



## MINUTES

Committee Meeting 9 May 2022

The Ruby

Item	Subject	Action
<b>Part A – Preamble</b>		
1	<b>Present:</b> Anant; Anne Marie; Ashley; Deborah (minutes); Merrie; Patrick (Chair)  <b>Apologies:</b> Manish	
2	<b>Minutes of Committee Meeting 11 April 2022</b>  The minutes were approved.	
3	<b>Dates of future committee meetings</b>  13 June; 11 July; 8 August	<b>Action: All</b> – note dates
4	<b>Co-option</b>  Merrie Pryor was formally co-opted to the Committee, and welcomed to the Forum by members	
<b>Part B – Main Business</b>		
5	<b>Monitoring planning register and breaches (53 Park Road)</b>  Merrie reported on a complaint she has made to Planning Enforcement regarding the development at 53 Park Road. The neighbour at 51 has also objected.  Patrick noted the importance of staying ahead of planning applications and breaches of planning regulations. Ashley	

	<p>explained that although developers do not have to put up physical application notices, they do have to inform occupants of the three neighbouring properties on either side.</p> <p>Ashley noted that it is possible to sign up for updates on planning applications on the Brighton &amp; Hove City Council (BHCC) website.</p>	<p><b>Action: Merrie</b> will sign up for these updates – <b>Ashley</b> will assist with IT</p>
6	<p><b>Open Forums and inviting councillors (including those on key committees) to meetings</b></p> <p>Patrick proposed that we develop relationships with our local councillors, and with those councillors who sit on key committees, for example by inviting them to our meetings, and arranging informal social gatherings and local site visits. The Committee approved this strategy.</p> <p>We agreed to hold a social event for interested parties (councillors) around the second week of June that would include a walk around Coldean. We agreed to issue an 'invitation' containing site directions, and to serve wine and buffet food in the Church Hall at the end of the walk.</p> <p>We also agreed to hold an Open Forum meeting at the end of June.</p>	<p><b>Action: Patrick</b> will contact Carol Theobald (Councillor for Patcham and Chair of BHCC Planning Committee) for informal discussion on the Forum's work</p> <p><b>Action: All</b> – suggest potential invitees</p> <p><b>Action: Deborah</b> will draw up and circulate a list of potential invitees for a social event</p> <p><b>Action: Ashley</b> will prepare a route around Coldean for the social event</p> <p><b>Action: Patrick</b> will finalise date</p>
7	<p><b>Estate Agent boards update</b></p> <p>Ashley reported on progress in getting out-of-date boards removed.</p>	<p><b>Action: All</b> – send details of overdue boards to Ashley</p>
8	<p><b>Andrew Metcalfe/financial issues/grant/bank account</b></p> <p>Anant needs the revised budget, and a more detailed quote from Andrew Metcalf to finalise the grant application.</p> <p>All signatories will need to visit the MetroBank in person to confirm their ID.</p>	<p><b>Action: Anant, Anne Marie and Patrick</b> will go into MetroBank to confirm two forms of ID</p>
9	<p><b>Green Open Spaces/Environment update; Coldean Woods update</b></p>	<p><b>Action: Deborah</b> will circulate CCORg's Nature</p>

	<p>Deborah reported on Sites 21a and 21c and recommended that the Forum adopt the Coldean Community Organisation (CCOrg) Nature Recovery Plan as policy.</p> <p>Ashley has spoken to Nancy Platt (Labour leader), who informed him that Labour have not adopted a policy on protecting Sites 21a and 21c.</p>	<p>Recovery Plan, the Expert Witness Statement and a proposed Forum Environment Policy for approval.</p> <p><b>Action: All</b> – Read recommended reading in Coldean Woods Strategy, including Nature Recovery Plan and Expert Witness Statement</p>
10	<p><b>Website update</b></p> <p>Anne Marie has not been able to speak to Annie yet as the latter is very busy on other projects.</p> <p>Anne Marie and Ashley are informally monitoring Facebook and providing the CNPF email address to enquirers. However, we agreed that having a member dedicated to social media and the CNPF website would be very useful.</p>	<p><b>Action:</b> Patrick will remove Annie from the WhatsApp group.</p>
11	<p><b>Talbot Crescent update</b></p> <p>The press release to Brighton &amp; Hove News attracted some interest.</p>	
12	<p><b>Leaflet proposal/canvassing for new members</b></p> <p>Ashley has been leafleting new occupants with details of the Forum's presence in Coldean.</p> <p>Ashley has provided a draft for a leaflet for general canvassing.</p>	<p>Action: <b>Ashley</b> and <b>Patrick</b> will finalise and circulate a canvassing leaflet</p> <p>Action: <b>All</b> – please consider volunteering to canvass (no pressure if this is not your sort of thing)</p>
13	<p><b>Coldean Primary School</b></p> <p>The Committee approved Patrick's letter to the headteacher of Coldean Primary School inviting him to become involved with the Forum.</p>	<p><b>Action:</b> Patrick to send letter</p>

14	<p><b>AOB</b></p> <p>1. Merrie asked whether BHCC had met its <b>housing accommodation target</b>. Ashley reported on various difficulties, including the planning approvals process, in obtaining a precise figure (the most recent student housing report is dated 2016.) Anant noted that the national Community Infrastructure Levy places pressure on councils to develop land.</p> <p>2. Ashley advised that we need to take <b>our next steps in preparing the Neighbourhood Plan</b>, in addition to the other activities discussed.</p> <p>3. Anant, Patrick and Anne Marie signed the Minutes of 11 April for <b>submission to MetroBank</b>.</p>	<p><b>Action: Ashley</b> will circulate link to Neighbourhood Plan Toolkit</p> <p><b>Action: All</b> – visit Toolkit for information</p>
15	<p><b>Date of next meeting</b></p> <p>13 June at The Ruby</p>	<p><b>Action: All</b> – Note date</p>
	<p><b>Meeting ended 8.35pm</b></p>	