



# First Steps Central MN Joint Powers Board Meeting Agenda

February 8, 2024 | 9-10am

Sherburne County Government Center, Oak Room

Zoom Link: <https://zoom.us/j/95037745384?pwd=TEVGTmdaQ2xhaFB1WGVJbllNOTBGdz09>



**Joint Powers Board Attendees:** Commissioners Tarryl Clark, Jeanne Holland, Lisa Fobbe

**Additional Attendees:** Nicole Ruhoff, Janet Goligowski, Sarah Grosshuesch, Leah Krotzer, Kelly Ball, Lindsay Hackett, Dezirae Knutson

AGENDA ITEM	MINUTES / MOTIONS
1. Call to Order <ul style="list-style-type: none"> <li>a. Approval of Minutes (August 2023 Meeting)</li> <li>b. Approval of Agenda</li> </ul>	1. Meeting called to order at 9:06a by Commissioner Clark. Quorum present with Sherburne, Stearns, and Wright County Commissioners in attendance. Benton County Commissioner absent. <ul style="list-style-type: none"> <li>a. Commissioner Fobbe made motion to approve, Commissioner Holland second. Motion approved.</li> <li>b. Commissioner Fobbe made motion to approve, Commissioner Holland second. Motion approved.</li> </ul>
2. Action Items <ul style="list-style-type: none"> <li>a. Propose &amp; Approve 2024 Meeting Dates               <ul style="list-style-type: none"> <li>1. Based on Previous Schedule (Thurs, 8:30-9:30am)                   <ul style="list-style-type: none"> <li>1. May 9</li> <li>2. August 8</li> <li>3. November 7</li> </ul> </li> </ul> </li> <li>b. Board Terms of Office</li> </ul>	<ul style="list-style-type: none"> <li>a. Dates listed confirmed, with option to join via Zoom or in-person at the Sherburne County Government Center Oak Room. Commissioner Holland made motion to approve, Commissioner Fobbe second. Motion approved.</li> <li>b. Reviewed Board Terms of Office in Joint Powers Board Bylaws and discussed Commissioner appointment to Joint Powers Board at their respective counties. There are not limitations on Board terms/service, only as Board officers. Reviewed if Board Secretary is necessary but determined this is not a need. Requesting no changes to be made to Bylaws at this time. Counties are awaiting additional guidance from MDH for Community Advisory Committee. Will review guidance and consider developing workgroup for Bylaw modifications to reflect the guidance and needs of the Collaborative at that time.</li> </ul>
3. Family Home Visiting Updates <ul style="list-style-type: none"> <li>a. Program Updates &amp; Budget Review (Leah &amp; Kelly), including Client Success Story (Dezirae, Stearns County PHN)</li> <li>b. Individual County Updates (Directors)</li> </ul>	<ul style="list-style-type: none"> <li>a. 2023 year-end program updates provided by Program Manager. Client success story shared by Stearns County PHN Dezirae Knutson. Budget Review provided by Data &amp; Analytics Manager. Slides included prior to meeting in Board Packet.               <ul style="list-style-type: none"> <li>i. Nearly 3,000 referrals processed through Centralized Intake process since launch in January 2020. 784 referrals in 2023, a growth of 6% from 2022.</li> <li>ii. Received referrals from 63 referral sources in 2023. 50% of those referrals were received from CentraCare St. Cloud Hospital NICU, CentraCare St. Cloud</li> </ul> </li> </ul>

Hospital Family Birthing Center, WCCA WIC, Wright County HHS, and Sherburne County WIC.

- iii. Family home visiting regional caseload growth of 25% from previous year. Served 74 more families from December 2022 caseload snapshot to December 2023. Average monthly served 18 families cross-county. Increased Strong Foundations funded caseloads by 18%.
- iv. Conducted second annual Family Feedback Survey to all enrolled families in fall 2023. Received 86 family responses with resounding positive feedback about their PHN and impact the program has on their parenting abilities and relationship with their child. 99% of families expressed improvement in one or more area of life since beginning FHV, including their understanding of their child's development and parenting skills, their ability to solve problems, read their child's cues, develop a support system, and more.
- v. Conducted second annual Cheers for Peers, an opportunity for PHNs and Leadership to recognize one another's accomplishments throughout the past year.
- vi. Looking ahead to 2024—CQI & Model Fidelity work with: nursing documentation, focus on prenatal referrals, client retention, development of Community Advisory Committee, meeting new reflective consultation guidance (learn more at <https://www.health.state.mn.us/communities/fhv/refract.html>), and fidelity of parent-child interaction tool PICCOLO (learn more at <https://mchb.hrsa.gov/sites/default/files/mchb/programs-impact/parent-child-interaction.pdf>)
- vii. Strong Foundations Grant YR2023; expended 90% of the grant (lower usage than expected of travel/mileage and MDH delay in contracted training). Strong Foundations Grant YR2024; budgets approved and implemented for same funding level & client caseload numbers. Increased third-party billing by approximately 215% from 2022 to 2023, helps with continued support of FHV programming and sustainability.

- b. **Stearns:** Hiring one PHN and one Supervisor. Received additional grant funds to be able to expand offering of Circle of Security curriculum and Parenting Inside Out (jail) curriculum. Looking for grant opportunity to expand reflective supervision to Disease Prevention & Control (DP&C) staff and others in HHS.

	<p><b>Wright:</b> Did some realigning of PHN FTE in FHV and DP&amp;C to better fit current needs. Offering reflective consultation to Family Planning/Co-Location staff.</p> <p><b>Sherburne:</b> Received Promising Practices grant over next four years, which allows for opportunity and funding to hire Community Health Worker to support traditional FHV programming and offer Mothers &amp; Babies training to the entire collaborative.</p> <p><b>Other:</b> Commissioner Clark encouraged our Collaborative to apply for a NACCHO award to showcase the innovative work being done in FHV across the region; all members in agreement. <a href="https://www.naccho.org/membership/awards#model">https://www.naccho.org/membership/awards#model</a></p>
4. Next Meeting	Thursday, May 9, 8:30a-9:30a, via Zoom or in person at Sherburne County Government Center Oak Room
5. Adjourn	Adjourned at 10:01am by Commissioner Clark.