



Minutes of Committee meeting 6.30pm on 21st May 2024.

Commented [MA1]:

1	No Apologies Present Debbie Annells (Minutes); Patrick Lowe (Chair), Anant Suchak (Treasurer) Jack Moxley, Manish Suchak and Jean Thomas.	
2	Minutes of Committee meeting on 29th March 2024; and Open Forum Meeting Minutes of 16th April 2024. These were both agreed by all, with no amendments. Matters arising are dealt with below.	
3	Date for future Committee meeting. TBC	
Part B	Main Business	
4	Feedback from Open Forum meeting on 16th April 2024 at St Mary Magdalen Church Hall The Committee agreed that the meeting had gone well. A member raised the query whether Minutes should be distributed well before the meeting, or at the Meeting. The normal practice has been to distribute the Minutes at the next Open or Public meeting., and this practice had not been queried in the past. Minutes are typically on the website and can be queried.	
5.	Feedback from Council after draft Neighbourhood Plan submission. There were detailed Comments on the February 2024 Plan submission by the Council, and most can easily be dealt with, but matters relating to Site 21a, which cannot be designated as a Green Open Space, and Anti-Social Behaviour, needed further agreement, hence the calling of an Open Meeting on 16 th April 2024 to agree our approach with the Forum. PMR had suggested further environmental policies for handling Site 21a issues which were raised at the Open Forum meeting on 16 th April 2023. A further April 2024 version of the Plan had then been submitted to the Council and they had now given the 'green light' to go ahead with the Regulation 14 Consultation, which is great news. The	

	Forum is on track with the timetable for the Regulation 14 Consultation at this Stage.	
6.	Next steps for Regulation 14 consultation. It was agreed, we would have three launch events for the Regulation 14 Consultation, and a simple flyer distribution promoting those events circulated to all 1400 households in Coldean. Also promotion of the Launch on FB and to Forum members and consultees, and on the CNPF website. Debbie and Manish to arrange Launch Event dates/flyer and its distribution. The CRA Summer Newsletter will only be distributed in July 2024, which is too late to start the promotion. A Survey and QR code for feedback on the draft Plan will also be created.	Debbie/Manish
7.	Website Update Jack to update the website for outstanding Committee meeting minutes and Open Forum minutes before the Reg 14, 6-week Consultation starts. We have switched to Google Drive to save and share documents.	Jack
8.	Graphic Designer- Enrico Update Version 8 of the draft Neighbourhood Plan had been informally submitted to BHCC for review by the end of February 2024, and then v 10 in April 2024 after updating for comments from the 16 th April Open Meeting. The Council only required a few minor changes to that and a further draft (to be dated June 2024) will be finalised for the Regulation 14 Consultation.	Enrico/Debbie
9.	Finance Update Treasurer Anant Suchak advised that approximately £3,000 of funds remaining, had already been returned to Groundworks. Next year's Budget and 24/25 Grant application will need to include more funding for promotion and publicity of the Plan, although the costs of the whole Plan Referendum and its arrangement are footed by the Council. PMR are being updated on the situation.	Anant
10.	Update meeting with Councillors re s106 money A further meeting is still to be arranged with our Councillors and Simon Barrett at BHCC as s106 matters have gone quiet.	Jack
11.	AOB <ul style="list-style-type: none"> Natural England and the Environment Agency had issued a Report confirming there is no need for a Strategic Environmental Assessment or Habitats Regulations Assessment as a result of the draft CNPF Plan. BHCC have uploaded their Report (dated 23rd April 2024) onto the CNPF page on the Council website. 	
	Meeting closed 7.40 pm	