



338 Main Street, Suite 2 • Chester, NJ 07930 • 908-879-8717 • balletfortenj@gmail.com

2019-2020
CONSERVATORY
REGISTRATION

STUDENT NAME _____ DATE _____

Check all that apply.

- I am registering for the 2019 - 2020 Dance Season: 38 weeks
- I am interested in scheduling a Private.* The day/time I am interested in is:
*Please fill out the Private Lesson Registration form which is SEPARATE from this form

New Students:

Number of years studied: _____ Previous place(s) of training: _____

How did you hear about Ballet Forte: Flyer/Sign Newspaper Friend Other _____

TUITION & PAYMENTS

Please return completed Registration with **SEPT & JUNE tuition** (this include privates lesson & additional class tuition) by **Wednesday, 8/14/19**

- **Ballet Forte Payment & Late Fee Policy:** Everyone that registers at Ballet Forte **must** pay by CC and are required to fill out a CC Authorization form. If we receive this registration packet without that form filled out, we will contact you immediately to let you know your child's spot will not be secured until we receive it. If your payment is declined or not received, **there will be a \$50 a week late charge until the payment is rectified.** *Initial _____
- There will be additional workshops and performances offered throughout the season. These fees (which include, but not limited to: costumes, competition entry fees, both Ballet Forte and competition workshops, all Nutcracker, In Studio and Pure Form fees) are **NOT** included in your tuition. Please remember to budget for these additional expenses. *Initial _____
- The **FIRST** and **LAST** months tuition is non-refundable if you decide within the first month that you will no longer be participating in the 2019/2020 season at Ballet Forte. *Initial _____
- If you decide to withdraw your child from the program before the end of the year, and are paid in full, you will **NOT** receive a refund for the portion of the program your child will not be attending . If you decide to pull your child from the program and are on a monthly tuition plan, **ARE STILL** required to pay the remainder of the year even if your child will not be attending classes. *Initial _____

POLICIES

- *BF is a full year program which requires a full year commitment. Tuition quoted is for a full year attendance, this includes private lessons. If my child decides to leave the program before June, I am liable for the full year tuition. ***Please Initial _____***
- *If I choose the monthly payment plan (as opposed to paying in full), I understand and accept that I will be charged my child's September and June tuition (this includes private lesson/additional class tuition) on August 14, 2019 to ensure that ALL tuition balances will be paid before the In Studio/Pure Form performances or my child will not be eligible to participate . ***Please Initial _____***
- *I understand and accept that if my child is injured or endures an extended illness, they are required to come watch their classes and take notes and I am still responsible for their full tuition. ***Please Initial _____***
- *If my child misses a private lesson, it is my responsibility to contact BF to reschedule and if I need to cancel, I need to give BF at least a 24 hour notice, otherwise I will be charged for the private and no make-up lesson will occur. ***Please Initial _____***
- *I understand and accept that my child will not receive their In Studio/Pure Form costumes until their tuition is paid in full and if I have a tuition balance as of May 6, 2020, my child will not be permitted to participate in the In Studio performance or the Pure Form performance. ***Please Initial _____***
- *I understand and accept that in order to be eligible to remain in the conservatory program, ALL Division I, II, and III dancers (this includes App III & IV dancers moving up to Div I) are required to train a minimum of 3 weeks at BF's summer program OR an approved outside program. ***Please Initial _____***
- *If your dancer is not able to meet these summer requirements because of scheduling conflicts, then you are required to set up a private lesson schedule in lieu of the summer intensives. The equivalent in private lessons is 5 hours per 1 week session. ***Please Initial _____***

NOTES TO PARENTS/GUARDIANS

- Pick-up/drop-off of students is preferred to minimize congestion in studio (except Pre-Forte students).
- Students picked up more than 20 min late are not the responsibility of Ballet Forte at Wings Conservatory, Inc.
- For discussions with the director or with an instructor, please email the office to schedule an appointment.
- Injured dancers are required to sit and observe classes.
- Please email in absences.
- For private lesson cancellations, we need at least a 24 hour notice. Otherwise, you will be charged for the private.
- Please provide updated and complete medical and emergency information as needed.
- If your child needs to create a DVD for her/his summer auditions, please email the studio to schedule a private lesson. Depending on the requirements for the DVD, this may take from 1-1.5 hrs to complete. You are welcome to film the DVD yourself but if you are unable to, there is a separate charge for filming and DVD editing, which can be discussed. ***Please Initial _____**

I have read and understand the Tuition, Payments and Policies mentioned above.

