



Minutes of Committee meeting 7pm on 19th April 2023 by Zoom.

1	Apologies Anant Suchak, Andrew Metcalfe Present Ashley Frank; Debbie Annells (Minutes); Patrick Lowe (Chair), Anne Marie Frank.	
2a	Minutes of Committee meeting on 7th March 2023 Agreed by all. Matters arising dealt with below.	
2b.	Date of future Committee Meetings A further meeting next week with Andrew Metcalfe will be scheduled, and Anant, to update on year-end numbers and whether any grant moneys need to be returned. By Zoom, next Tuesday 25 th April or Wednesday 26 th April at 7pm.	Patrick Lowe to arrange
3	Finance Update It was agreed all invoices from Andrew/Squires would be paid and further payments arranged for Squires. Anant to update all cash/ figures as at 31 st March 2023 next week. Regarding Technical Resource grants. Two free Technical Support Grants had been applied for and granted by AECOM, which is good news.	Anant
5	Reports Reports in progress : <ul style="list-style-type: none"> Housing Needs Analysis (Technical Support Team- started) Design Codes (Technical Support Team- not started yet) 	Patrick/Andrew

	<ul style="list-style-type: none"> Traffic Management (Andrew has drafted Questionnaire but this will be combined with a Design questionnaire provided by AECOM)). <p>Reports to be sent/already sent to Andrew/Squires and awaiting feedback</p> <ul style="list-style-type: none"> Demographics (Ashley with ONS) Open Green Spaces (Deb Y & Ashley). Being updated with Cartographer Shane from BHCC. HMOs minus appendices New Visions statement as approved by the Committee at the meeting (see attached) New Neighbourhood Improvement Policy as approved by the Committee at the meeting (see attached) <p>A Traffic Management Plan/ Coldean Road Safety Plan is currently being prepared by BHCC, but no further information is available although Patrick attended a Zoom with the Council on this.</p>	<p>Ashley</p> <p>Patrick Lowe to liaise re Traffic Management planning.</p>
5	<p>Survey Update</p> <p>A Combo Survey , comprising the Traffic Survey questionnaire already drafted by Andrew's team, with an additional part to come re Design in Coldean., is likely to be ready in May 2023. A Lime Survey subscription at £39 per month may be needed to manage this survey on a bespoke webpage. There will be simple leafletting about this to all households (1400) in the Village, and a link to an on-line survey with some paper copies available. Ben Castell (Design) wishes to have a meeting with Forum members after the survey results are in.</p>	<p>Debbie</p>
6.	<p>Letter from Polly Eason re Site 21a proposed Steering Group.</p> <p>We had jointly emailed Polly Eason with Coldean Residents Association explaining our concerns, and explaining we need to be consulted about any decisions as a statutory consultee.</p> <p>We have consulted Andrew on whether to respond further to Polly's return email, and he has confirmed there is no need. We shall convey this advice to Coldean Residents Assn. Polly has been advised she is no longer eligible as a Member of the Forum.</p> <p>As the Steering Group appears to be going ahead at the end of April regardless of our expressed concerns, we agreed to meet with the Council Robert Davidson and then with Southdowns National Authority to Update them on our progress and what we are doing. The last time we contacted either party was with the Consultation Strategy.</p>	<p>Patrick</p> <p>Debbie</p>

7.	<p>Technical Support grant and Cartography licence from BHCC</p> <p>Two free Technical Support Grants had been applied for and granted by AECOM as explained above.</p> <p>We had the Inception meeting by TEAMS with Matthew Kearney AECOM for the Housing Needs Assessment , which is now in progress. It is a desk/ numbers study.</p> <p>We also had the Inception meeting by TEAMS with Ben Castell, for the Design Codes study. He will arrange a visit to us in Brighton in the next 2 weeks or so, to take photos and do field work.</p> <p>BHCC are granting us a cartography licence and helping us map more Green Open Spaces including grass verges in Coldean. Ashley is liaising with Shane Maxwell the Cartographer at BHCC on this.</p>	Ashley
8.	<p>s106 moneys /CIL</p> <p>Ashley explained the s106 contract would have been agreed at the time Bluebell Heights contracts were agreed. We may be able to get this contract form the Council. It is not a money grant, as such. There is a lot of uncertainty about these moneys on local Face Book pages, and whether its real cash or if anything is still available to Coldean</p> <p>Roy Little the CIL officer at the Council had called Debbie to explain the application processes for the new CIL grants, which are cash, up to 25% where there is an approved NP, will be public and will be made known to us after the Local Elections on 4th May 2023. He explained he does not handle s106, but confirmed Simon Barratt is the BHCC contact, who took over from Deborah May.</p> <p>We shall be contacting our new Local Councillors in May 2023 to join CNPF as Forum Members, as they are eligible.</p> <p>Deb A had sent an email Question to Locality about possible uses for Community Infrastructure Levy, and what other NPF's have typically used such Levy's for. We have received their detailed reply by email.</p>	<p>Debbie to contact Simon Barratt at BHCC</p> <p>Debbie</p>
9.	<p>Next Open Forum Meeting</p> <p>Will likely be after the Combo Survey results are available.</p> <p>Andrew also wishes us to publish the Evidence base we have so far, but not the Consultation Statement as a whole.</p>	
10	<p>AOB</p> <p>Ashley wished to include more information on Disabled access in our Survey and Policies. He will meet BAHDG</p>	

	<p>(Brighton & Hove Disabled Group), and include them as a contact.</p> <p>Anne Marie wants to include more on EV charging points in the NP. At present BHCC say Coldean have no suitable lampposts for on street public EV charging, we need to raise this matter. Letter to be drafted to BHCC.</p> <p>Patrick had met Katie Lock from TCPA, will follow up with her on methods for 'beautifying' neighbourhoods.</p>	<p>Ashley</p> <p>Anne Marie</p> <p>Patrick</p>
	Meeting closed 8.15 pm	