

Audit Date: Jan. 25, 2016

Audit Type: Initial Audit Follow up Audit

Annual Audit Follow up Audit

Shangdong Province Qingyun County Junchuang
Lock Industrial Co., Ltd

SECURITY ASSESSMENT



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AUDIT SUMMARY

The management of the factory were cooperative and transparent during this audit. The overall score is 87% and with 0 critical violation and the final result is low risk. Details pls refer to below parts.

Remark: Based on the foreign trade operator registration form provided by the factory, the factory's English name was "Shangdong Province Qingyun County Junchuang Lock Industrial Co., Ltd".

SITE PROFILE

Basic Information

Supplier Name	Shangdong Province Qingyun County Junchuang Lock Industrial Co., Ltd		
Facility Address	The South Of Qingxu Road No.160,Xuyuanzi Industrial Garden,Qingyun County		
City	Dezhou City		
State / Province	Shandong Province.		
Country	China.		
Postal Code	253708		
Supplier's Telephone No.	0534-3619965		
Supplier's Fax No.	0534-3619286		
Supplier's E-mail Address	junchuangsuoye@163.com		
Supplier's Web-site	Nil		
C-TPAT Member	YES	X	NO
Business Partner to C-TPAT member	YES	X	NO
Month/Year Started Operations			
Other Location 1			
Other Location 2			
Other Location 3			

Supplier Contacts

President	Zhang Hailin	Email: Junchunsuoye@163.com
Plant Manager	Zhang Jun	Email: Junchunsuoye@163.com
Quality Manager	Zhao Yongguo	Email: Junchunsuoye@163.com
Safety Representative	Zhou Chunlin	Email: Junchunsuoye@163.com
HR Manager	Zhao Yun	Email: Junchunsuoye@163.com
Housing Manager	Zhang Chunhua	Email: Junchunsuoye@163.com
Security Manager	Zhou Chunlin	Email: Junchunsuoye@163.com
Other - Type Title here.		
Other - Type Title here.		

Background Information

Product / Service Category(s)	Lead seals.
Operation Process(es)	Injection molding-assembly-numbering-testing-packing.
Annual Sales (USD)	10000000
Capacity/Year (Units)	200000000PCS
Main Language of Employees	Chinese.
Language of Management	Chinese.
Business Nature	Local investment

Plant Size

Total Facility	215,200	Square Feet
Production Floors	86,000	Square Feet
Warehouse Areas	10,760	Square Feet
Distribution Areas	1,100	Square Feet
Canteen & Dormitory Areas	1,100	Square Feet
Total Number of Buildings	4	
Total Number of Warehouses	2	
Total Number of Gates (Facility access points)	1	
Total Number of Gate Houses	1	

Use of Subcontractor

Name of Subcontractor	Service Type	Address
Wuhan Sanjiang Huayu Logistic Co. Ltd	Logistic service providers	Logistic Center, Qingyun County, Dezhou City, Shandong Province.
Nil		
Other - Additional Subcontractors		
Other - Additional Subcontractors		

