Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

February 13, 2024

6:00 PM

President, Tina Johnson;, Treasurer, Heidi Dates; Secretary, Jane Stevenson, Jodi Rogers, Ashlee Smith, Ashlee Reese, Director: Patti Alexander

Guest:

Absent: Vice President, Bonnie Hall

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:07 p.m.

1. **ADOPTION OF AGENDA**

**Motion 24-5:** Jodi Rogers moved to approve the agenda. Heidi Dates seconded and the motion was passed.

1. **PUBLIC EXPRESSION:** None
2. **APPROVAL OF MINUTES**

**Motion 24-6:** Jodi Rogers moved to approve the December 12, 2023 with corrections. Heidi Dates seconded and the motion was passed.

1. **TREASURER’S REPORT**
	1. **In-house Audit** – was done on February 12, 2024, by Tina Johnson, Jane Stevenson, and Heidi Dates.
2. **DIRECTOR’S REPORT**
	1. Presented by Patti Alexander (see attached)
3. **OLD BUSINESS**
	1. **Tax Levy** – short signatures, continue getting signatures. Would like to submit paperwork by March 1st.
	2. **Veteran Plaque** – have found a place for it to hang in Library. Guys from the VFW will work on moving it from the Village Office to the Library.
	3. **Electrical Finding** – found out that electrical box is not grounded. Joe Gregg will take care of grounding it.
	4. **Village Meeting Update** – Tina and Heidi attended the Village Meeting to complain about the front steps. Someone from the Village came and looked at the steps.
4. **NEW BUSINESS**:
	1. **FFRPL Annual Grant**

**Motion 24-7**: Jodi Rogers moved to approve accepting the FFRPL Annual Grant in the amount of $259.37. Ashley Reese seconded and motion was passed,

* 1. **Sexual Harassment Training** – All Trustees are required to have annually. Training will be available on March 12th before Trustee Meeting for anyone who would like to attend.
	2. **Bilingual Books** – The OWWL Library System has provided us with 24 easy reader bilingual books.
	3. **Rose Valley Construction –** James came in and talked to Tina about construction projects for the library. He will write up some quotes for those projects.
	4. **Paychex** – Heidi said that Paychex fees are going up. Suggested we look into other payroll companies to see if we can get a lower price.
1. **Public Expression -** none
2. **NEXT MEETING** – Tuesday, March 12, 2024, at 6:00 p.m.
3. **ADJOURNMENT**

**Motion 23-8:** Jodi Rogers moved to adjourn the meeting. Ashlee Smith seconded and motion was passed. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Jane M. Stevenson