

# NDIS Review Process

Ensuring you receive the right Supports

## Access

Planning Meeting

## Outcome

Decision

Review Process

### Planning Meeting

- You have met NDIS Access.
- Before your first meeting ensure you have given some thought to your goals and supports you will require to achieve those goals.
- Collate supporting documents ie. Allied Health, Medical or Psychologist reports.
- Look at putting together a Carer Impact Statement.

### NDIS Plan Issued

### NDIS Plan

- NDIS Funding meets your needs
- If your needs change during the plan period you can request an Unscheduled Review .

### NDIS Plan Does not reflect your needs

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### What is missing?

- Make sure that you have a good understanding of the funding in your plan and what you can use it for.
- Identify what additional funding you will require to achieve your goals.
- Ensure that you have reports and/or statements which will support your funding needs.
- If required, seek out the support of an Advocate who can support you through this process.

2

### Internal Review of a Decision

- Complete an Application for a Review of a Reviewable Decision within 3 months of your plan start.
- Outline why you want the decision reviewed and how it has affected you.
- Be sure to provide any additional information and evidence.

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### Still dissatisfied?

- If you are unhappy with the NDIS review decision you can apply for an Administrative Appeals Tribunal (AAT) independent review.
- You have 28 days to apply for an AAT review, from the date NDIA has issued their review decision.
- You cannot ask the AAT to review a decision until the NDIA has completed its review process.

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### What Next?

- If you are not happy with the way the NDIA carried out its decision making , or how it dealt with you during the review process you can Make a Complaint.
- You can complain online, by mail or by dropping off a form at any NDIS office.

# REVIEW



• [www.district360.com.au](http://www.district360.com.au)

The NDIS Planning process is a complex one. As part of the process, you will be asked to present a number of documents which together with your goals will determine what support funding you will be granted.

This process takes into account multiple factors and can potentially not yield the outcomes you were hoping for. It is important to know that there is a clear process you can follow in the event that the funding you have received is not sufficient or appropriate.

Co-designed by