Student's Name (please print)

Parent/Guardian Name (please print)

Date

Parent/Guardian Signature

DIVISIONS

DIVISION I: \$3,450 per season

2 Technique classes & 1 Stretch (flexibility training) class per week

- Early Bird Full Payment of \$3,277.50 (to receive this 5% discount, full tuition must be paid by 7/31/19, no exceptions)
- Full Payment of \$3,450 (due by 8/14/19)
- 10 Payments of \$345 automatically charged to a credit/debit card on file on the 1st of each month from Oct-May (Sept & June are charged on 8/14)

DIVISION II: \$6,250 per season

2 Technique classes, 1 Pointe class, 1 Modern class* & 1 Conditioning class per week - see schedule on page 8 & 9

- Early Bird Full Payment of \$5,937.50 (to receive this 5% discount, full tuition must be paid by 7/31/19, no exceptions)
- Full Payment of \$6,250 (due by 8/14/19)
- 10 Payments of \$625 automatically charged to a credit/debit card on file on the 1st of each month from Oct-May (Sept & June are charged on 8/14)

DIVISION III CLASSICAL: \$7,550 per season

2 Technique classes, 1 Partnering class, 1 Variations class, 1 Modern class* & 1 Conditioning class per week

- Early Bird Full Payment of \$7,172.50 (to receive this 5% discount, full tuition must be paid by 7/31/19, no exceptions)
- Full Payment of \$7,550 (due by 8/14/19)
- 10 Payments of \$755 automatically charged to a credit/debit card on file on the 1st of each month from Oct-May (Sept & June are charged on 8/14)



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CREDIT CARD AUTHORIZATION

I hereby give Ballet Forte at Wings Conservatory, Inc. authorization to charge my credit card:

Visa

MasterCard

Last 4 digits of CC Number: _____ Expiration Date: _____ / _____

In the amount of \$ _____

For the following service(s): _____

Name as appears on CC: _____

Address: _____

City/State/Zip: _____

Signature _____ Date _____

The below portion of this form will be shredded after Ballet Forte enters your CC information into their system - this is for your benefit and protection.

Full CC Number: _____

CCV: _____



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RELEASES

Ballet Forte at Wings Conservatory, Inc. will be referred to as BF in the following releases/policies.

LIABILITY RELEASE:

I hereby certify that my child is in normal health and capable of participating safely in BF's programs. I will notify BF if the participant has any health problems. I am aware that dance training and the associated athletic exercises therein may place unusual stress on the body and carry with it the risk of physical injury. On behalf of my child and myself (and if I am no longer a minor, on my own behalf), I assume all risks and hazards incidental to the conduct of the program.

PUBLICITY RELEASE:

I hereby authorized BF to record the student's picture and voice on photographs, films, and tapes, to edit these recordings at its discretion, and to incorporate these recordings into movie and sound films on tapes, radio or television broadcast programs. I also give my permission for BF to use and license others to use these materials in any manner or media whatsoever. BF is permitted to use these materials for publicity, advertising and sales promotion and to use the student's name, likeness and voice and biographic or other information in connection with them. I acknowledge that no promises of compensation are made by BF for such use.

Signature _____ Date _____

STUDENT INFORMATION

Student's Name:	
Date of Birth:	
Academic School:	
Grade Entering:	
Home Phone:	
Address:	
City, State, Zip:	

PARENT/GUARDIAN INFORMATION

One parent or legal guardian signature is required if student is under 18 years old.

I the undersigned have read and agree to all of BF's policies, rules, terms, and conditions.