Shipment Methods to USA or other countries

By air	0	%
By sea	0	%
By truck	0	%
By rail	0	%
Other carrier type		

Total Employees

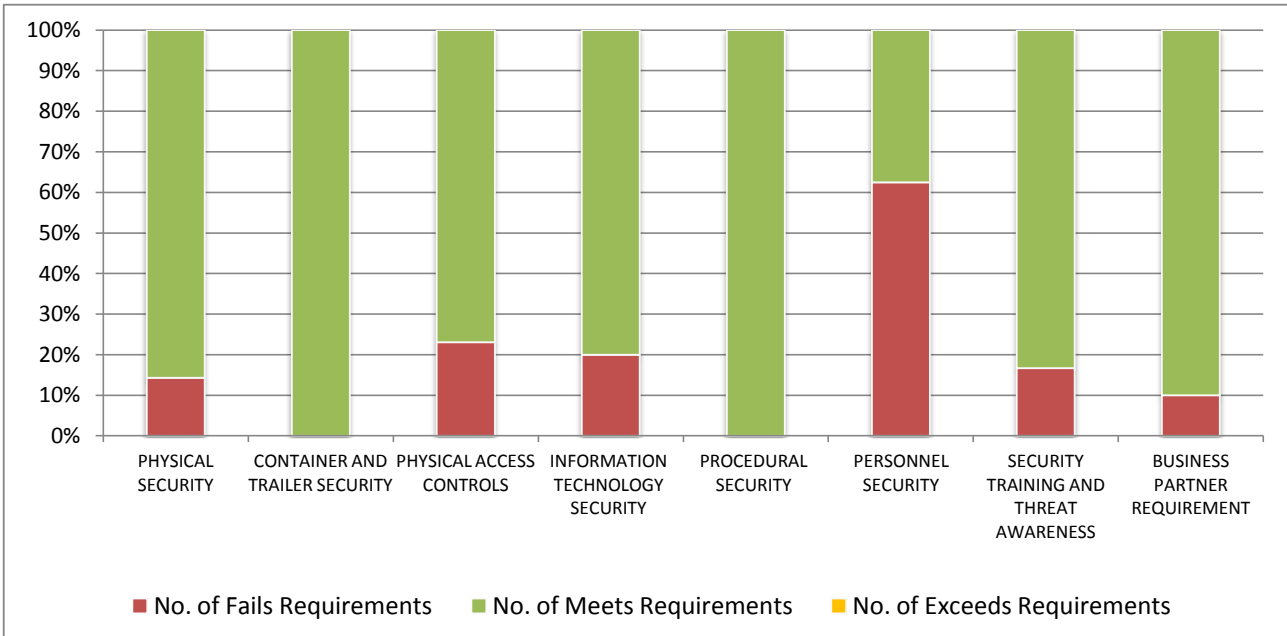
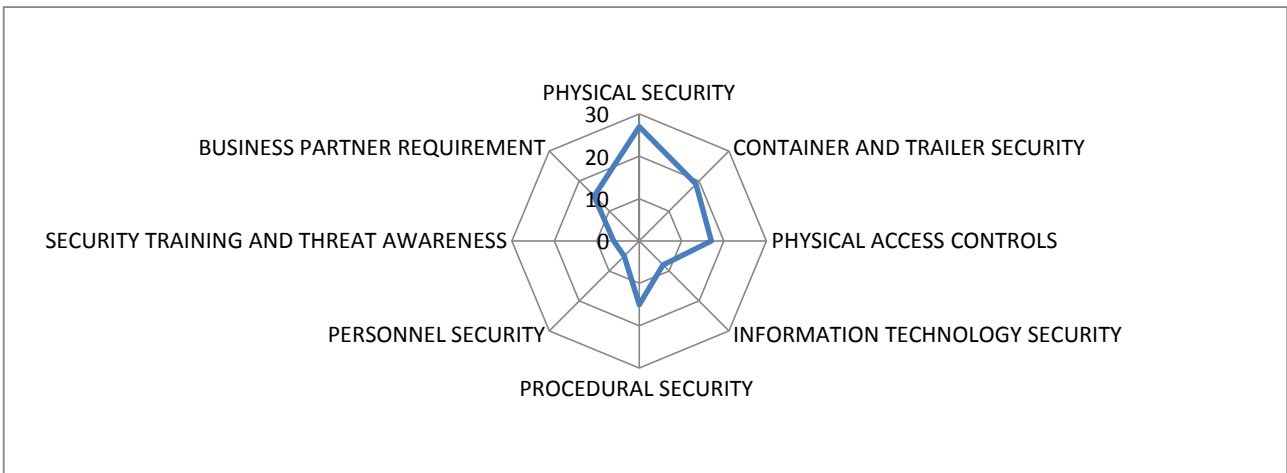
On the date of the audit

	On the date of the audit			
	M	F	M	F
No. of Office Staffs	3	1		
No. of Regular Staffs	3	42		
No. of Contractual Staffs	3	42		
No. of Temporary Staffs	0	0		
Others	0	0		
Total no. of employees	3	46		
No. of Staff Recruited (last 12 months)	55			
No. of Staff Left (last 12 months)	6			
Average No. of Staff Total (last 12 months)	49			
Staff Turnover Rate (last 12 months)	about 12 %			

