

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT
RESEARCH INSTITUTE, INC.**

**FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

Year Ended December 31, 2023

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Financial Statements
December 31, 2023

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Independent Auditors' Report

**To the Board of the
Huntington Youth Bureau
Youth Development Research Institute, Inc.
Huntington, New York**

Opinion

We have audited the accompanying financial statements of the Huntington Youth Bureau Youth Development Research Institute, Inc. (the "Organization"), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of December 31, 2023, and the change in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

PKF O'CONNOR DAVIES LLP

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**Huntington Youth Bureau
Youth Development Research Institute, Inc.**
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Auditors' Responsibilities for the Audit of the Financial Statements (continued)

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of governmental grant revenues by program, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

PKF O'Connor Davies, LLP

Hauppauge, New York
November 7, 2024

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Statement of Financial Position
December 31, 2023

ASSETS

Cash	\$ 258,117
Contributions receivable	343,258
Prepaid expenses	40,554
Equipment, furniture and fixtures, net	<u>48,080</u>

Total Assets	<u><u>\$ 690,009</u></u>
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LIABILITIES AND NET ASSETS

Liabilities

Accounts payable	<u>\$ 957</u>
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Total Liabilities	<u>957</u>
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Net Assets

Without donor restrictions	472,552
With donor restrictions	<u>216,500</u>

Total Net Assets	<u>689,052</u>
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Total Liabilities and Net Assets	<u><u>\$ 690,009</u></u>
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See notes to financial statements.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Statement of Activities
Year Ended December 31, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES			
Governmental grants	\$ 1,970,321		\$ 1,970,321
Other grants, contributions and fees	14,411		14,411
Client service revenue	192,087		192,087
Interest income	-	\$ 21	21
Total Revenues	<u>2,176,819</u>	<u>21</u>	<u>2,176,840</u>
EXPENSES			
Program expenses	1,926,249		1,926,249
Administrative expense	<u>231,735</u>		<u>231,735</u>
Total Expenses	<u>2,157,984</u>	<u>-</u>	<u>2,157,984</u>
Change in Net Assets	18,835	21	18,856
NET ASSETS			
Beginning of Year	<u>453,717</u>	<u>216,479</u>	<u>670,196</u>
End of Year	<u><u>\$ 472,552</u></u>	<u><u>\$ 216,500</u></u>	<u><u>\$ 689,052</u></u>

See notes to financial statements.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Statement of Functional Expenses
Year Ended December 31, 2023

	Program Services											Supporting Services		
	Drug and Alcohol	Project EXCEL	Sanctuary Transitional and Independent Living Skills (STILS)	Huntington Youth Court	Sanctuary Family Social Worker	Contract Management	Summer Youth Connection	CAST	CAST III	Mentoring Grant	Other Misc.	Total Program Services	Management and General	Total
Salaries and wages	\$ 710,645	\$ 231,785	\$ 32,866	\$ 80,279	\$ 36,975	\$ 85,833		\$ 89,501	\$ 70,251		\$ 6,240	\$ 1,344,375	\$ 160,843	\$ 1,505,218
Employee benefits	92,158	76,478	1,264	17,604	13,467	63,901	\$ 50	28,550	16,072		402	309,946	26,539	336,485
Payroll taxes	55,307	18,054	2,576	6,306	2,887	19,268		6,992	5,495		485	117,370	8,042	125,412
Payroll processing fees	4,183	1,651	242	658	238	1,144		477	337		125	9,055		9,055
Supplies	38,942	4,238		3,142	739	3,801	2,220		2,579		15	55,676		55,676
Advertising	9,092											9,092		9,092
Professional/consultants	950						8,824					9,774	11,000	20,774
Travel and conference	865	3,254	628	457	345	707			73	\$ 233		6,562		6,562
Depreciation												-	25,311	25,311
Lab Fees	17,707											17,707		17,707
Medical billing	4,600											4,600		4,600
Utilities	615	3,006										3,621		3,621
Awards		2,025										2,025		2,025
Other	12,101	5,079	11,263	2,811	2,861	2,331						36,446		36,446
Total Expenses	\$ 947,165	\$ 345,570	\$ 48,839	\$ 111,257	\$ 57,512	\$ 176,985	\$ 11,094	\$ 125,520	\$ 94,807	\$ 233	\$ 7,267	\$ 1,926,249	\$ 231,735	\$ 2,157,984