Parent/Guardian's Name:		
Parent/Guardian's Signature:		
Relationship to Student:		
Email Address:		
Home Phone:		
Cell Phone/Work Phone:	C: <input type="text"/>	W: <input type="text"/>

EMERGENCY CONTACT

Emergency Contact's Name:	
Relationship to Student:	
Home Phone:	
Cell Phone:	
Work Phone:	

MEDICAL INFORMATION

Medical condition(s) or recent injuries that we should be aware of:	
Medication(s) student takes:	
Allergies:	



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2019-2020 CALENDAR

*****Please note dates are subject to change**

SEPTEMBER

- Classes Begin: Tue, 9/3/19
- Ballet Forte Parent Association Mixer / Pot Luck. For all Ballet Forte Dancers and Families. 9/22/19, 3:30-5:30

OCTOBER

- Nutcracker Participation Form & Package Fee Due: Wednesday, 10/2/19
- Nutcracker Rehearsal: Friday, 10/25/19 from 6:00-8:00 (Pre Forte, All Apprentice and Division 1)
- Nutcracker Rehearsal: Sunday, 10/27/19 from 2:30-5:30 (All Conservatory Dancers)
- Halloween Break: Thursday 10/31/19 (resume on Friday, 11/1/19)

NOVEMBER

- Nutcracker Booster Messages Due: Friday, 11/1/19
- Nutcracker Rehearsal: Friday, 11/1/19 from 6:00-8:00 (Pre Forte, All Apprentice and Division 1)
- Nutcracker Rehearsal: Sunday, 11/3/19 from 2:30-5:30 (All Conservatory Dancers)
- Nutcracker Rehearsal: Friday, 11/8/19 from 6:00-8:00 (Pre Forte, All Apprentice and Division 1)
- Nutcracker Rehearsal: Sunday, 11/10/19 from 2:30-5:30 (All Conservatory Dancers)
- Nutcracker Dress Rehearsal: Sunday, 11/17/19 from 11am-5:15pm
- Nutcracker Performance: Sunday, 11/24/19 at 1:30 & 3:30pm
- Thanksgiving Break: Wednesday, 11/27/19 to Sun, 12/01/19 (resume on Monday, 12/2/19)

DECEMBER

- BTS Competition, Registration, Choreographer & Coaching Fees Due: Tuesday 12/3/19
- Parent Observation Week: Monday, 12/9/19 to Saturday, 12/14/19
- Pure Form Guest Choreographer Auditions for Division II and III Dancers Required 12/17/19
- BFPA Holiday Mixer / Pot Luck ; NO CLASSES ; Wednesday 12/18/19 from 6:00-8:00
- Winter Break: Monday, 12/23/19 to Wednesday, 1/1/20 (resume on Thursday, 1/2/20)
- Winter Pop Up Classes TBA:

JANUARY

- YAGP & NYCDA Competition, Registration, Choreographer & Coaching Fees Due: Tuesday 1/7/20
- Beyond the Stars (BTS): Somerset, NJ. Friday, 1/24/20 through Sunday 1/26/20

FEBRUARY

- Pure Form Guest Choreographer & Ballet Rehearsals: Feb - June TBA
- Pure Form Ballet Variation Auditions for Division III Dancers only: 2/4/20
- International Dance Festival Workshop Fees Due: 2/20/20
- President's Day Break: Saturday, 2/15/20 to Monday, 2/17/20 (resume on Tuesday, 2/18/20)

MARCH

- Pure Form Costume/Workshop/Guest Choreographer Reh Fees Due: Tuesday, 3/3/20
- In Studio Costume Fee's Due: Tuesday, 3/3/20
- YAGP Boston: Thursday 3/4/20 - Sunday 3/8/20
- NYCDA Philadelphia: Friday, 3/27 - Sunday 3/29/20



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2019-2020 CALENDAR (CONTINUED)