Auditor Name:	Tom Ji
Technical Reviewer Name:	Pedalo Liu

PERFORMANCE SUMMARY

		No. of Critical Violations	No. of Fails Requirements	No. of Meets Requirements	No. of Exceeds Requirement	Section Score	Section Score (%)
1	PHYSICAL SECURITY	0	3	18	0	27	90%
2	CONTAINER AND TRAILER SECURITY	0	0	10	0	19	100%
3	PHYSICAL ACCESS CONTROLS	0	3	10	0	17	85%
4	INFORMATION TECHNOLOGY	0	1	4	0	8	89%
5	PROCEDURAL SECURITY	0	0	9	0	15	100%
6	PERSONNEL SECURITY	0	5	3	0	5	50%
7	SECURITY TRAINING AND THREAT AWARENESS	0	1	5	0	6	86%
8	BUSINESS PARTNER REQUIREMENT	0	1	9	0	15	100%



BEST PRACTICE(S) ADOPTED BY AUDIT FACILITY

	Best Practice Observed
PHYSICAL SECURITY	Nil
CONTAINER AND TRAILER SECURITY	Nil
PHYSICAL ACCESS CONTROLS	Nil
INFORMATION TECHNOLOGY	Nil
PROCEDURAL SECURITY	Nil
PERSONNEL SECURITY	Nil
SECURITY TRAINING AND THREAT AWARENESS	Nil
BUSINESS PARTNER REQUIREMENT	Nil

ACTIONS REQUIRED SUMMARY

Actions Required (Findings of MUST Criteria)	Section Number
Nil	NA

ACTIONS RECOMMENDED SUMMARY

Actions Recommended (Findings of SHOULD Criteria)	Section Number
Security alarm system should be installed at the factory.	1.16
The factory should equip CCTV camera to monitor the incoming material warehouse and the melting	1.17
Security personnel should perform scheduled security patrols.	1.20
The employee ID system should be used at the factory to control access. And the register records should be available.	3.4
The factory should screen visitor's packages prior to being granted admission to the facility.	3.10
Packages and mails should be periodically screened for dangerous materials prior to dissemination.	3.12
The factory should establish the procedure to deny user access after a failed number of attempts to log-in.	4.3
The factory should provide the records of all employees' background.	6.3 , 6.4
The factory should provide the background records of drives from the Logistics service provider.	6.5
The factory should establish the procedure to report and manage personnel security problems.	6.7
The factory should require employees to sign a Code of Conduct.	6.8
The training should be provided in detecting computer security and fraudulent documentation.	7.6
The company should participate in a supply chain security program administered by a foreign Customs	8.9