See notes to financial statements.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Statement of Cash Flows
Year Ended December 31, 2023

Cash Flows from Operating Activities

Change in net assets	\$ 18,856
Adjustment to reconcile change in net assets to net cash from operating activities:	
Depreciation	25,311
Change in operating assets and liabilities:	
Contributions receivable	6,931
Prepaid expenses	7,324
Accounts payable	<u>(5,940)</u>
Net Cash from Operating Activities	<u>52,482</u>

Cash Flows from Investing Activities

Purchase of equipment, furniture and fixtures	<u>(15,491)</u>
Net Increase in Cash	36,991

Cash

Beginning of Year	<u>221,126</u>
End of Year	<u><u>\$ 258,117</u></u>

See notes to financial statements.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Notes to Financial Statements
Year Ended December 31, 2023

Note 1 - Nature of Activities

The Huntington Youth Bureau Youth Development Research Institute, Inc. (the "Institute") was organized on behalf of the Town of Huntington (the "Town") to organize, operate and maintain youth development programs and facilities, to research and develop educational and referral services for youth and to encourage increased involvement in civic and social activities through cooperation and coordination of efforts with other public and private groups and institutes.

Note 2 - Summary of Significant Accounting Policies

Basis of Accounting

The financial statements of the Institute have been prepared on the accrual basis of accounting. Under this basis, revenues are recognized when earned and expenses are recognized when incurred.

Revenue Recognition

Revenues primarily consist of various fees, grants, donations, gifts, and contributions. Revenues are recognized when earned. Client service revenues are amounts recorded in accordance with Accounting Standards Codification (ASC) 606 as services provided at contractual rates for clinical and education services, as there are no other continuing performance obligations.

Cash and Cash Equivalents

The Institute considers short-term highly liquid investments to be cash equivalents provided that they are both readily convertible to cash and had an original maturity of three months or less when purchased.

Contributions Receivable

Contributions receivable are shown at their gross amounts. An allowance for doubtful accounts has not been recorded, as it is management's opinion that losses, if any, would not be material to the financial statements.

Equipment, Furniture and Fixtures

The Institute follows the practice of capitalizing all expenses over \$100 for equipment, furniture and fixtures at cost. Depreciation is computed using the method and periods as follows:

<u>Description</u>	<u>Method</u>	<u>Period</u>
Equipment	Straight-line	5 years
Furniture and Fixtures	Straight-line	7 years

HUNTINGTON YOUTH BUREAU YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.

Notes to Financial Statements
Year Ended December 31, 2023

Note 2 - Summary of Significant Accounting Policies (continued)

Net Assets

Net assets and revenues are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions - Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources are to be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Impairment of Long-Lived Assets

The Institute reviews the carrying values of long-lived and identifiable intangible assets for possible impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Any long-lived assets held for disposal are reported at the lower of their carrying amounts or fair value less cost to sell. Management has determined that there have been no impairments of long-lived or intangible assets through December 31, 2023.

Income Taxes

The Institute qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and therefore has made no provision for federal, state and local income taxes. The Institute accounts for the effect of any uncertain tax positions based on a "more-likely-than-not" threshold to the recognition of the tax positions being sustained. Management has determined that the Institute had no uncertain tax positions that would require financial statement recognition or disclosure. The Institute is no longer subject to examinations by the applicable taxing jurisdictions for periods prior to December 31, 2020.

Contributions

Contributions received are recorded as increases in net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions. Contributions that are restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire in the reporting period in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions.

When restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Notes to Financial Statements
Year Ended December 31, 2023

Note 2 - Summary of Significant Accounting Policies (continued)

Advertising

The Institute follows the policy of charging the costs of advertising to expense as incurred. For the year ended December 31, 2023, \$9,092 of advertising expenses were incurred.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Note 3 - Summary of Institute's Major Programs

The Institutes major programs consist of the following:

Drug and Alcohol

This program is a state licensed, chemical dependency treatment prevention provider offering individual, group and family counseling to individuals who are abusing substances, those who are at risk of becoming involved with drugs and their families. This program's mission is to provide comprehensive prevention, education and treatment services to youth and adults. This program provides services within the schools and regional youth agencies in the Town.

