



## HQA-Spring

Address: 5500 FM 2920 Rd, Spring TX 77388

Tel: (346)272-0126

### Employment Application

HQA-Spring is an equal employment opportunity employer and does not discriminate against applicants or employees because of race, color, national origin, sex, age, religion, membership in the uniformed services, or disability status of otherwise qualified individuals.

### Applicant Information

Applicant's Full Name \*

First Name

Last Name

Applicant's Address \*

Address Line

City

State

Zip Code

Applicant's Phone \*

Applicant's Email \*

Date Available to Start: \*

Desired Salary \*

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Are you applying for a teaching position? \*

- Yes                       No

Which position are you applying for? \*

- Teacher (PreK-KG)  
 Teacher (Grade 1-3)  
 Teacher (4-5)  
 Teacher (6-8)  
 Teacher (Secondary)  
 PE Teacher  
 Sports Coach  
 Teacher Assistant  
 School Nurse  
 College Guidance Counselor  
 Student Guidance Counselor  
 Librarian  
 Administration  
 Other:

List preference for position and/or teaching subjects desired: \*

Are you authorized to work in the U.S.? \*

- Yes                       No

Have you ever worked for this organization? \*

- Yes                       No

Do you have student teaching experience? \*

- Yes                       No

Do you have previous teaching experience? \*

- Yes                       No

## Education

What High School did you attend? \*

Please provide the City, State of the High School you attended: \*

How many colleges, universities, and/or trade schools did you attend? \*

Name of Institution: \*

City, State of Institution \*

Major \*

Enter N/A if none

Minor \*

Enter N/A if none

Type of Degree Earned \*

Date Earned \*

## References

Please list four professional references. Applicants with teaching experience should include superintendents, principals, consultants and teachers as references. Beginning teacher applicants

should include college instructors and public-school supervisory teachers. Please do not list relatives.

HQA-Spring interprets the Open Records law to read as follows: (1) an applicant will not be given the opportunity to see written references or recommendations; (2) pre-employment references or recommendations will not be considered part of the employee's personnel file. Place an asterisk beside any reference not to be contacted at the present time and indicate the time that a contact can be made.

## Reference #1

Reference #1's Full Name \*

First Name

Last Name

Reference #1's Position \*

Reference #1's Company \*

Reference #1's Phone \*

Reference #1's Address \*

Address Line

City

State

Zip Code

## Reference #2

Reference #2's Full Name \*

First Name

Last Name

Reference #2's Position \*

Reference #2's Company \*

Reference #2's Phone \*

Reference #2's Address \*

Address Line 1

City

State

Zip Code

## Previous Employment History #1

Company Name \*

Company Phone \*

Company Address \*

Address Line

City

State

Zip Code

Supervisor's Full Name \*

First Name

Last Name

Previous Job Title \*

What kind of position did you hold? \*

Full-Time

Part-Time

Previous Job Responsibilities \*

Previous Employment Start Date \*

Date Available to Start: \*

Reason for leaving \*

May we contact your previous supervisor for a reference? \*

Yes

No

## Previous Employment History #2

Company Name \*

Company Phone \*

Company Address \*

Address Line

City

State

Zip Code

Supervisor's Full Name \*

First Name

Last Name

Previous Job Title \*

What kind of position did you hold? \*

Full-Time

Part-Time

Previous Job Responsibilities \*

Previous Employment Start Date \*

Date Available to Start: \*

Reason for leaving \*

May we contact your previous supervisor for a reference? \*

Yes  No

## Miscellaneous Information

List any relatives who are either employed by HQA-Spring or are members of the HQA-Spring Board of Directors, include family relationship \*

Have you ever been convicted of a crime or received deferred adjudication, probation or other deferred ruling for any crime (excluding minor traffic violations)? \*

Yes  No

Have you ever been charged of a felony?

Yes  No

Have you been convicted with a felony?

Yes  No

If charged of a felony, is it related to a minor? If so, please explain in the next box.

Yes  No



Where did you learn about HQA-Spring? \*

- Internet Search
- Teacher Job Network
- HQA Spring's website
- Family or Friends
- LinkedIn
- Indeed.com
- Social Media
- Other:

Please provide a copy of your resume \*

**Disclaimer & Signature**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

This application contains an authorization for HQA-Spring to fully investigate your suitability for employment and personal history by obtaining information from your previous employers and/or other knowledgeable persons as to their firsthand experiences with you, and also, when deemed necessary, by obtaining reports from credit bureaus, credit agencies, or other consumer reporting agencies.

Signature \*

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