers hear your caller's voice over your telephone's speaker.
Note: When you press **Speaker** once, you turn your Speakerphone on. The second press turns on Group Listen. Pressing the **Speaker** key a third time cancels the Group Listening feature.

HOLDING CALLS
Note 1: To retrieve a held call, press the flashing Line key or Conf key (internal calls).
Note 2: Calls on System Hold can be retrieved from any multiline telephone with the held line appearance.
Note 3: After a preprogrammed time, the held call will recall to the originating station.

TRANSFERRING CALLS
With a call in progress:
1. Press the **Transfer** key.
2. Dial the station number.
3. Announce the call (optional).
4. Replace the handset.
Note 1: If the called station is busy, replace the handset to initiate a camp-on.

Unanswered camp-ons and unscreened transfers will recall to the transferring station.
Note 2: To return to the original party, press the flashing **Line** key or **Conf** key.

Call Transfer using programmed DSS keys

With a call in progress:
1. Press the **Transfer** key.
2. Press the programmed **DSS button**.
3. Announce the call (optional).
4. Replace the handset.
Note 3: A **Programmable Function Key** may be assigned for DSS.
Note 4: To transfer a call directly to a personal voice mailbox, dial **8** after dialing the station number.

CONFERENCE
1. Establish intercom or trunk call.
2. Press **Conf** or **Conference** key.
3. Dial the extension you want to add. **- OR -**
Access outside call by dialing 9.
Note: To get the outside call, you can either press a line key or dial a trunk/trunk group access code.
4. When called party answers, press **Conference** key twice.
Note: If you cannot add additional parties to your Conference, you have exceeded the system's Conference limit.
5. Repeat steps 2~4 to add more parties.

CALL PARK - SYSTEM
To Park a call in a system orbit: **Note:** You can Park Intercom or trunk calls.
1. Press the **Park** key (Service Code 752: *04 + orbit). **Note:** The Park key LED lights.
2. Use Paging to announce call.
3. Press **Speaker** to hang up. **Note:** If not picked up, the call will recall to you.
- OR -
1. Press the **Transfer** key.
2. Dial **#6** and the Park orbit (01~64). **Note:** If you hear busy tone, the orbit is busy. Try another orbit.
3. Use Paging to announce call.
4. Press **Speaker** to hang up. **Note:** If not picked up, the call will recall to you.
To pick up a parked call:
1. Lift the handset.
2. Press the **Park** key (Service Code 752: *04 + orbit). **- OR -**
1. Press the **Speaker** key.
2. Dial ***6** and the Park orbit (01~64).

STATION BUSY/NO ANSWER OPTIONS

Callback Call Busy or unanswered? To place a Callback:
1. Dial **#**
2. Hang up.
3. Lift the handset when the busy extension calls you back.
Note: If the unavailable extension was unanswered (not busy), the Callback goes through after your co-worker uses their telephone for the first time.
To cancel a Callback:
1. Press idle **Speaker** key and dial **770**.

Message Waiting – Call busy or unanswered extension?
1. Dial **0** or press **MW** softkey.
3. Hang up.
To answer a Message Waiting: **Note:** When you have a message, your MW LED flashes.
1. Press the softkey under MW. Look on the screen for the name of the person that left you a message waiting light. You can call them or press the **Speaker** key and dial ***0**.
Note: If the called extension does not answer, dial 0 or press your Message Waiting key to automatically leave them a message.
To cancel all your Messages Waiting:
1. Press the **Speaker** key.
2. Dial **773**.
3. Hang up.
To cancel the Messages Waiting you have left at a specific extension:
1. Press the **Speaker** key.
2. Dial **771**.
3. Dial number of extension you do not want to have your messages.
4. Hang up.

Tone Override
To send off-hook signals to an extension busy on a call:
Note: Your extension may send off-hook signals automatically.
1. Dial ***** - **OR** - Dial **709**.
2. Press the **Off-Hook Signaling** key (Service Code 751: 33). **Note:** You hear Ring Busy Tone.
Note: The called extension hears Call Alert Notification.
To answer Tone Override:
1. Receive Tone Override.