Project EXCEL

This program offers youth academic and employment skills training, life skills programs, creative arts programs (Youth Writes and Writers' Workshop) and educational performances through Backstage Productions. Project EXCEL develops competencies in young people that will empower them to make healthy, productive life choices.

Sanctuary Transitional and Independent Living Skills (STILS)

STILS are services for youth ages 16 to 21 who are homeless or at high risk for being homeless. The STILS component provides supportive services to homeless and potentially homeless youth, including advocacy, supportive counseling, housing referrals, and independent living skills training for youth.

Huntington Youth Court

The mission of Youth Court is to provide youth offenders with an alternative to the traditional criminal justice system by applying Restorative Justice Principles in a trial setting.

Youthful offenders who have committed their first misdemeanor crime or who have violated their school's code of conduct, have their cases heard by a jury of their peers. Volunteer youth perform the roles of attorneys, judges, clerks and juries. Youth Court is for middle and high school aged youth.

HUNTINGTON YOUTH BUREAU YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.

Notes to Financial Statements
Year Ended December 31, 2023

Note 3 - Summary of Institute's Major Programs (continued)

Sanctuary Family Social Worker

The Family Social Work program assists youth between the ages of 12 and 21 and their families. This program provides family counseling, crisis intervention, preventative services to runaway/homeless/at-risk youth and their families, mediation, and emergency temporary shelter.

Contract Management

Programmatic contract management cost of \$176,985 for 2023, represents allocated contract management costs to manage and monitor all of the Institute's programs as well as any other Institute system funded programs. Monitoring includes, but is not limited to, site visits to observe programs, review of monthly report data, case tracing data in both hardcopy and electronic data processing formats, preparation of statistical reports for annual evaluations, and writing programs in various database codes to accomplish and facilitate all the above.

Scholarship

The scholarship program was created when the Huntington Community Development Agency entered into a contract of sale to purchase a building that had a requirement that the Huntington Community Development Agency must deposit an amount of up to \$2,500 of the monthly rental income from the building into a scholarship fund to provide scholarships for qualified Town of Huntington residents in need of financial assistance for college for a period of fifteen years beginning December 29, 2006 and ending December 29, 2022. The Huntington Community Development Agency entered into an agreement with the Organization for the administration of the scholarship fund. The scholarship committee determines how many, the amounts, and the recipients of the annual scholarships. The amounts deposited into the scholarship fund as of December 31, 2023 was \$21. The scholarship fund did not give out scholarships in 2023.

Summer Youth Connection

This program runs in collaboration with the South Huntington School District, the Town of Huntington Youth Bureau, Suffolk County P.A.L., Park Shore Science Camp Academy, Huntington Manor Fire Department, The Order of the Eastern Stars, The Masonic Lodge, The Ministers Alliance, Tri-CYA, Dreams and Lead Inc., Bridge of Hope, Reach-CYA, and the Huntington Branch NAACP. The program provides educational and recreational activities for youths ages 12 to 18. The activities are run five evenings a week and range from basketball and golf to creative writing and photography and robotics.

Communities and Schools Together (CAST)

Providing services for at-risk youth by co-sponsoring legislation to secure funding from the Suffolk County Youth Bureau for the C.A.S.T. (Communities and Schools Together) program, which targets at-risk youth in the Huntington and South Huntington school districts, providing them and their families with intensive case management services to prevent them becoming involved in gangs and gang violence.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Notes to Financial Statements
Year Ended December 31, 2023

Note 3 - Summary of Institute's Major Programs (continued)

2nd Communities and Schools Together (CAST II) and 3rd Communities and Schools Together and Cast III)

Project C.A.S.T. II (2nd Community and Schools Together) and project C.A.S.T.III (3rd community and Schools Together) are community intervention projects. C.A.S.T. II and C.A.S.T. III are designed, as an extension of CAST, to help at-risk youth make positive choices through educating and empowering youth and their families.