******Please note dates are subject to change***

APRIL

- International Dance Festival: Thursday, 4/2 - Sunday 4/5/20
- Summer Registration 50% Deposit Due: 4/7/20
- Spring Break: Tuesday, 4/7/20 - 4/13/20 (Resume classes 4/14/20)
- Open House & Parent Observation Week: Monday, 4/29/19 to Saturday, 5/4/19
- Bailar al Sol Puerto Rico - TENTATIVE: Saturday 4/25 - 5/3
- Pure Form Package Fee Due: Tuesday, 4/28/20

MAY

- Pure Form Dress Rehearsal: Tuesday, May 19, 2020 at Ballet Forte
- Pure Form Performance: Thursday, May 21, 2020
- Memorial Day Break: Saturday, 5/23/20 to Monday, 5/25/20 (resume on Tuesday, 5/26/20)

JUNE

- Summer Registration Full Payment Due: Wednesday, 6/2/20
- In Studio Performance: Saturday, 6/6/20 at 9:30am & 10:30am (Dress Rehearsal is at 8:30am before performances)
- Last Day of Classes: Saturday, 6/6/20

SUMMER 2020 DATES:

JULY

- Summer Technique Session 1: Monday, July 13th through Friday, July 17th 2020
- Summer Technique Session 2: Monday July 27th through Friday July 31st
- Fall Registration For Early Bird Payment Due: July 28th, 2020

AUGUST

- Bailer Al Sol 2020: Monday August 3rd - Friday August 7th with the performance on Sunday August 9th (location of performance TBA)
- Young Dancers Summer Program: Monday August 10th - Friday August 14th
- Summer Technique Session 3: Monday August 10th - Friday August 14th
- Fall Registration Due: August 11th, 2020

****Emergency closings - see Ballet Forte Facebook page or call 908-879-8717 and listen for delayed opening/cancellation message***



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Payments and Fee's Schedule

So you can plan better for expenses through out the year!

OCTOBER

- Nutcracker Participation Form & Package Fee Due: Wednesday, 10/2/19

DECEMBER

- BTS Competition, Registration, Choreographer & Coaching Fees Due: Tuesday 12/3/19

JANUARY

- YAGP & NYCDA Competition, Registration, Choreographer & Coaching Fees Due: Tuesday 1/7/20

FEBRUARY

- International Dance Festival Workshop Fees Due: 2/20/20

MARCH

- Pure Form Costume/Workshop/Guest Choreographer Reh Fees Due: Tuesday, 3/3/20
- In Studio Costume Fee's Due: Tuesday, 3/3/20

APRIL

- Summer Registration 50% Deposit Due: 4/7/20
- Pure Form Package Fee Due: Tuesday, 4/28/20

JUNE

- Summer Registration Full Payment Due: Wednesday, 6/2/20



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STUDIO RULES

1. Arrive promptly to class (late students will be asked to observe class).
2. No talking during class, please raise your hand for questions.
3. No food or drinks in class, except water bottles.
4. No leaning on the barre during class.
5. Ask permission to use the restroom (unless it's an emergency).
6. Hold finishing positions until the instructor indicates you may stop.
7. Give instructor full attention.
8. Teasing and gossip will NOT be tolerated.

DRESS CODE

1. Ballet class dress code is mandatory (see chart below).
2. Wear hair up neatly in a bun to all ballet classes.
3. No street or warm up clothes in class.
4. No jewelry, except small stud earrings.
5. New pointe shoes must be checked by Artistic Director, Andrea Kramer, before being worn to class.
(There is a \$75 consultation fee if you wish for Andrea, Artistic Director, to accompany you at your pointe shoe fitting.)
6. Division III may wear ballet skirts to Monday classes (sheer, a solid color, mid-thigh length or shorter).
7. Modern & Conditioning class attire: black leggings or fitted yoga pants over a solid colored leo (**NO** t-shirts or shorts), knee pads, hair off of face (bun, pony tail, braid, or pig tails).
8. Division III Dancers **MUST** have a white practice tutu for pas de deux and variations class

