

Coldean Neighbourhood Planning Forum Committee

20th September 2021. The Ruby, Coldean Lane.

Present:

Patrick, Deborah, Manish, Anant, Ashley, Annemarie

Apologies

None received

Minutes of last meeting

Emailed to all, slight change to include explanation that people stepped down

Designation update

South Downs authority requirements for consultation meant this was extended to Friday 22nd October

Grant application: aims

- Noted that item 2 and 3 is for purposes of the grant and it's possible to review and amend at a later date. It's worth noting all items are available for review.
- Investigation of other forum groups are underway and appropriate aims may be taken on board.
- Additional aims may be added at a later date, aims in place are currently for grant application.
- Item 4 is to be explicit on retail business in retail premises

Action: Ashley to add constitution aim to the grant application

Preparation and setting date for meeting with Robert Davidson

- Public consultation Monday 25th October (church hall)
- Committee meeting Monday 1st November (pub)
- Proposed dates to Robert of Monday 8th and Friday 12th November (church hall)

Action: Nicola to pencil dates in with contact for church hall

Communication update

Annie is unable to continue for the time being in her communications role but will return in the future at the appropriate time due to medial reasons and will remain in our communications. Our best wishes for a speedy recovery have been sent on behalf of the committee.

Discussion regarding channels for public consultation:

- Email, newsletter, notice board (including Varley Park) and Facebook
- Target to distribute by 11th October
- Action: Email to mailing list by CNPF
- Action: Request Coldean Forum to Coldean Facebook page
- Action: one page newsletter designed and used for all channels

CNPF mailbox to be managed in the future by Nicola

AOB

Ashley – reporting system for the estate agency boards

Date of next meeting

Public consultation Monday 25th October (church hall)

Committee meeting Monday 1st November (pub)