Mentoring Grant

This is a mentoring program where an adult mentor is matched with a child ranging in ages from 6 to 17, with a focus on children 12 to 17. The children are matched with a mentor who passes rigorous background checks and acts as a positive mentor to the child. Generally, the child and mentor meet monthly for a couple of hours.

Note 4 – Contributions Receivable

The following table provides information about contributions receivable as of December 31, 2023:

Contribution receivables, December 31, 2023	<u>\$ 343,258</u>
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Note 5 – Prepaid Expenses

Prepaid expenses consist of medical insurance coverage and New York State workers' compensation payments made prior to incurring the expense. As of December 31, 2023, the Institute had \$40,554 in prepaid expenses.

Note 6 - Equipment, Furniture and Fixtures

Equipment, furniture and fixtures are comprised of the following:

	December 31, 2023
Equipment	\$ 213,643
Furniture and fixtures	<u>89,837</u>
	303,480
Less: Accumulated depreciation	<u>(255,400)</u>
Total Equipment, Furniture and Fixtures, net	<u>\$ 48,080</u>

Depreciation expense for the year ended December 31, 2023 was \$25,311.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Notes to Financial Statements
Year Ended December 31, 2023

Note 7 - Governmental Grants

The Town of Huntington advances funds to the Institute before the funds are actually received from the applicable government agency. When the grant money is received from the applicable government agency, it is remitted to the Town in repayment of the funds advanced to the Institute.

Note 8 – Accounts Payable

Accounts payable consists of money spent that the Institute owes the Town of Huntington. As of December 31, 2023, the Institute had \$957 in accounts payable.

Note 9 - Net Assets with Donor Restrictions

As of December 31, 2023, the Institute had \$216,500 in donor restricted net assets. The restricted assets represent a contribution from a private contributor to be used for the issuance of scholarships to Town of Huntington residents that meet specific requirements to obtain a college education. For the year ended December 31, 2023, there were no amounts released from donor restrictions.

Note 10 - Liquidity and Availability of Resources

The Institute's financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date are comprised of cash and contribution receivables. The Institute's financial assets are as follows as of December 31st:

	2023
Cash	\$ 258,117
Contribution receivables	<u>343,258</u>
	<u>\$ 601,375</u>

Of these assets, \$216,500 is subject to donor restrictions that make them unavailable for general expenditures within one year of the statement of assets and net assets date. The Town budgets for the Organization and in the event of a shortfall in resources the Town will have a board meeting to address the shortfall.

Note 11 - Functional Allocation of Expense

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and wages, benefits, payroll taxes, supplies, professional/consultants, travel/conferences and other, which are allocated on the basis of estimates of time and effort.

Note 12 - Commitments and Contingencies

Concentration of Revenue

Approximately 80% of the Institution's revenue was provided by three programs, Drug and Alcohol, Project EXCEL and Contract Management for the year ended December 31, 2023.

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Notes to Financial Statements
Year Ended December 31, 2023

Note 12 - Commitments and Contingencies (continued)

Cash Concentration

The Institute maintains several accounts with two banks. At various times throughout the year, the Institute has account balances in excess of federally insured limits of \$250,000. The Institute has not experienced any loss to date as a result of this concentration. At December 31, 2023, the Institute's cash did not exceed federally insured limits.

Note 13 - Subsequent Events

The Institute has evaluated subsequent events through November 7, 2024, the date the financial statements were available to be issued. The Institute has concluded that no additional subsequent events have occurred that require recognition or disclosure.

S U P P L E M E N T A R Y I N F O R M A T I O N

**HUNTINGTON YOUTH BUREAU
YOUTH DEVELOPMENT RESEARCH INSTITUTE, INC.**

Schedule of Governmental Grant Revenues By Program
Year Ended December 31, 2023

Governmental Grants

Drug and Alcohol	\$	874,010
Project EXCEL		353,080
Sanctuary Transitional and Independent Living Skills (STILS)		36,350
Huntington Youth Court		101,292
Sanctuary Family Social Worker		57,657
Contract Management		338,956
CAST		104,906
CAST III		95,587
Summer Youth Connection		8,483
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Total Governmental Grants	\$	<u><u>1,970,321</u></u>

See independent auditors' report.