2. Press the **Hold** key and talk with the party.

Repeat Redial

To use Repeat Redial (if the outside party you call is unavailable or busy):
1. Place a trunk call. **Note:** Listen for busy tone or ring-no-answer.
2. Press the **Feature + Redial** keys. **Note:** Your Repeat Redial key flashes while you wait for the system to redial.
3. Press **Speaker** to hang up. **Note:** The system periodically redials the call.
Note: System programming determines the waiting time and the number of redial attempts.
4. Lift the handset when called party answers.
Note: When using trunks with answer supervision the Repeat Redial feature will automatically cancel.

To cancel Repeat Redial:
1. Press the **Feature** key.
2. Press the **Redial** key - **OR** - Press **Repeat Redial** Key (Service Code 751: 29).

Caller ID

Answer
Receive incoming ringing or transferred outside call:
1. Review the telephone display for the calling party's name or number.
2. Answer the call accordingly.
Temporary Memory
An unanswered call will cause the **Call History** key to flash, indicating a new call has been placed in the temporary memory. If enabled in programming, the telephone's display will show "**CHECK LIST**".
1. Press the **Call History** key or press the **LIST** Softkey and CID.
Note: The last addition to the list is displayed.
2. Press the **ARROW DOWN** Softkey to scroll through the list of numbers in memory.
3. Press the **DEL** Softkey to delete the entry and scroll to the next entry.
4. The **Call History** key will remain on as long as entries remain in memory.
5. To place a call back to a number in the temporary memory list, with the number to be dialed displayed, press a line or **Speaker** key.

CALL PICKUP
Group Call Pickup
To answer a call ringing another telephone in your Pickup Group:
1. Pick up the handset or press the **Speaker** key.

2. Press the **Group Call Pickup** key - **OR** - Dial **756** or ***#**.
Note: Service Code ***#** can pick up any call in the group, plus any Ring Group calls. Service Code **756** cannot pick up Ring Group calls.
To answer a call ringing a telephone in another Pickup Group when you do not know the group number:
1. Pick up the handset or press the **Speaker** key.
2. Press the **Group Call Pickup** key - **OR** - Dial **769**.
To answer a call ringing a telephone in another Pickup Group when you know the group number:
1. Pick up the handset or press the **Speaker** key.
2. Press **Group Call Pickup** key + group - **OR** - Dial **768** and the group number (**01~64**).

Directed Call Pickup
To use Directed Call Pickup to intercept a call to a co-worker's extension:
1. Pick up the handset or press the **Speaker** key.
2. Dial ******.
3. Dial the number of extension whose call you want to intercept.
Note: If more than one call is coming in, the system sets the priority for which call it will answer first.

PAGING
To make an Internal Page announcement:
1. Press the zone's **Internal Paging** key plus 01~64 for zones (00 for All Call). - **OR** -
1. Lift the handset.
2. Dial **701** and the Paging Zone number (0~9 or 00~64).
Note: Dialing **0** or **00** calls All Call Internal Paging.
3. Dial ***1** and the Combined Paging Group code 1~8 or 0 (for Internal/External All Call).
Note: Display indicates the Combined Paging as an External Page.
Note: If the Internal Page Zone is busy or if there are no extensions in a page group, the page will be announced as an External Page only.
4. Make announcement.
5. Press the hookswitch to disconnect quietly, then hang up.

To Page an external zone:
1. Lift the handset.
2. Press **External Paging** key -OR- Dial **703** and the External Paging Zone code (1~8 or 0 for All Call).
3. - **OR** - Dial ***1** and the Combined Paging Group code (1~8 or 0 for Internal/External All Call).
Note: Display indicates the Combined Paging as an External Page.
Note: If the Internal Page Zone is busy or if there are no extensions in a page group, the page may be announced as an External

Page only.
4. Make announcement.
5. Press the hookswitch to disconnect quietly, then hang up.

Meet-Me Answer

To join a Meet Me Internal Page:
1. Lift the handset.
2. Dial **763** (if your extension is in the zone called) **- OR -**
Dial **764** and the zone number (if your extension is not in the zone called) **- OR -**
Press the **Meet Me Conference/Paging Pickup** key if your extension is in the zone called.
Note: You connect to the other party.

To join a Meet Me External Page:
1. Press the **Speaker** key or pick up the handset.
2. Dial **765**.
3. Dial the announced External Paging Zone (0~8). **Note:** You connect to the other party.