SECTION 1.0 PHYSICAL SECURITY

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
1.1 Does the facility have perimeter fencing or walls on all sides of a height of 6 ft. to prevent intrusion?	Meets Requirements	1	The facility has perimeter fencing on all sides of a height of 6 ft. (1.8 m).	
1.2 Does the facility segregate and mark international and domestic cargo in a safe, caged, or otherwise fenced-in area?	Meets Requirements	1	International and Domestic Cargo is segregated, marked and placed in a safe, caged or otherwise fenced-in area.	
1.3 Does the facility segregate and mark hazardous or dangerous cargo in a safe, caged, or otherwise fenced-in area? (Note, please state the nature of the cargo)	Meets Requirements	1	Hazardous or Dangerous Cargo is segregated, marked and placed in a safe, caged or otherwise fenced-in area.	
1.4 Does the facility have a documented maintenance program comprised of regularly scheduled inspections to keep security related equipment in good condition and working order? (E.g. building, fencing, gates, lights, alarm system and CCTV.)	Meets Requirements	2	The facility has a maintenance program that requires regular inspections of security related equipment	
1.5 Does the facility have manned gatehouses at all external main access points?	Meets Requirements	2	The facility has manned gatehouses at all external main access points.	
1.6 Is parking at the facility authorized at the gate by a pass and/or decal system?	Meets Requirements	1	Parking authorization is approved from the security gate, but the gate does not issue passes.	
1.7 Is parking for private vehicles (employees, visitors, vendors, contractors, etc.) restricted to designated areas separate from cargo staging areas and loading docks?	Meets Requirements	1	Parking for private vehicles is restricted to designated areas separate from cargo staging and loading docks.	
1.8 Is there a separate loading dock and parking area for trucks and delivery vans?	Meets Requirements	1	There is a separate loading dock and parking area for trucks and delivery vans.	
1.9 Is there a secured area for truck and delivery van drivers to wait while cargo is loaded and unloaded?	Meets Requirements	1	There is a secured waiting area for truck and delivery van drivers.	
1.10 Are buildings designed and constructed with materials appropriate to prevent unlawful entry?	Meets Requirements	2	Buildings are designed and constructed with materials appropriate to prevent unlawful entry (e.g., brick, stone, concrete, heavy gauge steel)	
1.11 Does the facility have locking devices for external and internal doors?	Meets Requirements	2	The facility has locking devices on all internal and external doors.	
1.12 Does the facility have locking devices for external and internal windows and are the external windows protected against intrusion?	Meets Requirements	2	The facility has locking devices on ALL windows. External windows are protected against tampering/intrusion (e.g. by wire mesh or protective coatings, or by utilizing window materials such as heavy gauge Plexiglas).	
1.13 Does the facility have locking devices for external and internal gates and fences?	Meets Requirements	2	The facility has locking devices on all fences and gates.	
1.14 Does Management or Security Personnel control the issuance of all locks and keys?	Meets Requirements	2	Management or Security Personnel controls the issuance of all locks and keys.	
1.15 Does the facility have internal and external lighting in all required areas (e.g. factory perimeter, parking areas, etc.)?	Meets Requirements	2	The facility has adequate internal and external lighting in all areas, and is properly maintained according to all needs of the factory. (e.g., employees, guards, CCTV)	
1.16 Does the facility have a security alarm system? Is the alarm code reset when employees who have the code resign or are terminated?	Fails Requirements	1	The facility has no electronic alarm system, or if it has an electronic system there is no log of employee access to alarm codes and no attempt is made to reset alarm codes after employment ceases.	No security alarm system was installed at the factory.
1.17 Do CCTV cameras monitor critical internal and external access areas?	Fails Requirements	1	There are no CCTV cameras monitoring critical internal and external access areas.	There was no CCTV camera monitoring the incoming material warehouse and the melting workshop.

1.18	Does the company employ a person who is responsible for managing C-TPAT matters and facility security?	Meets Requirements	1	The company does employ a person who is responsible for managing C-TPAT matters and facility security?	
1.19	Does the facility employ security guards?	Meets Requirements	1	Security guards are employed.	
1.20	Do security personnel perform scheduled security patrols?	Fails Requirements	1	Security personnel do not perform scheduled security patrols.	Security personnel did not perform scheduled security patrols.
1.21	Does the facility have a designated employee or security officer to supervise the introduction and removal of cargo to include manifest and seal verification?	Meets Requirements	2	There is a designated employee or security officer responsible for supervising the movement of cargo and verifying manifest and seal information.	

Section 1.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	3		
Total No. of Meets Requirements	18	Section Score	27
Total No. of Exceeds Requirements	0	Section Score (%)	90%

SECTION 2.0 CONTAINER AND TRAILER SECURITY

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
2.1 Does the company have written procedures to verify the physical integrity of the container structure prior to stuffing, including the reliability of the locking mechanisms?	Meets Requirements	2	Written procedures exist and the physical integrity of the container structure is verified prior to stuffing. A checklist is completed verifying a seven point inspection. This inspection includes: front wall, left side, right side, floor, ceiling/ roof, inside/outside doors, outside undercarriage.	
2.2 Does the company have written procedures in place at the point of stuffing to maintain the integrity of the shipping container?	Meets Requirements	2	Written procedures exist at the point of stuffing to maintain the integrity of the shipping container.	
2.3 Does the company have written procedures in place for reporting and neutralizing unauthorized entry into containers or container storage areas?	Meets Requirements	2	Written procedures exist to report and neutralize entry into containers or container storage areas.	
2.4 Does the company have written procedures to verify the physical integrity of the trailer prior to stuffing, including the reliability of the locking mechanisms?	Meets Requirements	2	Written procedures exist and the physical integrity of the trailer is verified prior to stuffing. A checklist is completed.	
2.5 Does the company have written procedures in place to control, affix, record and reconcile ISO/PAS 17712 compliant seals on containers and trailers?	Meets Requirements	2	Written procedures are in place to control, affix, record and reconcile ISO/PAS 17712 compliant seals on containers and trailers. Only designated employees distribute container seals. The procedures include recognizing and reporting compromised seals or seal discrepancies.	
2.6 Does the company secure all loaded containers and trailers with a ISO/PAS 17712 high-security standard seal?	Meets Requirements	2	The company secures all loaded containers and trailers with a ISO/PAS 17712 high-security standard seal.	
2.7 Does the company secure all empty containers and trailers with a ISO/PAS 17712 high-security standard seal or high-security padlock?	Meets Requirements	2	The company secures all loaded containers and trailers with a ISO/PAS 17712 high-security standard seal or high-security padlock.	
2.8 Does the company have a secure storage area for empty and full containers to prevent unauthorized access?	Meets Requirements	2	Empty and full containers are stored in a secure area (e.g. an area with a locked perimeter fence and adequate lighting).	
2.9 Does the facility have written incident reporting procedures to report thefts, tampering and unmanifested items both internally and externally to management and Customs and other law enforcement agencies?	Meets Requirements	2	There are written incident reporting procedures to report thefts, tampering and unmanifested items both internally and externally.	

