



Advanced Truck Driving School & Safety Services, LLC
advancedtruckingschool@gmail.com
2804 West Admiral Doyle Drive
New Iberia, Louisiana 70560
www.advdriving.com
337-300-2933

Enrollment & Tuition Payment Agreement

Date _____

Last Name _____ First Name _____ MI _____

SS# _____ Date of Birth _____ Age _____

Mailing Address _____

City/State/Zip _____ Email _____

Parish _____ Phone Number(s) _____ T-Shirt Size _____

Course Enrolling in:

____ Class A CDL Entry-Level Truck Driving Course - 160 Hours

____ Class B to Class A CDL Upgrade Truck Driving Course - 120 Hours

____ Class B CDL Entry-Level Truck Driving Course - 80 Hours

____ CDL Truck Driver Refresher Training Course - 40 Hours (*No In-House Finance Option*)

____ Hazardous Materials (HazMat) Training Course - 8 Hours (*No Finance Option*)

STUDENT ID

Scheduled Start Date _____ Scheduled End Date _____

PAYMENT CHOICE:

____ CASH/FULL PAYMENT (\$ _____) - STUDENT promises to pay all tuition and fees for the enrolled course before the Scheduled Start Date of the enrolled course as indicated above.

____ IN-HOUSE FINANCING* (\$ _____ total) - STUDENT elects the Finance Option with Monthly Payments. STUDENT promises to pay a deposit in the amount of \$ _____ before the Scheduled Start Date of the enrolled course as indicated above and the remainder of the Financed Tuition total in _____ monthly installments in the amount of \$ _____ each. First payment due on _____. Last payment due on _____.

____ FINANCING THROUGH: FOTI FINANCIAL SERVICES MERITIZE (\$ _____)

____ OTHER: _____ (\$ _____)

*No *In-House* financing available for CDL Truck Driver Refresher Course or HazMat Course.

Date of Initial Payment _____ 3rd Business Day _____

Refund Policy & Right to Cancel

Three Business Day Cancellation (Before Commencement of Classes by the Student):

I understand that if for any reason I am unable to enter a training program, all monies paid will be refunded if requested within three (3) business days after signing an enrollment agreement and making an initial payment.

After Three Business Day Cancellation Period but Before Commencement of Classes by the Student:

All tuition and fees collected in advance of entrance, and if the student does not begin classes, not more than a \$150.00 registration fee shall be retained by the school. All refunds for a student who does not begin classes will be made within 30 days of the notice of cancellation.

TO BE COMPLETED BY OFFICE STAFF

I understand that the **Withdrawal After Commencement of Classes Refund Policy** shall be:

1. After the student has completed less than 15% of the course, the school shall refund 80% of the tuition, less registration fee, thereafter,
2. After the student has completed less than 25% of the course, the school shall refund 70% of the tuition, less the registration fee, thereafter,
3. After the student has completed 25% but less than 50% of the course, the school shall refund 45% of the tuition, less the registration fee, thereafter,
4. After the student has completed 50% or more of the course, the school shall retain 100% of the course tuition.

The Enrollment & Tuition Payment Agreement is a contract between the STUDENT and Advanced Truck Driving School & Safety Services, LLC. Every student is required to complete, sign, and return this form to the school office as a condition for consideration of acceptance as a student. Under this contract, it is the primary responsibility of the STUDENT to pay all tuition and fees due to Advanced Truck Driving School & Safety Services, LLC. Satisfactory arrangements for the payment of the total charges for the tuition and fees of any training course **MUST** be made prior to the first scheduled start date of classes as stated above.

The Financed Payment Plan is an optional convenience offered to students. Under any Financed Payment Plan, all payments/installments are due and payable in full by the **LAST** day of each month and become delinquent 10 days after they are due. Delinquent accounts are subject to a late charge of one percent (1%) of the past due amount each month the account is delinquent. By signing this Tuition Payment Agreement, the STUDENT agrees to pay all reasonable collection costs, including reasonable attorney fees and collection agency fees, incurred to collect any delinquent accounts. In the event of withdrawal from any course, refunds will be made in accordance with the Cancellation Policy stated above.

I certify that I have received a copy of the school student catalog & handbook that contains:

My program outline, schedule of tuition and fees; the refund policy; regulations pertaining to the rules of operation and conduct; attendance, absence, and tardy policy; grading policy; description of job placement assistance; and general information. I understand it is my responsibility to read carefully all the information contained in the school catalog. I further certify that I have received and read a copy of this Enrollment & Tuition Payment Agreement and understand it is subject to representation as expressed herein. I agree to comply with these policies during my period of enrollment in the course indicated above.

STUDENT SIGNATURE

Date

SCHOOL REPRESENTATIVE

Date

Advanced Truck Driving School & Safety Services, LLC must be informed immediately in writing at the address above or via email of any changes to the billing name, address, or phone number. Advanced Truck Driving School & Safety Services, LLC or the STUDENT may cancel this Agreement by giving written notice of cancellation/withdrawal. Refunds will be made in accordance with the policy stated above and in the Advanced Truck Driving School & Safety Services, LLC Catalog & Student Handbook.