BACKGROUND MUSIC
To turn Background Music on or off:
1. Press the **Speaker** key.
2. Dial **725**.
3. Press **Speaker** to hang up.

SET RELOCATION
To exchange two terminals:
1. Pick up the handset or press the **Speaker** key.
2. Dial the **Extension Data Swap Service Code**. (needs to be set up in advance)
3. Dial the **Extension Data Swap Password.**
4. Dial the extension to be swapped with or relocated to.
5. When successfully completed, confirmation tone will be heard and the display will show completed.
6. Press the **Speaker** key twice.

Line Keys/Programmable Function Keys
The following functions below can be assigned to Line Keys if allowed by Class of Service.
To Program a Line key as a Programmable Function Key:
1. Press the **Speaker** key.
2. Dial Service Code **751**.
3. Press the **Line Key** to be programmed.
4. Dial the code for the desired feature plus additional data if required.

5. Press **Speaker** to hang up.
Note: Service Code 00 will erase the function from the key.
Note: In some cases, the **Hold** key needs to be pressed before pressing the **Speaker** key.
Function Number - Function Additional Data

01 DSS / One-Touch Extension number or any numbers (up to 24 digits). Press HOLD to write.
02 Microphone Key (ON/OFF)
03 DND Key
04 BGM (ON/OFF)
05 Headset
06 Transfer Key
07 Conference Key
08 Incoming Call Log
09 Day/Night Mode Switch Mode number (1~8)
10 Call Forward - Immediate
11 Call Forward - Busy
12 Call Forward - No Answer
13 Call Forward - Busy/No Answer
14 Call Forward - Both Ring
15 Follow Me
18 Text Message Setup Message Numbers (01~20)
19 External Group Paging External Paging Number (1~8)
20 External All Call Paging
21 Internal Group Paging Internal Paging Number (01~64)
22 Internal All Call Paging
23 Meet-Me Answer to Internal Paging
24 Call Pickup
25 Call Pickup for Another Group
26 Call Pickup for Specified Group /Call Pickup Group Number
27 Speed Dial -Common/ Private Speed Dial Number (Common/ Private)
28 Speed Dial - Group Speed Dial number (Group)
29 Repeat Redial
30 Saved Number Redial
31 Memo Dial
32 Meet - Me Conference
33 Override (Off-Hook Signaling)
34 Break - In
35 Camp On
36 Step Call
37 DND / FWD Override Call
38 Message Waiting
39 Room Monitoring

40 Handset Transmission Cutoff
41 Buzzer Extension Number
42 Boss - Secretary Call Extension Number
43 Series Call
44 Common Hold
45 Exclusive
46 Department Group Log Out
47 Reverse Voice Over Extension Number
48 Voice Over Extension Number
49 Call Redirect Extension Number or Voice Mail Number
50 Account Code
51 General Purpose Relay No (0, 1~8)
52 Automatic Answer with Delay Message Setup Incoming Group Number
53 Automatic Answer with Delay Message Start
54 External Call Forward by Door Box
55 Extension Name Change
56 General Purpose LED Operation
57 General Purpose LED Indication
58 Automatic Transfer at Department Group Call Extension Group Number (1~8 or 01~64)
59 Delayed Transfer at Department Group Call Extension Group Number (1~8 or 01~64)
60 DND at Department Group Call Extension Group Number (1~8 or 01~64)
63 Outgoing Call Without Caller ID (ISDN)
66 CTI
71 Message Change for Voice Attendant - Extension Number or Department Group Number
72 Keypad Facility Key
73 Keypad HOLD Key
74 Keypad RETRIEVE Key
75 Keypad Conference Key
76 Toll Restriction in Credit - Extension Number
77 Voice Mail (In-Skin) Extension Number or Pilot Number
78 Conversation Recording - Voice Mail
79 Automated Attendant (In-Skin) Extension Number or Pilot Number
80 Tandem Ringing 1 = Set 0 = Cancel Extension Number to Tandem Ring
81 Automatic Transfer to Transfer Key - Trunk Line No. (001~200)
82 Dterm IP Call Log
83 Conversation Recording Function (VMSU) 0 = Pause; 1 = Re-recording; 2 = Address; 3 = Erase; 4 = Urgent Page
84 Drop Key
85 Directory Dialing
86 Private Call Refuse
87 Caller ID Refuse

Users with Display Phones can use the softkeys at the top of the phone as well.

