Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

May 10, 2022

6:00 PM

President, Tina Johnson; Vice President, Bonnie Hall; Treasurer, Virginia Kachurak, Secretary, Jane Stevenson, Heidi Dates, Jodi Rogers, Director: Patti Alexander

Absent: none

Guests: Betty Maute

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:05 p.m.

1. **ADOPTION OF AGENDA**

**Motion 22-26**: Bonnie Hall moved to approve the agenda. Heidi Dates seconded and the motion was passed.

1. **PUBLIC EXPRESSION:** Tina Johnson expressed the trustee’s sincere thanks to Betty Maute for all of her help.
2. **APPROVAL OF MINUTES**

**Motion 22-027:** Jodi Rogers moved to approve the April 19, 2022, minutes. Bonnie Hall seconded and the motion carried unanimously.

1. **TREASURER’S REPORT**
	1. Monthly Financial Report
2. **DIRECTOR’S REPORT**
	1. Presented by Patti Alexander (see attached)
		1. Rotary – we have received $900 for a fence in the back yard.
		2. Programs
			1. Lego Club is on hold for the month of May. Will start back up in June.
3. **OLD BUSINESS:**
	1. **Feasibility Study by an Architect:** Patti has received all quotes. Need to narrow down to two for interviews.
	2. **Survey**: Jon Erik Svereika responded to our letter. According to Jon he needs a copy of the abstract to finish the survey. A copy of the abstract will be sent to Jon.
	3. **Construction Grant update:** Paperwork has been filed. Should receive check soon.
	4. **Homestead Construction:** Patti has been in touch with them to get quotes for back door, front door, front bay window, employee bathroom. They are working on getting quotes.
	5. **The Library Book:** Betty has finalized the book. This book will be available to employees an d trustees and will be located in the library. It includes any information needed to run the library.
4. **NEW BUSINESS**:
	1. **Rental Area:** Discussed raising the rent. Will look at utility bills to see how much they have increased since tenant moved in before deciding on an increase.
	2. **Sesame Street Mural:**

**Motion 22-28:** Bonnie Hall moved to remove the Mural so that book shelves can be added to the children’s area. Jodi Rogers seconded and motion was carried.

* 1. **Red Creek School Budget Meeting:** The Library has been invited to speak at the meeting to explain why we need a tax increase. Meeting is scheduled for May 3 at 7:00 p.m. Tina Johnson will speak. Anyone else that would like to come are invited.
	2. **TOPAZ XL-Vis-Ability:**

**Motion 22-29:** Jodi Rogers moved to accept the donation of a TOPAZ XL-Vis-Ability from the Caywood family. A plaque will be added to the machine and a thank you will be sent and placed in the newspaper. Heidi Dates seconded and motion was carried.

* 1. **Fish Tank:**

**Motion 22-30:** Jodi Rogers moved to approve a fish tank to be placed in the library. Heidi Dates seconded and motion was carried.

* 1. **Article Paper – After the Vote:** An article will be placed in the newspaper, after the vote to thank community members for their support. Also a thank you will be placed in the paper for the large donation from an anonymous supporter.
	2. **Evaluation:** An evaluation was made on Patti.
1. **EXECUTIVE SESSION**:

**Motion 22**-**31:** Bonnie Hall moved to go into Executive Session at 7:15 p.m. Jodi Rogers seconded and motion was carried.

**Motion 22**-**32:** Jodi Rogers moved to leave Executive Session at 7:27 p.m. Bonnie Hall seconded an motion was carried.

**Motion 22-33:** Bonnie Hall moved to give Patti Alexander a $.25 per hour raise beginning June 1st. An Annual Review will be done on December 1st. Heidi Dates seconded and motion was carried.

1. **NEXT MEETING** – June 14, 2022 at 6:00 p.m.
2. **ADJOURNMENT**

**Motion 22-34:** Bonnie Hall moved to adjourn the meeting. Jodi Rogers seconded and the motion carried unanimously. The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Jane M. Stevenson