2.10	Are there procedures in place to track the timely movement of incoming and outgoing goods?	Meets Requirements	1	Drivers are tracked using electronic communication or other monitoring methods.	
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Section 2.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	0		
Total No. of Meets Requirements	10	Section Score	19
Total No. of Exceeds Requirements	0	Section Score (%)	100%

SECTION 3.0 PHYSICAL ACCESS CONTROLS

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
3.1 Does the company have a documented procedure defining access controls?	Meets Requirements	2	The company has a documented procedure defining access controls.	
3.2 Are all employees required to present identification upon entering the facility?	Meets Requirements	2	Identification is required for all employees and checked upon entrance.	
3.3 Does the facility have written procedures to control the issuance of keys, and are keys recovered and/or locks changed when employees who have them resign or are terminated?	Meets Requirements	2	The facility has logs of control keys and has a documented procedure for lost keys including changing locks when relevant employees resign or are terminated.	
3.4 Does the company utilize an effective, employee ID system to control access? Employees should only be given access to those areas that are necessary for the performance of their duties.	Fails Requirements	1	There is no employee ID system to control facility access.	There was no employee ID system was used at the factory to control access. And no register records were available.
3.5 Does the company have a documented procedure defining the controls for visitor access to facility?	Meets Requirements	2	Documented procedure in place defining controls for visitor access to facility.	
3.6 Are all visitors required to present a valid photo ID for positive identification before being allowed access to the facility?	Meets Requirements	2	All visitors, without exception, are required to present an official photo ID.	
3.7 Does the company maintain a log of all visitors entering the facility?	Meets Requirements	2	All visitors' names and companies are written in a logbook at either the security gate, loading area or the front office.	
3.8 Are all visitors issued temporary ID's?	Meets Requirements	1	Temporary ID's are issued for all visitors.	
3.9 Are employee escorts required for all visitors while on the premises?	Meets Requirements	1	Employee escorts are required to remain with visitors throughout their visit.	
3.10 Are all visitor's packages screened prior to being granted admission to the facility?	Fails Requirements	1	There is no procedure to screen visitor's packages prior to being granted admission to the facility.	The factory didn't screen visitor's packages prior to being granted admission to the facility.
3.11 Are visitors required to have an appointment prior to being granted admission to the facility?	Meets Requirements	1	All visitors are required to have an appointment prior to being granted admission to the facility.	
3.12 Are packages and mail periodically screened for dangerous materials prior to dissemination?	Fails Requirements	1	Packages and mail are not periodically screened for dangerous materials prior to dissemination.	Packages and mails were not periodically screened for dangerous materials prior to dissemination.
3.13 Does the company have written procedures for challenging unauthorized and unidentified persons attempting to gain access to the facility?	Meets Requirements	2	There are written procedures for challenging unauthorized or unidentified persons that have gained or are attempting to gain access.	