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Supplemental Enrollment Questionnaire

(HazMat Students **DO NOT** Complete)

STUDENT ID	
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Date _____

Last Name _____ First Name _____ MI _____

SS# _____ Date of Birth _____ Age _____

Present Address _____ Parish _____

City/State/Zip _____ How long at this address? _____

Previous Address _____

City/State/Zip _____ How long at this address? _____

Phone Number(s) _____

Email _____ US Citizen: Yes No Sex: Male Female

Race _____ (For Department of Labor tracking only – Please use the following codes: 1) Asian/Pacific Islander, 2) American Indian/Alaskan Native, 3) Black, Non-Hispanic, 4) Hispanic, 5) Native Hawaiian or Other Pacific Islander, 6) White, Non-Hispanic, 7) Foreign/Non-Resident Alien, 8) Prefer not to answer/Unknown, 9) Two or more Races

How did you hear about Advanced Truck Driving School & Safety Services, LLC? _____

Why are you interested in becoming a Professional Truck Driver? _____

Driving Record

What class is your current driver's license? _____ License # & State _____	YES	NO
Have you ever held a driver's license in another state? If yes, what state(s)?		
Has your license ever been suspended, canceled, denied, or revoked in any state?		
Have you had any moving violations, speeding tickets, or accidents (regardless of fault) in the last 5 years?		
Do you currently have any outstanding tickets in any state that you are aware of?		
Have you ever been convicted of reckless or careless driving?		
Have you ever been convicted of driving with a suspended or revoked license?		
Have you ever been convicted of a DUI/DWI?		
Do you have any pending motor vehicle-related charges?		
How many accidents/incidents, if any, have you had in the last 5 years? _____	* Please explain below	
How many convictions (tickets), if any, have you had in the last 5 years? _____	*Please explain below	
If you answered any of the above driving record questions, please explain:		

Health Questionnaire

Date of current DOT physical _____ Expiration Date _____	YES	NO
Do you have any physical defects?		
Do you have any concerns passing a drug screen?		
Is there anything, to your knowledge, that may prevent you from passing a physical?		
If you answered YES to any of the above health questions, please explain:		

Job Interest Questionnaire

(Please complete this section **ONLY** if you are interested in Job Placement Assistance)

Are you dissatisfied with your current job? Yes No If yes, why? _____

What types of driving jobs would you be interested in upon course completion? <i>(Please check all that apply)</i>		
Local		Please give more details here:
Regional		
Over-the-Road (Long Haul)		
Other		

If available, could you accept employment within 2 weeks after course completion? Yes No

Education & Military Experience

(Please complete this section **ONLY** if you are interested in Job Placement Assistance)

Are you a high school graduate or do you have a GED? Yes - Year _____ No - highest grade completed _____

Have you ever attended college, business, trade, or technical school? Yes No If yes, where, when, for how long, and what degree, diploma, or certification did you earn, if any?

Did you serve in the military? Yes No If yes, what branch? _____

Were you discharged for any reason other than honorable discharge? Yes No If yes, reason: _____

Rank at discharge _____ Served from _____ to _____

Criminal Record

(Please complete this section **ONLY** if you are interested in Job Placement Assistance)

	YES	NO
Do you have any criminal charges currently pending?		
Have you ever been convicted of any criminal charges?		
Have you ever been convicted for possession, sale, or use of narcotics or drugs?		
Have you ever been convicted of a felony?		

Have you ever been convicted of a misdemeanor?		
Have you ever failed a controlled substance test?		
If you answered "yes" to any of the above criminal record questions, please explain:		

Employment History

(Please complete this section if you are interested in Job Placement Assistance **AND** if applying for In-House Financing)

Past Employer(s): Please list all positions for the last five years starting with present employer. (Employers will **NOT** be contacted.)

- 1) Present Employer _____ How long employed? _____
 Address/City/State/Zip _____
- 2) _____ How long? _____ Reason for leaving _____
- 3) _____ How long? _____ Reason for leaving _____
- 4) _____ How long? _____ Reason for leaving _____
- 5) _____ How long? _____ Reason for leaving _____

Were you terminated from any job in the past 3 years? Yes No If yes, explain: _____

Have you ever tested positive for drugs or alcohol? Yes No If yes, explain: _____

Present Financial Situation

(Please complete this section **ONLY** if applying for In-House Financing)

Do you? Own a home Rent Live with relatives Other If other, please explain: _____

How do you estimate your credit rating over the last three years? Excellent Good Fair Poor

Your current total monthly income _____ Source(s) of Income _____

Are you? Single Married Divorced Separated Widowed

If married, spouse's name _____ Age _____

Spouse's employer _____ How long? _____ Monthly Wages _____

Do you have children under the age of 21? Yes No If yes, how many? _____

Release of Information

Do you authorize Advanced Truck Driving School & Safety Services, LLC to forward information from this application and/or other school records to prospective employers? Yes No

I hereby declare that all information I have provided is true to the best of my knowledge. Falsifying information on any official school forms will result in termination from the enrolled training program.

STUDENT SIGNATURE

Date



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Motor Vehicle Report (MVR) Consent Form

I, _____, authorize Advanced Truck Driving School & Safety Services, LLC to obtain my Motor Vehicle Report (MVR) as part of my application for _____.

Driver's License #: _____

State DL Issued in: _____

Date of Birth: _____

Social Security #": _____

Student's Signature

Date



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Photo Release Form

STUDENT ID	
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Advanced Truck Driving School & Safety Services, LLC takes a photo of each student upon graduation to include on the “Our Graduates” display located in the school lobby. Images may be used in print publications, online publications, presentations, websites, and social media. No royalty, fee, or other compensation shall be payable by reason of such use. Please indicate your choice concerning the use of your photo by initialing next to the appropriate statement:

_____ Advanced has my permission to use my photo in all the above listed capacities

_____ Advanced has my permission to ONLY display my photo in the school lobby

_____ Advanced DOES NOT have my permission to use my photo in any of the above capacities

Student's Printed Name

Student's Signature

Date