



Member Number: _____



Pack Leader Pet Services, LLC



Key Retention

One of our goals at Pack Leader Pet Services, LLC is to make your trips as convenient and seamless as possible. At the end of your first sit, if you are completely satisfied with the service we provide, then we can make your future trips easier and more expedient.

When Pack Leader Pet Services, LLC takes possession of your keys, they are coded so that the keys cannot be matched to your personal information. During your sit, one key is in possession of the sitter (for entry purposes) and the other key is secured in a lockbox at our office. If we enter your house using an entry code, then the back-up key is maintained at our office.

With us implementing these precautions we are able to continually retain your keys for future sits. This will eliminate the need for us to pick up and drop off your keys after every visit. This will not only help you, but it will enable us to provide you with exceptional care. At any time, if you wish to start this service, or discontinue this service we will promptly follow your desires.

We hope this service will provide you with a benefit that will make taking trips that much easier. If you want to take advantage of this service, please sign this document and return it to us via mail or just leave it in your home for our sitters to pick it up during your regular scheduled visit.

Due to security concerns, Pack Leader Pet Services, Llc will **NOT** leave keys anywhere outside your home.

Returned keys will result in a pick up fee for future services. Please notify us upon your return to avoid additional fees for additional visits. Key drop-off during non-scheduled visits will incur a drop off fee of \$15 (between 8am-6pm) and \$25 (between 6pm-8am) or a \$10 fee for registered mail delivery (Please note, that our contract states: "We will not be responsible for any keys the client has asked us to be mailed.")

Member Name: _____

Date: _____

Signature: _____