Section 3.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	3		
Total No. of Meets Requirements	10	Section Score	17
Total No. of Exceeds Requirements	0	Section Score (%)	85%

SECTION 4.0 INFORMATION TECHNOLOGY SECURITY

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
4.1 Does the company have IT security policies and procedures in place?	Meets Requirements	2	The company has IT security policies and procedures in place. IT personnel provide policy training to all relevant employees.	
4.2 Are all automated systems assigned individual accounts that require a periodic change of password?	Meets Requirements	2	All automated systems are assigned individual accounts that require a password change once every 90 days.	
4.3 Does the company IT security policy cover automatic time-out functions with forced logoffs? Does it also deny user access after a failed number of attempts to log-in?	Fails Requirements	1	The company IT security policy does not cover automatic time-out functions with forced logoffs and does not deny user access after a failed number of attempts to log-in.	The factory didn't establish the procedure to deny user access after a failed number of attempts to log-in.
4.4 Does the company have a system in place to identify tampering and potential system violators?	Meets Requirements	2	The company has a system in place to identify tampering and potential system violators. All system violators are subject to disciplinary action.	
4.5 Does the company have a policy safeguarding computer information?	Meets Requirements	2	The company has a policy safeguarding computer information which includes securing all servers and performing a periodic backup of all systems.	

Section 4.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	1		
Total No. of Meets Requirements	4	Section Score	8
Total No. of Exceeds Requirements	0	Section Score (%)	89%

SECTION 5.0 PROCEDURAL SECURITY

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
5.1 Does the company have documented security procedures in place to ensure the integrity and security of processes relevant to the transportation, handling and storage of cargo in the supply chain?	Meets Requirements	2	The company has documented security procedures in place to ensure the integrity and security of processes relevant to the transportation, handling and storage of cargo in the supply chain.	
5.2 Does the company have written procedures in place to ensure that manifest information received from business partners is reported accurately and timely?	Meets Requirements	2	Written procedures are in place to ensure that manifest information received from business partners is accurate and timely.	
5.3 Are procedures in place to control documents that include proprietary company and shipment information?	Meets Requirements	2	There are written procedures in place to control documents that include proprietary company and shipment information. These procedures include keeping such documents in a locked filing cabinet or secure area.	
5.4 Are drivers required to present photo identification prior to cargo being received or released to/from their custody?	Meets Requirements	2	Drivers are required to present photo identification prior to cargo being received or released to/from their custody. Drivers are further required to log their arrival and departure times, as well as manifest information on the shipment they are delivering or receiving.	
5.5 Are finished products properly marked, counted, weighed, documented, and reported on the manifest and bills of lading?	Meets Requirements	1	Finished products are properly marked, counted, weighed, documented, and reported on the manifest and bills of lading.	
5.6 Does the company have procedures and security controls in place to track the movement of all departing cargo?	Meets Requirements	1	Procedures and security controls exist to track the movement of all departing cargo. These procedures include reconciling the goods against the manifest and ensuring they are accurately marked.	
5.7 Does the company have procedures in place to protect inbound and outbound shipments against un-manifested material being introduced?	Meets Requirements	1	Procedures are in place to protect and verify shipments. They include verifying all goods against the manifest and all pertinent shipping documents.	
5.8 Does the company have written procedures in place to resolve all cargo discrepancies prior to cargo being released or received?	Meets Requirements	2	The company has written procedures in place to resolve all cargo discrepancies prior to cargo being released or received. Those procedures include notifying a security guard or shipping supervisor to investigate as appropriate.	

5.9	Does the company have documented procedures to report shortages and overages of cargo to the relevant authorities?	Meets Requirements	2	Documented procedures are in place to notify the appropriate authorities of any cargo discrepancy.
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Section 5.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	0		
Total No. of Meets Requirements	9	Section Score	15
Total No. of Exceeds Requirements	0	Section Score (%)	100%

