



First Steps Central MN Joint Powers Board Meeting Agenda

February 13, 2025 at 9-10am

Sherburne County Government Center, Oak Room

Teams link: [Join the meeting](#)

Meeting ID: 298 540 972 424 | Passcode: 5kQ6Ef3H



Public Health
Prevent. Promote. Protect.

Powers Board Attendees: Gary Gray, Pam Benoit, Jeanne Holland, Tarryl Clark, Steve Notch

Additional Attendees: Casey Henre, Janet Goligowski, Courtney Ferreira, Nicole Ruhoff, Jaclyn Liftin, Leah Krotzer, Kelly Ball

AGENDA ITEM	MINUTES / MOTIONS
1. Call to Order a. Introductions	9:00 am Call to order
2. Action Items a. Chair Appointment b. Vice-Chair Appointment c. Approval of Minutes (11/7/24 Meeting) d. Approval of Agenda	a. Commissioner Gray made a motion for Commissioner Holland to be Chair; Commissioner Benoit made a second motion. Motion approved by all members of the Board. b. Commissioner Gray nominated himself for Vice-Chair. Motion approved by all members of the Board c. Commissioner Gray made a motion to approve minutes. Commissioner Clark made a second motion. Motion approved by all members of the Board. d. No additions to meeting agenda. Commissioner Benoit made a motion to approved agenda. Commissioner Gray made a second motion. Motion approved by all members of the Board.
3. Family Home Visiting Onboarding a. FHV Program Overview b. History of Collaborative c. Structure of Collaborative i. Joint Powers Agreement ii. Data Sharing Agreement iii. Joint Powers Board Bylaws d. Accomplishments e. Budget f. Individual County Updates	Family Home Visiting Onboarding provided by Regional FHV Program Manager Kelly Ball and Regional FHV Data & Analytics Manager Leah Krotzer, which included: a. FHV Program Overview-state and collaborative level b. History of Collaborative c. Structure of Collaborative. Documents listed were provided to the Board with the packet prior to the meeting. d. Collaborative Accomplishments e. Collaborative Budget updates f. Individual County Updates by Public Health Directors/Supervisors present: a. Benton: Recruiting for open PHN position thanks to Strong Foundations grant expansion funds received beginning 1/1/25. Public Health Supervisor position

	<p>new in Benton County; Courtney has been in the position for 8 months. One of Benton’s FHV PHNs also has dedicated time for community education and engagement about human trafficking. Looking to further embed and overlap Emergency Preparedness work within other Public Health programming.</p> <ul style="list-style-type: none"> b. Sherburne: Focused on building WIC prenatal referrals in 2025, maintaining and maximizing revenue from third party billing (MA/PMAPs). Promising Practices grant which funds Community Health Worker; pilot going well, increasing family engagement and caseload growth for Spanish-speaking families. Continued support to Family Resource Center work happening across the community with several locations. In broader HHS, new Therapeutic Services Unit to help fill the gaps for families and their therapy needs; in response to long therapy waitlists in the community for families. c. Stearns: Recruiting for open PHN position. Adjusting program workloads for FHV staff. Working to expand WIC accessibility, especially to Hispanic/Latinx communities. Continue to support FRC work happening in the community and partnerships with Community Schools within ISD 742. d. Wright: Maintaining revenue, caseloads, and outreach workplan activities. Diversifying caseloads with evidence-based programming and Traditional (short-term). Expanding Supporting Steps program where a licensed alcohol and drug counselor partners with FHV PHN in supporting FHV families who have history of or current substance misuse concerns. Continue to support FRC work happening in the community.
<p>4. Adjourn</p> <ul style="list-style-type: none"> a. Review 2025 Meeting Dates <ul style="list-style-type: none"> i. Thursday, May 8, 9a-10a ii. Thursday, August 14, 9a-10a iii. Thursday, November 13, 9a-10a 	<p>Meeting dates do not conflict with MN Council on Aging. Board unaware of other conflicts to dates and times listed. No changes made to meeting dates or times.</p> <p>Commissioner Gray made a motion to adjourn meeting. Commissioner Benoit made a second motion. Motion carried; meeting adjourned 10:01am.</p>