<i>All items (except belt) available at www.dancewearsolutions.com *Note - order leotards quickly as they can run out Hip Alignment Belt available at www.discountdance.com (can choose any color)</i>				
DIVISION	LEOTARD	TIGHTS	HIP ALIGNMENT BELT Raindance 3/4" Adjustable #62ADJ	SHOES Bloch Pro Elastic Split-Sole #50621
Pre-Forte	Balera CL1270C in <i>Pink</i>	Pink seamed	No	Ballet Slippers
Apprentice I & II	Balera MT757 or MT757N in <i>Marine Blue</i>	Pink seamed	Yes	Ballet Slippers
Apprentice III & IV	Balera MT757 or MT757N in <i>Violet</i>	Pink seamed	Yes	Ballet Slippers
I	Balera MT757 or MT757N in <i>Royal Blue</i>	Theatrical pink, seamed, convertible	Yes	Ballet Slippers
II	Balera MT757 or MT757N in <i>Dark Teal</i>	Theatrical pink, seamed, convertible & knee pads	Yes	Ballet Slippers & Pointe Shoes
III (Classical & Contemporary)	Black leo (any style)	Theatrical pink, seamed, convertible & knee pads	Yes	Ballet Slippers & Pointe Shoes
Modern & Conditioning (all levels)	Solid color leo (any style or color)	Black leggings or fitted yoga pants & knee pads (NO t-shirts or shorts)	No	---
Male Dancers	Fitted white t-shirt ; black tights, dance pants, or shorts ; black ballet slippers			

STUDIO ADAGIO (upstairs)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
						Pre-Forte 9:45-10:30 MAYA	
						Division III Contemporary / Modern Workshop 10:30 - 12:00	
NUTCRACKER REHEARSALS						Division II Contemporary / Modern Workshop 12:00 - 1:30	
			PRIVATE SLOT 2:45-3:30 Andrea and Alexis			PRIVATE SLOT 3:00-4:00 - Katelyn Humberto	
		PRIVATE SLOT 3:00-4:00 - Ana Charlotte	PRIVATE SLOT 3:30-4:00 - Andrea Katelyn Power	PRIVATE SLOT 3:30-4:15 - Andrea Dierdra Tobin	Division I Ballet Tech Kiersten 4:30-6:00	Division III Classical Ballet / Variations - Humberto 4:00-6:00	PRIVATE SLOT 1:30-2:30 - Maya/ Paige Humberto
		Division III Classical Ballet Ana 4:00-5:30	Division III Classical Ballet/ Partnering 4:00-6:00 - Junio	Division II Ballet Pointe - Andrea 4:15-6:30			PRIVATE SLOT 2:30-3:30 Humberto/ Nichola
		Division II Ballet Technique - Ana 5:30-7:00	Division II Ballet Tech. 6:00-7:30 - Junio	Division III Classical / Cont. Ballet Tech. - Andrea 6:30-8:00	Passport Ballet - Kiersten 6:30-8:00	PRIVATE LESSON Humberto 6:00-7:00	PRIVATE SLOT 3:30-4:30 Alexis
		PRIVATE SLOT 7:00-8:00 Ana and Norah		PRIVATE SLOT 8:00-8:30 Andrea Sofia E.	Passport Theater Dance - Kiersten 8:00-9:00		

STUDIO ALLEGRO (downstairs)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						PRIVATE LESSON 12:15-1:15 Nandita Humberto
NUTCRACKER REHEARSALS						
		Apprentice I Kiersten 4:00-4:45		PRIVATE SLOT Maya Lola 4:00-4:45		Division I Stretch / Strength /Conditioning
		Apprentice III Kiersten 4:45-5:45	PRIVATE SLOT 4:15-5:00 Andrea	Division III Conditioning 5:15-6:15	PRIVATE SLOT tap kiersten and Lola 6:00-6:30	Division I and II 5:00-6:00
		Division I Ballet Tech Kiersten 5:45-7:15	PRIVATE SLOT 5:00-5:45 Andrea Lily B.			NUTCRACKER REHEARSAL 6:00-8:00
		PRIVATE SLOT 6:00-6:30 Andrea Nandita	Power Barre 6:30-7:30 Deb			

