



Minutes of Committee meeting of Forum 7pm on 6th July 2023 at St Mary Magdalen Church Hall

1	<p>Apologies Anant Suchak</p> <p>Present Ashley Frank; Debbie Annells (Minutes); Patrick Lowe (Chair), Anne Marie Frank, and Jack Moxley.</p>	
2	<p>Minutes of Committee meeting on 8th June 2023 Agreed by all. Matters arising dealt with below.</p>	
3	<p>Date of future Committee Meetings The next Forum Meeting is on 11th July 2023 at 7pm in St Mary Magdalen Church Hall. Committee to arrive at 6.30pm to set up, on the day.</p>	
4	<p>Actions from last Committee meeting</p> <p>1. S106 contract To chase Councillors Mitchie and Tobias for any update from the Council on where s106 moneys have been spent, or their expected CIL training. The architect is still reviewing the actual s106 contract, prior to our deciding how to proceed.</p> <p>2. Assets of Community Value Paper Debbie has redrafted this based on the Copthorne paper, and now waiting to see if Andrew or another can review it.</p> <p>3. Website update The website has been handed onto Jack, who has posted some new items.</p> <p>4. Traffic Management Survey The Summary of Comments from Q13 was distributed to the Committee, as Attachment 1. The deadline is 16th July, after the Forum. 47 responses have been received, which is good, and the data summary will be prepared after the deadline. Jack has volunteered to analyse the Traffic survey data. Then we shall discuss how this fits into the NP. BHCC has also recently sent out surveys on Traffic Management, to a</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Jack</p>

	<p>random sample of people in Brighton, but there is no mention of this on the BHCC website. Anne Marie was thanked for putting the CNPF Traffic Survey online, via Microsoft Forms.</p> <p>5. Letter to CE of BHCC No reply has been received from CE Will Tuckley so a follow up will be done.</p> <p>6. TDC Meeting Update The meeting with the new TdC Rep, Anke Thurm was deferred, it will be rescheduled.</p> <p>7. Coldean Fair Update There was an unmanned stall near Debbie's stall at the Fair. Several people used the QR code for the Traffic Survey, which was also taken for circulation by CRA, by email.</p> <p>8. Sussex Wildlife Trust Update No response has been received to our letter requesting support re Ancient Grass downlands. Debbie had recently called their mainline and left a voicemail to follow up.</p>	<p>Jack</p> <p>Ashley</p> <p>Patrick</p> <p>Debbie.</p>
5	<p>AECOM progress</p> <p>*Housing Needs Assessment We have reviewed the draft 118 page report prepared by Olivia Carr and her team. It does not follow the instructions originally given to Dave Chapman and others (Locality) or even what was discussed in the TEAMS briefs, or in the grant application, so needs some reworking. Debbie to draft a letter setting out the issues, and to send a courtesy copy to Locality. In particular it seems to base Housing cost analyses on Hollingdean data, which is not comparable. And addresses HMO issues incorrectly. They had been asked to obtain details of the strategic plan for Student Accommodation, but so far have not included this. This will cause a delay. At present the draft report suggests 16 further houses may be needed in the timescale of the NP, but we believe these might be the 12 potential houses on Site 21a (which in fact may not be needed despite Brighton Cityplan 2).</p> <p>*Design Codes Survey The draft Design Survey, 7 pages with 11 questions including photos is at Attachment 2. This project had been suggested by Andrew, and the Committee agreed to wait until Andrew is back and involved, to see how the outcome for any survey would fit into the NP. The Survey is thus currently on hold. We shall notify Rose accordingly.</p>	<p>Debbie</p> <p>Debbie</p> <p>Debbie</p>
6	<p>Forum Meeting on 11th July 2023</p> <p>Preparation Refreshments will be provided to encourage attendance. Debbie to list the items needed : Anant to procure.</p>	<p>Debbie/Anant</p>

	<p>We shall arrive at 6.30pm to set up to Church Hall. Ashley requests a projector for the Coldean Open spaces; he will liaise with Anant.</p> <p>Patrick will raise Voting issues at the appropriate places in the meeting. Forum members will be given coloured papers so only Forum members vote. All votes to be counted etc, and the Register of Forum Member attendance taken, and Minutes kept of the proceedings.</p> <p>Questions raised on Social Media</p> <p>Questions on a Butterfly Sanctuary and on play areas in Open Spaces have been raised. Also, what is 'extensive', and what is 'community use'. These will be handled by Ashley according to the definitions given in the report, should questions arise at the Forum.</p> <p>The Coldean Open Spaces report will be amended for any items if required by the Forum. Additionally, Nature England had contacted us to provide a Magic map and asked to be copied on all policies. In particular they may be able to designate Coldean Woods and protect them. But they do not wish for a face to face meeting. We noted BHCC had not consulted Nature England before approving planning for Bluebell Heights, a sad omission.</p> <p>Timeline</p> <p>We are still working towards having a draft NP available by end Q4 2023, and will advise the Forum accordingly.</p>	
7.	<p>Grant/Budget Update</p> <p>The grant application portal is still not open, but we have contacted Locality who say our application will be expedited as soon as submitted. The Government and Levelling Up Minister have recently confirmed the Government is still committed to supporting Neighbourhood Planning.</p> <p>The Master Planning project for Park Road, Technical Support package will also be applied for at that time. We may or may not use AECOM for that Package, and may or may not include the results in our NP.</p>	<p>Anant</p> <p>Debbie</p>
8.	<p>AOB</p> <p>Rose Bateman had asked for our contact on Planning at BHCC, and we shall advise her it is Robert Davidson.</p> <p>We shall review provision of Planning services and contracts with Andrew/Squires planning when the grant is available; we shall also seek the experience on Planning Consultants from other NPFs and NP Champions, by way of comparison and review.</p>	Debbie
	Meeting closed 8.35 pm	