



First Steps Central MN Joint Powers Board Meeting Minutes
 May 5, 2022 9a-10a via Zoom



Public Health
 Prevent. Promote. Protect.

Attendees: Commissioner Barbara Burandt, Commissioner Mark Daleiden, Commissioner Beth Schlangen, Commissioner Tarryl Clark, Sarah Grosshuesch, Katie Bremseth, Nicole Ruhoff, Kelly Ball, Leah Krotzer, Deb Rieland, Janet Goligowski

AGENDA ITEM	MINUTES / MOTIONS
<p>1. Call to Order</p> <ul style="list-style-type: none"> a. Approval of Minutes b. Approval of Agenda 	<p>1. Meeting called to order by Commissioner Barbara Burandt at 9:03am</p> <ul style="list-style-type: none"> a. Commissioner Tarryl Clark made a motion to approve the January 27, 2022 meeting minutes. Commissioner Mark Daleiden second the motion. Motion carried. b. Commissioner Mark Daleiden made a motion to approve today's agenda. Tarryl Clark second the motion. Motion carried.
<p>2. FHV Updates</p> <ul style="list-style-type: none"> • Budget Review (Katie, Sherburne fiscal host) • Program Updates: <ul style="list-style-type: none"> ○ Outreach (Kelly)- First Steps website ○ Referrals (Leah) ○ Community of Practice (Kelly) ○ Interoperability <ul style="list-style-type: none"> ▪ PHDoc - Benton update (Deb) ▪ Standardization (Leah) • Family Success Story (Kelly) 	<p>Budget Review (included in the agenda packet)</p> <ul style="list-style-type: none"> • Katie shared the percentages of the budget spend. Sherburne 40%, Benton 29%, Stearns 25%, Wright 34% • Nicole shared information regarding Billboards and MDH Expenditures. With MDH expenditures paying for billboards, are we needing approval from commissioners. Franklin is the billboard provider. 4 billboards: Clearwater off I94, Sauk Centre off I94, Sherburne County HWY 10, and Benton County HWY 10. • Plan to bring a more detailed budget report to the board so that areas of interest can be discussed more in depth. The JPA is a little gray in the delegation of budget approvals and authority to the fiscal host. <p>Program Updates</p> <ul style="list-style-type: none"> ○ Outreach (Kelly)- Communication was topic. Establishing Microsoft Teams- FHV teams have access to information and use for transparent communication. Billboards will be coming July 1, 2022. Promotional videos-one in English, other in Somali in partnership with Somali TV in St. Cloud. Recent meeting with CentraCare leadership focused on increasing prenatal referrals (50% of births in region occur at a CentraCare facility); data slides attached. First Steps website tour; increase in traffic in 2022 compared to 2021. ○ Centralized Intake Referrals (Leah)- reviewed slides included in agenda packet ○ Community of Practice (Kelly)-Discussed the CoP survey. 35 people, 70% found the content helpful, 91% will incorporate in their home visits. Future training dates: June 16, 2022 (Topic: Mental Health), August 18, 2022, October 20, 2022, and December 15, 2022 ○ Interoperability <ul style="list-style-type: none"> ▪ PHDoc-Benton County Update (Deb) Approved PHDoc. Communication with IT, Director and PH Docs representatives to have discussion. Funding in year 3 EBHV grant budget. January 1, 2023 is the implementation goal.

	<ul style="list-style-type: none"> ▪ Standardization (Leah)
<p>3. Other items (Directors)</p> <ul style="list-style-type: none"> • RFP progress • JP Agreement and Bylaw review recommendation • Home visit opportunities for Commissioners or other community organizations 	<ul style="list-style-type: none"> • Draft documents for the RFP will be shared via email for the board to provide feedback. 3 goals considered 1. Increase referrals and support to families 2. Standardization 3. Evaluation. Goals would be for the collaborative as well as the individual counties, strategies may differ at each agency. • The collaborative will draft a letter of commitment for the board to review and sign to be submitted with our application. • Recommend a sub-committee to review JPB documents and make recommendation. Focus areas on fiscal components and elements of data sharing that all agree upon. • Sherburne is drafting a shadow visit consent that we will share with the group. Intent is to be able to provide opportunities to shadow a home visit for a better understanding of the program.
<p>4. Adjourn</p>	<p>Commissioner Barbara Burandt adjourned meeting at 10:01am</p>