

Izaak Walton League of America

York Chapter Number 67

7131 Ironstone Hill Rd.

Dallastown, PA 17313

717-428-2000

Trusted Contractor Policy, Ver. 1.1

Date 8/5/2025 Board Chair BOB / AILEEN EULER

Purpose: To define the process for designating a "Trusted Contractor", one who may be hired without competitive bidding. This policy does not create an "exclusive" contractor for a particular trade. Several similar contractors may be designated as "trusted", or other non-designated contractors may be contracted, as meets the need of the Chapter

1. Definitions:

Trusted Contractor: Any designated contractor, who may do contract work for the Chapter, for amounts not to exceed \$5000, without the job going to open, competitive bid.

Board: The IWLA York chapter #67 Board of Directors.

By-Laws: The published Constitution and By-Laws of the IWLA, York Chapter #67, current version.

2. Reference Documents:

1. Comprehensive Financial Policy

3. Procedure:

1. The Board of directors may declare a contractor who has a demonstrated history of acceptable work and pricing with the Chapter, a Trusted Contractor. This declaration may be the result of a request made to the Board or independent action by the Board.
2. This declaration allows the contractor to be contracted without obtaining competing bids from other contractors, for jobs not to exceed \$5000. All such awards must still be authorized, according per Chapter financial policies.

3. This declaration must be made by two-thirds vote of the entire BOD, when at least two-thirds of the BOD is present at any BOD meeting.
4. This designation may also be revoked by the BOD, also by two-thirds vote of the entire BOD, when at least two-thirds of the BOD is present at any BOD, for any reason.
5. This designation must be recorded specifically in the written record of Board meeting minutes, for the meeting the declaration is made, and must also be recorded in this document as a sub revision update and added to the Revision Table.

4. Trusted contractor listing:

Contractor:

Date of Acceptance Date of rejection.

Type of contract work

1. Streamline Lawn and Tree, LLC,
 - a. Arborist

5. Revision Table:

1. **Ver 1.1**, 5 August 2025. Initial ratification with designation of Streamline Lawn and Tree as s designated contractor.

End of document

"Life is Precious – Death to Pollution"