



Minutes of Committee meeting 7pm by Zoom on 22nd February 2024.

1	<p>Apologies Arthur Smith, Manish Suchak.</p> <p>Present Debbie Annells (Minutes); Patrick Lowe (Chair), Anant Suchak (Treasurer), Jack Moxley.</p>	
2	<p>Minutes of Committee meeting on 9th January 2024, Minutes of Ad Hoc Committee Meeting on 2nd February 2024 and Minutes of Ad Hoc Committee Meeting on 19th February 2024</p> <p>These were agreed by all. Matters arising are dealt with below.</p>	
3	<p>No date fixed for next Committee meeting</p>	
Part B	<p>Main Business</p>	
4	<p>Feedback from our Open Forum meeting in January 2024</p> <p>It was felt the Open Meeting was very encouraging with unanimous support for Consultations. Additional comments made about Consultations are included in the Open Forum minutes, and included in the draft Plan as appropriate. In particular the Request for a Traffic Consultation on Match Day Visitor Parking Permits by the Council had been raised, The Forum feels that the Council listens to Coldean now, and the Village is no longer being ignored or fobbed off.</p>	
5.	<p>Feedback from the meeting with Robert Davidson/Strategic Environmental Assessment</p> <p>Robert Davidson, Tim Emery and Carly Dockerill were on the Zoom meeting and they explained the Statutory Process for screening the draft Plan for a Strategic Environmental Assessment, which takes at least 5 weeks. Agencies such as Natural England and the Environmental Agency will be consulted. If there is no need for an SEA, this will be noted in the Plan, and the 6 -Week Regulation 14 Consultation, to be arranged by the Forum, can commence. We hope to get the draft Plan, currently with the graphic designer, to the Council for the SEA before the end of February.</p>	
6.	<p>Regulation 14 consultation preparation and publicity of it,</p>	

	<p>If no SEA is needed, which seems likely, the Forum may be able to arrange the Reg 14 Assessment in April/May 2024. A short update on this Process has already been provided to Coldean Residents Association for inclusion in their Spring Newsletter, which is circulated to all of Coldean by hand, about 1,400 households, so Coldean Residents should know what to expect.</p>	
7.	<p>Graphic Designer Enrico update/Draft Neighbourhood Plan Update</p> <p>After feedback had been received and collated from the 6 existing Consultations (now also including the most recent v2 Master Planning document received from AECOM), the Neighbourhood Plan is being formatted by a Graphic Designer, Enrico Ripamonti, before being sent for informal review to the Council. Good progress is being made, and the draft Plan follows the style used by AECOM in the Design Codes document and Master Planning framework, with many nice photographs of the Village.</p>	
8.	<p>FaceBook/Website Statistics</p> <p>Jack has logged the CNPF website into Google analytics, so we can access website statistics etc. For example, there were 234 views in the last 60 days. There were 4,032 site visitors in the last 12 months (graphs available). For Face Book, there were 30 posts or likes in the last 60 days, and 428 visits. These were during the Consultation periods.</p>	
9.	<p>AECOM Update</p> <p>AECOM had extended the deadline for comments on v2 of the Master Planning Framework document to 29th February 2024. We had asked PMR to review this, and raise comments if any.</p>	Ashley/PMR
10.	<p>Master Planning Update / Neighbourhood Improvements</p> <p>After a TEAMS meeting with AECOM, and Anant sending them further documents relating to the site behind the Park Road shops and the Ruby, a second draft of the Master Planning framework has been received from AECOM. This has also been given to Ashley Harrison for comments.</p>	Ashley Harrison
11.	<p>Finance Update</p> <p>Anant to circulate an Update after the meeting. In our next year's Budget we need to allocate more spending on publicising and raising awareness of the Plan.</p>	Anant
12.	<p>AOB</p> <ul style="list-style-type: none"> • Ashley Harrison has arranged a meeting with Liz Deane at the Council Planning team on HMO policies in the w/c 4th April, later than previously scheduled. There is an opportunity to raise other planning issues as well. • We need to check with Arthur Smith whether he is still working in Coldean, after the closure of The Burger Barn café. 	

	<ul style="list-style-type: none">• Jack had a phone call with Simon Barratt at the Council on other matters and Simon has agreed to meet with us on s106 monies and the processes for applying for that• Andrew Squires had contacted Anant for an update on our Plan progress, but was advised all is in hand.	
	Meeting closed 8.05pm	