SECTION 6.0 PERSONNEL SECURITY

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
6.1 Does the company verify the information on employment applications submitted from prospective employees in compliance with federal, state, provincial, and local government regulations and statutes?	Meets Requirements	2	Management verifies information on applications in compliance with federal, state, provincial, and local government regulations and statutes. Verification results are maintained for the length of employment.	
6.2 Does the company interview prospective employees in compliance with federal, state, provincial, and local government regulations and statutes?	Meets Requirements	1	Prospective employees are interviewed consistent with federal, state, provincial, and local government regulations and statutes. All records are kept in a secure place for the length of employment and may be submitted to the appropriate authority upon request, to the extent permitted.	
6.3 Does the company perform background checks of prospective employees in compliance with federal, state, provincial, and local government regulations and statutes?	Fails Requirements	1	No background checks are performed, or are performed at random.	The factory only provided the records of management's background checks but didn't provide the records of workers' background.
6.4 Does the company conduct periodic background checks and/or screen existing employees, in compliance with federal, state, provincial, and local government regulations and statutes?	Fails Requirements	1	No periodic rechecks are performed.	The factory only provided the records of management's background checks but didn't provide the records of workers' background.
6.5 Does the company perform driving record background checks of existing company drivers?	Fails Requirements	1	No background checks are performed. No records of driving violations are kept in the employee files.	The factory didn't provide the background records of drives from the Logistics service provider.
6.6 Does the company have documented procedures describing actions to take upon employee separation?	Meets Requirements	2	Documented termination procedures are in place and include the use of a termination/separation checklist.	
6.7 Does the Company have processes established for reporting and managing problems related to personnel security?	Fails Requirements	1	There are no processes for managing or reporting personnel security problems.	The factory didn't establish the procedure to report and manage personnel security problems.
6.8 Are employees required to sign a Code of Conduct?	Fails Requirements	1	Employees are not required to sign a code of conduct.	The factory didn't require employees to sign a Code of Conduct.

Section 6.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	5		
Total No. of Meets Requirements	3	Section Score	5
Total No. of Exceeds Requirements	0	Section Score (%)	50%

SECTION 7.0 SECURITY TRAINING AND THREAT AWARENESS

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
7.1 Does the company provide security training to employees which includes maintaining cargo integrity, recognizing internal conspiracies and protecting access controls during new hire orientation?	Meets Requirements	1	The company provides security training to employees which includes maintaining cargo integrity, recognizing internal conspiracies and protecting access controls.	
7.2 Does the company provide threat awareness training by company management or security personnel through routine briefings or memoranda?	Meets Requirements	1	Company management or security personnel provide threat awareness programs that include up-to-date information on emerging security threats.	
7.3 Are there written procedures in place instructing employees on recognizing suspicious situations and how to report them?	Meets Requirements	2	There are written procedures in place instructing employees on recognizing suspicious situations and how to report them.	

7.4	Is additional training provided to employees in the shipping and receiving areas?	Meets Requirements	1	There Is additional periodic training regarding cargo security provided to employees in the shipping and receiving areas.	
7.5	Is there an incentive scheme in place which encourages staff to report security incidents? Note whether financial or non-financial scheme.	Meets Requirements	1	There is an incentive scheme to report security incidents. Indicate financial or non-financial.	
7.6	Does the company provide training to employees in detecting fraudulent documentation and computer security?	Fails Requirements	1	There is no training provided in detecting fraudulent documentation and computer security.	There was no training provided in detecting computer security and fraudulent documentation.

Section 7.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	1		
Total No. of Meets Requirements	5	Section Score	6
Total No. of Exceeds Requirements	0	Section Score (%)	86%

SECTION 8.0 BUSINESS PARTNER REQUIREMENT

Security Measures	Compliance Level	Compliance Weighting	Auditor Remarks	Comments on N/A & Others
8.1 Does the company have a documented risk based process in place for the selection of all business partners?	Meets Requirements	2	The company has a documented risk based process in place for the selection of all business partners. Internal requirements should include financial soundness (e.g. credit check, bank reference, annual report) and the capability of meeting contractual requirements.	
8.2 If the auditee is a CTPAT member, is a SVI number requested and periodically verified for those business partners eligible for C-TPAT?	Meets Requirements	2	A SVI number is requested and periodically verified for those business partners eligible for C-TPAT.	
8.3 Does the company require service providers to complete a security questionnaire or provide evidence of their security procedures ensuring compliance with C-TPAT minimum security criteria?	Meets Requirements	2	The company does require service providers to complete a security questionnaire or provide written security procedures confirming compliance with C-TPAT minimum security criteria.	
8.4 Do contracts with vendors and service providers address compliance with C-TPAT minimum security standards?	Meets Requirements	2	Written contracts specify that C-TPAT minimum security standards are required and maintained for all vendors and service providers.	
8.5 Does the Company maintain a list of all service providers by name, type of service provided, address of physical office location, telephone number, faxes number, email, and contact name?	Meets Requirements	1	List is maintained.	
8.6 Does the company have a documented and verifiable risk analysis procedure for determining appropriate security measures throughout their supply chain based on its business model? (e.g. volume, country of origin, routing, terrorist threat)	Meets Requirements	2	There is a documented procedure in place with records to provide evidence that all business partners have been included in the risk assessment.	
8.7 Does the company conduct security assessments of areas under their internal control within the supply chain?	Meets Requirements	2	The company conducts security assessments and evidence in the form of a checklist or report is available.	
8.8 Does the company have documented procedures and security controls in place for service provider audits?	Meets Requirements	1	Service provider audits are conducted and documented.	
8.9 Does the company participate in a supply chain security program administered by a foreign Customs Administration?	Fails Requirements	1	The company does not participate in a supply chain security program administered by a foreign Customs Administration.	The company does not participate in a supply chain security program administered by a foreign Customs Administration.

