



Minutes of Committee meeting of Forum 7pm on 8th June 2023 at St Mary Magdalen Church Hall

1	<p>Apologies None</p> <p>Present Anant Suchak; Ashley Frank; Debbie Annells (Minutes); Patrick Lowe (Chair), Anne Marie Frank, and Jack Moxley.</p>	
2	<p>Minutes of Committee meeting on 23rd May 2023 Agreed by all. Matters arising dealt with below.</p>	
3	<p>Date of future Committee Meetings The next Forum Meeting is on 11th July 2023 at 7pm in St Mary Magdalen Church Hall. A Committee Meeting will likely be scheduled in the week before.</p>	
4	<p>Co-opting of Jack Moxley onto Committee The Committee unanimously agreed to co-opt Jack Moxley, being willing, to join the Committee as the Residential Representative.</p>	
5	<p>Actions from last Committee Meeting</p> <ul style="list-style-type: none"> *The Committee Approved the Open Green Spaces document. *Work on the Assets of Community Value paper is on-going. *The Introduction on the Website had been updated as agreed. *The Traffic Survey has been agreed (13 questions). Anne-Marie will try putting this onto Microsoft Forms (Free software). A QR code can be provided for on-line input, and forms printed as needed, for paper input. The survey will be advertised using posters with the QR code on Village Notice 	<p align="center">Debbie</p> <p align="center">Anne-Marie/Debbie</p>

	<p>boards, in the Café and in the Library. And on the Website and Coldean FB pages.</p> <p>* Patrick has sent the letter re use of s106 monies for Bluebell Heights to Will Tuckley the Interim CE for BHCC.</p>	
6	<p>Forum Meeting on 11th July 2023</p> <p>The Agenda was agreed, after some discussion (see attached) and will be finalised and circulated to Forum members tomorrow, in good time.</p> <p>Refreshments will be provided to encourage attendance.</p>	<p>Debbie/Ashley</p> <p>Anant</p>
7.	<p>S106 Contract Update</p> <p>*An architect has agreed to review the contract, and summarise its provisions.</p> <p>* Councillor Tobias is also making enquiries at BHCC about the ways monies from this contract have been used.</p> <p>*If there has been a misuse of those funds, there are several possibilities; including calling for a Scrutiny Council for Councillors; writing to the District Auditor; writing to the appropriate Ombudsman, especially to enquire which legal cases have already been heard on abuse of s106 funding and the remedies given; and possibly taking legal action.</p>	
8.	<p>AECOM site visit for Design Codes Technical Report</p> <p>Rose Bateman and Nicholas Pascali of AECOM had attended a site visit in Coldean in May 2023, and written notes of the meeting and prepared photographs. The Notes have been reviewed and are being amended.</p> <p>They propose a consultation on Design Codes in the way they had for Chobham NP, and the Committee agreed they should similarly proceed with such a pictorial consultation for Coldean. Debbie to write and advise this decision to Rose, asap, so actions can be implemented by the Forum meeting date if possible. These designs suggestions need to cover eco-housing /RIC Whole of Life Building designs in cae the 12 houses are built near Varley Halls.</p> <p>During the Site Visit Rose had suggested CNPF apply for a further Technical Support package, a Master Planning package for a possible redesign of the Park Rd shops area. Debbie had already contacted Dave Chapman at Locality to proceed with this application. As soon as these grants are open for applications, we shall apply accordingly with Dave's help. This package can run concurrently with the NP, and need not be part of it.</p> <p>We had Selected Option 3 of the calculation basis/analysis proposals put forward by Olivia Carr of AECOM for the Housing Needs Analysis, and instructed them accordingly. In</p>	<p>Debbie</p> <p>Debbie</p>

	fact this was their recommended Option, and Andrew Squires agreed with this Option selection also.	
9.	<p>Grant application for 2023/24 Anant advised the Grant Applications were not yet open; he is checking daily. As soon as they are, a grant application to Groundworks for 2023/24 monies will be made. Any items for inclusion in the Budget to be sent to Anant, who will provide a summary Budget.</p> <p>The addendum to the Squires Engagement letter will be prepared, when the Budget is available.</p>	<p>All</p> <p>Patrick</p>
10.	<p>AOB</p> <p>*There will be a CNPF table with a CNPF banner at the Coldean Fair on 17th June 2023 promoting the CNPF Forum and the next meeting.</p> <p>*Jack Moxley has kindly agreed to take over managing the CNPF website from Ashley, and needs the website permission.</p> <p>*Patrick is delegated to represent CNPF/attend the proposed meeting with TdC to update their new Representative Anke Thurm, who has replaced Cesar de Luz.</p> <p>*Debbie has written to Sussex Wildlife Trust for a supporting letter and will follow up in due course if we do not hear back.</p> <p>*We heard from BAHDG on the Disabled Access Policy and took up their amendments re pavement improvements and covered bus shelters.</p> <p>*We heard from Historic England, who wish to be alerted on property planning issues only.</p> <p>*We heard from Dept of Environment who acknowledged receiving the Green Open Spaces document.</p> <p>*We heard from the Sussex Police, Design Officer + Crime Prevention, Lee Melbourne. She recommended we involve Christopher Ambrose at Sussex Police on Roads and Policing issues.</p> <p>Patrick is keeping an eye on the local National Highways Cycle /Paths proposals, but no answers have been received to his queries so far.</p>	<p>To add to consultees</p> <p>Patrick.</p>
	Meeting closed 8.15 pm	