



## 2024 Grants

The Community Foundation of Ellis is a 501c3 non-profit organization dedicated to preserving local wealth so communities in and around Ellis will forever remain an attractive place to live, work and raise a family. The Foundation is organized under the laws of the State of Kansas for charitable, scientific, governmental and educational purposes.

The Ellis Community and surrounding areas have generously supported the Foundation and the Board of Trustees wants to give back to the community. Our mission is to enhance the quality of life in Ellis and the surrounding area, and by giving back, we have begun fulfilling that mission.

The Foundation is proud to announce two grant funding rounds in 2024 to qualifying non-profit group(s) in the USD 388 area. The first round of competitive grant funding accepts applications from January 1, 2024 to March 31, 2024, and the second round accepts applications from June 1, 2024 to August 31, 2024. Applications outside the two windows will not be accepted. Only one application per project, per year.

Due to limited funding and the competitive nature of the grant process, preference will be given to tangible, long-lived community assets for an amount not to exceed \$1,000.00. Expendable items may be awarded by a matching grant only, with an amount not to exceed \$500.00. Fundraising dates for matching grants in cycle #1 are from April 1, 2024 until April 1, 2025, and for cycle 2 are September 1, 2024 to September 1, 2025. Once the application is turned in, no changes are allowed. The Foundation board will review the applications and will announce the winning project(s) in April and September, respectively. Please remember all grant awards are at the discretion of the Foundation board.

Groups encouraged to participate are non-profit groups recognized by the State of Kansas or the Federal Government, Girl Scouts, Boy Scouts, church youth organizations, school groups, tax-supported organizations and tax-exempt agencies. For questions or to obtain an application, please stop by or call the Ellis Alliance Office at 785-726-2660.

# Community Foundation of Ellis

A 501c3 Non-Profit Organization  
820 Washington~ Ellis, KS 67637 ~ 785-726-2660

Applicant: ..... Date: \_\_\_\_\_

Address: ..... City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: ..... Phone: .....

Project Name: \_\_\_\_\_

Due to limited funding and the competitive nature of the grant process, we advise you to be thorough and detailed in your application.

Grants funds will be awarded with preference given to tangible, long-lived community assets for an amount not to exceed \$1,000.00. Expendable items may be awarded by a matching grant only, with an amount not to exceed \$500.00.

Grant Funds Request (please follow these instructions)

- All applications must use this cover page
- Please list all board members/directors on a separate page
- Complete the Application's Budget Page and attach to application
- Tell us about your proposal. Include the following sections in your narrative on an 8 ½ x 11 sheet, in no more than 1,000 words:
  - o Mission or purpose of organization
  - o Definition of need
  - o Targeted population & how many will be served
  - o Description of the project, measurable objectives, and evaluation of the objectives
  - o Timetable for project
  - o Additional support used for this project (other grants, fund.raising, etc.)
- Follow-up report, due up to six months\* after awarding grant showing receipts, success or failure of project, and progress of project

\*If your organization does not provide the required documentation for use of grant funds before the deadline of a new grant cycle, you will be ineligible for the next grant round.

**Project Information**

**Community Foundation of Ellis Grant**

Time Period for the project: From \_\_\_\_\_ to \_\_\_\_\_

Date funds are needed: \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_ (An amount up to, but not to exceed \$1,000.00)

**Community Foundation of Ellis Matching Grant**

Time Period for the project: From \_\_\_\_\_ to \_\_\_\_\_

Date funds are needed: .....

Amount requested: \$ \_\_\_\_\_  
(An amount up to, but not to exceed \$500.00, funds will be matched 1:1 cents)

Amount Raised: \$ \_\_\_\_\_  
(Include summary documentation of fundraising activity)

Submit your completed grant request, including this cover sheet, board list, budget, and narrative by **August 31, 2024** to: **Community Foundation of Ellis, 820 Washington, Ellis, KS 67637**

**Grants will be awarded in September 2024.** Time and location of award ceremony will be announced. Questions, please call 785-726-2660.

# Community Foundation of Ellis

A 501 c3 Non-Profit Organization

820 Washington - Ellis, KS 67637 - 785-726-2660

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

**Revenue:** (Please list all funding sources including the CFOE grant- max \$500)

Sample: Cash Reserves \_\_\_\_\_

\$ 150.

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

**TOTAL PROJECT REVENUE**

**\$ \_\_\_\_\_**

**Expenses:** (Total project revenue should equal the total project

expense) Sample: Postage (400 letters x 45 cents) \_\_\_\_\_

\$ 180.

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

**TOTAL PROJECT EXPENSES**

**\$ \_\_\_\_\_**

**How will the CFOE dollars specifically be used?**

\_\_\_\_\_

**Employer Identification Number (EIN)** (Required to receive grant) \_\_\_\_\_

NOTE: Please get in touch with us with questions. Grants submitted without an EIN will not be considered.

I certify that the organization is current on all IRS filings, including form 990 tax returns and all quarterly payroll returns.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**COMMUNITY FOUNDATION**

OF

*Ellis*



### **Grant Report Instructions**

Please submit the following to the Community Foundation of Ellis within six months after the grant was awarded and / or before submitting a new proposal.

1. A written report detailing how the grant funds were used, and if the project has been completed or is it still on-going.
2. Provide receipts showing the items purchased.

Applications can be mailed, emailed, or dropped off at the Ellis Alliance Office

820 Washington St.  
Ellis, Ks 67637  
[ellisalliance@eaglecom.net](mailto:ellisalliance@eaglecom.net)

If you have any questions, please visit or call the Ellis Alliance Office at 785-726-2660.