8.10 Does the company require that all sub-contracted partners within the supply chain maintain C-TPAT minimum security criteria?	Meets Requirements	1	The company requires that all sub-contracted partners within the supply chain maintain C-TPAT minimum security criteria.
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Section 8.0 Summary

Total No. of Critical Violations	0	Total No. of Not Applicable (NA)	0
Total No. of Fails Requirements	1		
Total No. of Meets Requirements	9	Section Score	15
Total No. of Exceeds Requirements	0	Section Score (%)	100%

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END OF CHECKLIST

SECTION 9.0 PHOTO REPORT



Photo Remarks: Facility Entrance



Photo Remarks: Factory name.



Photo Remarks: Facility Building



Photo Remarks: Gate house as drive waiting room.



Photo Remarks: Tempotary ID for visitor.

人员进出检查记录表

日期	姓名	性别	工号	事由	部门	出入时间	出入地点	出入事由	保安签字
12-12	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-13	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-14	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-15	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-16	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-17	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-18	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-19	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-20	马学军	男	017	检修	设备部	12:00	东	检修	张强
12-21	马学军	男	017	检修	设备部	12:00	东	检修	张强

Photo Remarks: Visitors register records at gatehouse.

外来车辆登记表

日期	公司名称	司机姓名	事由	证件编号	车牌号	进入时间	离开时间	门岗编号	是否交回钥匙
1.17	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	1	✓
1.18	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	2	✓
1.19	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	3	✓
1.20	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	4	✓
1.21	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	5	✓
1.22	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	6	✓
1.23	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	7	✓
1.24	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	8	✓
1.25	天地通	孙海	取货	3724297210118	鲁E56666	16:00	17:00	9	✓

Photo Remarks: Vehicles inspection records at gatehouse.



Photo Remarks: keys were kept.



Photo Remarks: The camera monitored the gate entrance.

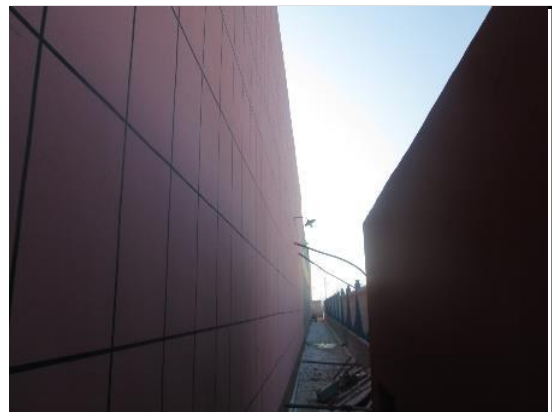


Photo Remarks: Hence and light.



Photo Remarks: Private vehicle parking area was defined.



Photo Remarks: loading area.



Photo Remarks: No video system in incoming material warehouse.



Photo Remarks: No video system in melting workshop.



Photo Remarks: Workers in workshop with work badges.



Photo Remarks: Work badges.



Photo Remarks: The packing process.



Photo Remarks: The finished products storing area.



Photo Remarks: the lock for warehouse.



Photo Remarks: The window with lock in workshop.



Photo Remarks: Computer with password.



Photo Remarks: CCTV system.