

# MURRIETA MUSIC EVENTS TERMS AND CONDITIONS

## Setup/ Breakdown

A Murrieta Music representative will be on site at all events to direct vendor check-in, setup, and parking.

All vendors must operate motor vehicles and conduct setup and breakdown in a safe manner.

Vendors are responsible for their own setup and breakdown.

Vendors with canopies bear responsibility for ensuring their canopies are properly set up and weighted sufficiently to ensure wind damage does not occur. Improper canopy setup may result in closure and inability to conduct sales during the event.

## Fee Schedule/Billing

Vendor fees vary by event.

Food Vendor Quarterly TFF Fee is due upon sign up.

Space fees are payable immediately and will secure your vendor space. Space fees are due no later than one week before the date of the event.

Payment to Murrieta Music constitutes agreement to our terms and conditions.

## Insurance Requirements

Murrieta Music requires Proof of current General Liability policy for your business with coverage of 1 million per occurrence and 2 million aggregate.

Each vendor is required to add additional insured coverage on your policy listing "Murrieta Music, its officers, employees, and agents" as additional insured.

If you do not have General Liability Insurance, there are several online insurance companies, such as [SimplyBusiness](#), [NextInsurance](#), [ThreeInsurance](#) that you may find helpful.

## Vendor Space Assignments

Regular Vendor Spaces: Regular Vendor Spaces are 10' X 10' (please see setup and breakdown information above for details)

Food Vendor Spaces: Food Vendor spaces are assigned to accommodate your setup, within reason. Generally, our limit on food vendor space size is 10'x30' (to accommodate a large food truck/trailer). Any vendors with a larger setup size are required to inform Murrieta Music during the application process.

All vendors must maintain the space assigned to them in a clean and sanitary condition. The space must be left in clean condition when leaving. No trash may be left at the event. Aisle space is reserved for customers.

## Food Vendor Requirements

All off-site prepared food (I.E. pre-packaged, marinated, cooked, etc.) must be done in a certified kitchen. If you have a cart/ self-contained set-up, you must have it registered with the County Health Dept.

We require all food vendors to join our group permit. The fee for unpermitted vendors is \$150 per quarter, paid to Murrieta Music in full at the beginning of each quarter. This fee is waived if you have all required County health permits.

You must complete and submit all required documents as soon as possible, but no later than 4 weeks prior to the event.

All applicable County Health Department requirements must be followed by all food vendors. You can find those requirements here:

Riverside County

<https://rivcoeh.org/sites/g/files/aldnop361/files/migrated/Portals-0-PDF-Foods-Temporary-Food-Facilities-Temp-Event-Operators-Guide-ENGLISH.pdf>

San Bernardino County

[https://ehs.sbcounty.gov/wp-content/uploads/sites/97/Programs/Food/FoodFacilities/temporary-food-facility-vendor-requirements.pdf#:~:text=\(TFF\)%20may%20only%20operate%20at%20community%20events,Department%20of%20Public%20Health%2C%20Division%20of%20Environmental](https://ehs.sbcounty.gov/wp-content/uploads/sites/97/Programs/Food/FoodFacilities/temporary-food-facility-vendor-requirements.pdf#:~:text=(TFF)%20may%20only%20operate%20at%20community%20events,Department%20of%20Public%20Health%2C%20Division%20of%20Environmental)

## Merchandise Requirements

All merchandise must be appropriate for family/ public viewing.

No nudes, political statements or otherwise offensive/ inappropriate material will be allowed.

This will be determined at the sole discretion of Murrieta Music management. The Murrieta Music staff will check each booth at each event to ensure that these rules are being followed.

You will be asked to remove any merchandise that falls outside of these guidelines and will not be allowed to return as a vendor if these rules are not respected.

## Vendor Code of Conduct

All vendors must comply with all Murrieta Music Terms and Conditions, as well as all city, state and federal laws and regulations, or an invitation back to the event will not be extended.

No alcohol, drug use or smoking is allowed on the property.

Any violations of these rules will result in removal from the event and forfeiting of booth fees for future events.

## Cancellations

Murrieta Music Events occur rain or shine.

In the event of severe weather conditions deeming it unsafe to move forward, or other unforeseen events occurring, the decision to cancel an event will be made by Murrieta Music in its sole discretion.

If Murrieta Music should have to cancel an event, the vendor payments will be credited toward another event on a future date.

In the event that Murrieta Music has to cancel an event, all vendors scheduled for that event will be notified by noon on the day of the event via the email address on file.

If Murrieta Music is forced to shorten the time of an event and close early due to severe weather or other unforeseen reasons, the event will be considered completed and no refunds will be given.

There will be no refunds for vendors who choose to either cancel or are no-show to an event.

If a vendor is not able to attend an event, the vendor must inform Murrieta Music at least one week prior to that event date. This notification does not guarantee a refund of fees. A missed event with no notification from the vendor may result in exclusion from future events.

Terms, conditions, and fees are subject to change at the discretion of Murrieta Music. All updates and changes will be made available to all vendors within an appropriate amount of time before an event.