Access Voice Mail by pressing the MESSAGE button or dial the VM# __200__
Use the soft keys at the top of the phone to maneuver quicker.

Initial Setup

1. To record a personal greeting
Press MESSAGE or dial the VM number __200___
Press 0 for the Main Menu of Features
Press G(4) to record a greeting
Press 1 for the first greeting
Press R(7) to record a new greeting. Press # to stop recording when you are done.
Press 1 to activate Greeting #1

2. To record a name for your mailbox, dial 0 for the main menu. Then dial 76. To record a new name, press R(7) to record your name. Say your name and press # to stop recording. Then hang up.

3. To set a security code, Dial 0 to get to the main menu, then dial 67
To change your code, press S(7). Then enter a 4 digit security code. Be sure to make it something you will remember, but not obvious to others. Press C(2) when finished.

4. You can set up special notification options (67) so the voice mail can call your cell phone when you have a message etc.

NEXT, you probably want to have your calls automatically forwarded to voice mail or calls will ring busy if transferred to your phone!

TO FORWARD INCOMING CALLS TO YOUR MAILBOX WHEN YOUR PHONE IS BUSY OR YOU DO NOT ANSWER (RECOMMENDED)
Press the Speaker key
Dial 744
Dial 1 to Set
Dial the VM Pilot Number ____200_____
Hang up
To cancel, dial 744, then press 0 to cancel

This concludes basic voice mail setup.

TO TRANSFER A CALL DIRECTLY TO A MAILBOX:

Press Transfer
Dial the extension number +8
Hang up.

TO Check your messages (FROM OUTSIDE)
Dial the Automated Attendant number (typically after hours)
Wait for greeting
Dial # followed by your mailbox number
Enter your Security Code.

To RECORD A QUICK MESSAGE (FROM OUTSIDE)
Dial the Auto Attendant number (typically after hours)
Wait for main greeting to start, then dial *, followed by the mailbox number
Leave message, hang up.

Other features you might need:

TO FORWARD ALL INCOMING CALLS TO YOUR MAILBOX WHEN YOU WILL BE OUT OF THE OFFICE FOR AN EXTENDED TIME.
.
Press the Speaker key
Dial 741
Dial 1 to Set
Dial the VM Pilot Number _____
Hang up
To cancel when you return, dial 741, then press 0 to cancel

To Automatically forward calls to voice mail **ONLY** when your phone is busy (talking on the phone etc).
Press the Speaker key
Dial 742
Dial 1 to set
Dial the VM Pilot Number ____200___
Hang up

To cancel, dial 742, then press 0 to cancel

To automatically forward calls to voice mail ONLY when you do not answer
Press the Speaker key
Dial 743
Dial 1 to Set
Dial the VM Pilot Number ___200_____
Hang up
To cancel, dial 743, then press 0 to cancel

3 Digit Feature Codes

Night Mode Switching(Attendant Feature only)————718
Setting System Time (Attendant Feature only)————728

Call Forward All————————————————741
Call Forward Busy———————————————742
Call Forward No answer—————————————743
Call Forward B/NA—————————————————744
Do Not Disturb———————————————————747
Answer Message Waiting————————————*0
Cancel all Messages Waiting————————————773
Cancel Message Waiting———————————————771
Alarm Clock—————————————————————721
Program Function Key————————————————751
(2 digit Service code)
Program Function Key————————————————752
(3 digit Service codes)
Background Music————————————————725
Change Ring Tones————————————————720
Check Ring Tones—————————————————711
Extension Name Change————————————700
Ring Volume Set—————————————————729
Station Speed dial Set————————————————755
Headset Mode switching————————————688
Headset ring volume set—————————————662
Conference———————————————————#1
Station speed dialing————————————————#2
Last Number Dial————————————————#5
Internal/External All Page———————————*10
Direct Call Pick Up————————————————756
Call Pick Up——————————————————*#
Door Box Access—————————————————702
Station Speed dialing————————————————#7
VM Access(Inmail & VMS)———————————*8