



Minutes of Committee meeting of Forum 7pm on 26th April 2023 by Zoom

1	<p>Apologies None</p> <p>Present Anant Suchak; Ashley Frank; Debbie Annells (Minutes); Patrick Lowe (Chair), Anne Marie Frank, and guest Andrew Metcalfe (Squires Planning).</p>	
2	<p>Minutes of Committee meeting on 19th April 2023 Agreed by all. Matters arising dealt with below.</p>	
3	<p>Date of future Committee Meetings TBC. It is likely a meeting with Ben Castell of AECOM will need to be scheduled in the next 2 weeks to start the Design Codes project, and take photos.</p>	
4	<p>Engagement Health Check Andrew felt the Forum was doing well, but needs to understand the role of various documents created in the process. The Forum is still in the 'building evidence' phase. He felt the website was good, but needed to be more navigable, and will check if that is an easy fix, or if something more is needed. It is clear the whole process is a big learning curve for our committee. All Forums operate differently.</p> <p>Taking the Green Open spaces document as an example, initially Squires had been asked to comment on a document prepared by Ashley and Deborah Yuill, based on the Squires template. But having received our feedback, Squires took the initiative to increase the number of green spaces to be considered. The latest version of the report will need further work to assess Green Open Spaces, or Local Community Spaces, or areas which cannot be so designated. Ashley will work on this, with Squires. It is an iterative process. This report could then be published for public comment say over</p>	Ashley

	<p>a 3 week period. It would not include policies at that stage, it would be published as part of the evidence base, which the public can comment on.</p> <p>We could also prepare a report on Assets of Community Value separately, as these have also been raised in Visions meetings.</p> <p>There was a misunderstanding about when to publicise the Consultation Statement. In future Andrew will be copied on all Committee minutes and attend bimonthly Committee meetings to make sure we are on track, with the evidence base. Squires will prepare a list of documents to be preparing for the Reg 14 consultation (which typically is the draft NP with the evidence base).</p> <p>Andrew had circulated recent emails he received from AECOM about the items to go within the Housing Needs Assessment project.</p> <p>An addendum to the Squires engagement letter will detail these extended advisory services. Squires are not project managing the NP for us, due to budgetary constraints.</p>	<p>Squires</p> <p>Patrick</p>
5	<p>Polly/proposed s21a Steering group</p> <p>Andrew advised we should add the So-called Steering group to the list of Consultees. At present it is a misnomer to call it a Steering group as it has no legal status, but instead appears to be an action group to push for a 12 eco dwellings development potentially proposed in Cityplan2 on Site 21a.</p> <p>We had previously asked Polly to form this subgroup within CNPF but she declined, and also similarly removed herself from Coldean Community Organisation.</p>	
6	<p>Combo Survey/Traffic questionnaire</p> <p>The draft Traffic Management Survey will be combined with some design questions (and possibly some photos) to be provided by Ben Castell of AECOM soon. This survey would be created on-line on Lime Survey and when the evidence is in, possibly discussed at an Open Forum.</p> <p>NB Patrick is still the contact for BHCC on the Coldean Road Safety project.</p> <p>No other elements of the Combo Survey are considered necessary, atm.</p> <p>Every time we consult for evidence we should realise it puts back publishing the draft NP 3 months.</p>	<p>Debbie Ben Castell of AECOM</p>

	<p>However it seems likely the HNA, the Design Codes, the Green Open spaces and all reports will come together around the same time, so can be published with the draft NP then, as the Reg 14 consultation.</p>	
7.	<p>AOB.</p> <p>Ashley has raised Disabled Access, this can be the subject of separate evidence and correspondence with/ from BAHDG. We can base any Policy in the NP on that evidence</p> <p>AnneMarie raised (Public)Electric Vehicle charging and renewable energy issues for Coldean in general. We shall consider whether to include questions on this in the Design codes element of the Survey</p> <p>A separate Finance Update was provided by Anant after Andrew had left the meeting. (See separate Minutes for that).</p>	
	Meeting closed 8.15 pm	