Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

June 13, 2023

6:00 PM

President, Tina Johnson; Vice President, Bonnie Hall; Treasurer, Heidi Dates; Secretary, Jane Stevenson, Jodi Rogers, Virginia Kachurak, Director: Patti Alexander

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:02 p.m.

1. **ADOPTION OF AGENDA**

**Motion 23-20:** Bonnie Hall moved to approve the agenda. Jodi Rogers seconded and the motion was passed.

1. **PUBLIC EXPRESSION:** None
2. **APPROVAL OF MINUTES**

**Motion 23-21:** Jodi Rogers moved to approve the May 15, 2023, minutes. Heidi Dates seconded and the motion was passed.

1. **TREASURER’S REPORT**
2. **DIRECTOR’S REPORT**
	1. Presented by Patti Alexander (see attached)
3. **OLD BUSINESS:**
	1. **Audit** – Tina and Patti had a phone conference with Been & Co., Cicero, NY. Will send paperwork they have requested including 990 form.
	2. **Lavender Festival**: Looking for volunteers to work serving ice cream the second weekend, July 8 &9.
	3. **Summer Reading Donations**: Patti handed out letters that can be given to local businesses for contributions.
4. **NEW BUSINESS**:
	1. **Trustee Education Policy:** must fill out form after you have completed a education program.
	2. **Meeting Room Policy Revision:**

**Motion 23-22:** Jodi Rogers moved to approve the revised Meeting Room Policy. Heidi Dates seconded and the motion was passed.

* 1. **Harassment and Discrimination Prevention from NYS:**

**Motion 23-23:** Jodi Rogers moved to approve the updated Harassment and Discrimination Prevention Policy. Heidi Dates seconded and the motion was passed.

1. **Public Expression** none
2. **NEXT MEETING** – Wednesday, July 19, 2023, at 5:00 p.m.
3. **ADJOURNMENT**

**Motion 23-24:** Bonnie Hall moved to adjourn the meeting. Jodi Rogers seconded and motion was passed. The meeting adjourned at 6:49 p.m.

Respectfully submitted,

Jane M. Stevenson