



Minutes of Committee meeting 7pm on 31st July 2023 by Zoom

1	<p>Apologies None Present Debbie Annells (Minutes); Patrick Lowe (Chair), Anne Marie Frank, Anant Suchak (Treasurer) and Jack Moxley.</p>	
2	<p>Minutes of Committee meeting on 31st July 2023 Agreed by all. Matters arising are dealt with below.</p>	
3	<p>No date fixed for next Committee meeting</p>	
Part B	<p>Main Business</p>	
4	<p>Acknowledgements Ashley Frank had retired from the Committee, and the Committee took the opportunity to thank him for his hard work since the Forum's inception. Anne Marie Frank also retired from the Committee and handed over the Forum Members Register and Original signed Constitution. The Committee also took this opportunity to thank her for her hard work since the Forum's inception. Debbie Annells will take over as Forum Membership Secretary Jack Moxley took the USB drive with all Forum documents as provided by Ashley.</p>	
6.	<p>Directors Report On Friday 11th August 2023 the Directors had met and accepted Ashley Frank's offer to be removed as a Director of CNPF LTD, as he was no longer a Forum member. See Directors Resolution on the Removal at Attachment 1. Jack Moxley, being eligible, was appointed as a Director of CNPF LTD and the relevant papers were signed.</p>	<p>Attachment 1</p>
6	<p>AECOM Update *Housing Needs Assessment Debbie had issued a letter setting out the issues with the draft HNA report, as requested at the last Committee meeting, with a courtesy copy to Locality. The revisions subsequently proposed by AECOM were still considered to be unsuitable for purposes</p>	

	<p>of the NP, and the Committee took the decision to cease this particular Technical Support grant. Locality, the funders have concurred with this decision.</p> <p>The Committee will consider how Housing Needs will be handled within the draft Neighbourhood plan going forward. A lot of data is available.</p>	
7	<p>Grant/Budget Update Anant has prepared the Budget but awaiting confirmation on figures from Andrew Metcalfe/Squires Planning, for the 2023/24 cash grant application. The grant application should be submitted very shortly</p>	Anant
8	<p>Traffic Management Plan preparation Jack has prepared a numerical /graphical analysis from the 49 surveys received. Jack and Patrick will meet together to see how this can be drafted into a report with policies therefrom. Anna de Wit and one other may be formed into a working subgroup on the Traffic Management Plan.</p>	
3.	<p>S106 agreement for Bluebell Heights- action plan. We had the initial TEAMS meeting with the BHCC Planning officer (Jane Moseley) and Highways Officer(Don Anyiam) handling the development, to say we were disappointed that most provisions in the s106 agreement had not been implemented according to the agreement. These provisions are conveniently summarised in Sch 8, the benefits valued at over £1m. This includes moneys ringfenced for education at BACA. We had submitted our Request list for s106 expenditures to BHCC. In particular we are concerned about the dangerous junction at Bluebell Heights and Coldean Lane and lack of crossings with traffic lights on Coldean Lane. A further TEAMS meeting with the Council personnel is scheduled for 23rd August, to follow up on our Request List.</p> <p>Further to our plan:</p> <ul style="list-style-type: none"> *Patrick to send the agreed letter to MP Michael Gove, as drafted by our adviser, with the s106 Request list attached, asap. See Attachment 2. By post and by email. * Attend TEAMS meeting with the Council personnel next week, 23rd August to ascertain progress on s106 spend if any. *Contact BACA and Coldean Primary school heads, re any requests they have for road and safety or other expenditure etc. BACA may not even be aware of these s106 provisions which benefit them. * We had updated Councillors Mitchie and Tobias with our s106 Request list and also Simon Barratt at the Council (s106 officer). *Possibly write to Hyde, the Developer as suggested by our Adviser, after the TEAMS meeting. Especially if no funds are 	Attachment 2 Request List

	<p>going to be made available by the Developer, a billion-pound company.</p> <p>*Arrange a further Forum meeting on s106 matters, shortly.</p> <p>Whilst Coldean Residents Assn had asked CNPF to attend their next Closed Committee meeting to Update them on these matters it was correct to decline to do so at this stage, although we recognised we are all working to improve the overall outcomes for Coldean.</p> <p>Draft agenda for next TEAMS meeting with the Councillors to be agreed by email and sent to them by next Tuesday 22nd August.</p>	All
10	<p>Assets of Community Value Paper - Update</p> <p>Debbie has sent this draft paper to our Adviser for comments.</p>	Debbie
11	<p>Sussex Wildlife Trust Update</p> <p>We have not apparently heard further from them. Debbie will follow up with a telephone call</p>	Debbie
12	<p>Professional Writer</p> <p>We have identified a husband and wife team who may be very suitable to compile a draft Neighbourhood Plan, from all the documents prepared to date. The husband is a retired Town Planner. This is fast progress compared to the time taken to prepare many other Neighbourhood Plans. The Plan can extend for 15 years although we also recognise that BHCC will be compiling Cityplan 3 to commence in 2030. We trust we can influence that .</p>	
13	<p>Masterplanning Technical Support Package</p> <p>Debbie had provided further documents and had a 15 minutes discussion about this Package in a Diagnostic call with Elena Butterworth from the AECOM team. The application covers the Park Rd shops area; we agreed the plan should include the nearby grass triangle area. There is also a large accessible space with a road to it behind the Park Rd shop block. Elena will advise Locality that the Master planning grant application is supported from their side as having merit.</p>	
14.	<p>Park Rd Shop planning Application by A1</p> <p>CNPF had objected to this application and requested a formal meeting with BHCC about it and the area, in light of the Masterplanning project to come. We also complained to BHCC that we had not been advised of the Planning Application, by electronic or any other methods; we only became aware of it because a Forum member drew our attention to the application at the last minute, leaving little time to react or object.</p>	
15.	<p>TDC meeting</p> <p>Patrick and Anna (for CRA) had attended a meeting with Anke; it transpires that Coldean is no longer considered to be underprivileged, whilst Moulsecomb still needs help. It's</p>	

	likely that TDC will not need to continue to assist Coldean, as it had before.	
16.	<p>AOB</p> <p>Debbie has been tasked with finding suitable consultants who may be able to assist CNPF with advice on the Neighbourhood Plan. A possible local Town Planner with a local architectural practice in Brighton has been identified.</p> <p>Patrick to meet with Deb Yuill about the Biological Report she was preparing with Ashley.</p> <p>Patrick has identified a Coldean resident who is interested to join the Committee and will ask him to attend and observe the next Committee meeting.</p>	<p>Debbie</p> <p>Patrick</p> <p>Patrick</p>
	Meeting closed 8.30 pm	