Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

February 11, 2025

6:00 PM

President, Tina Johnson; Vice President, Bonnie Hall; Secretary, Jane Stevenson; Jodi Rogers, Ashley Reese, Ashlee Smith, Director: Patti Alexander

Absent: Treasurer, Heidi Dates

Guest:

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:01 p.m.

1. **ADOPTION OF AGENDA**

**Motion 25-05:** Ashley Reese moved to approve the agenda. Jodi Rogers seconded and the motion was unanimously passed.

1. **PUBLIC EXPRESSION:** none
2. **APPROVAL OF MINUTES:**

**Motion 25-06:** Jodi Rogers moved to approve the January 14, 2025, minutes. Ashlee Smith seconded and the motion was unanimously passed.

1. **TREASURER’S REPORT:** Heidi will get an appointment with an accountant that might do 990 form for next year,
2. **DIRECTOR’S REPORT**
   1. Presented by Patti Alexander (see attached)
3. **UNFINISHED BUSINESS**
   1. **Niche Academy:** E-mail invitation was resent, everyone has signed-up.
   2. **Strategic/Long Term Plan Committee:** Jodi is putting together a survey on line. Will send out to everyone when finished.
   3. **Policy Updates**:

**Motion 25**-**07:** Jodi Rogers moved to accept revised policies as follows: 1.4.1 Computer and Internet Use, 1.4.2 Video Gaming, 1.6.1 Emergency Closing, 1.7.1 Gifts and Donations, 1.7.2 Fees for Services, 1.7.3 Purchasing and Procurement. 1.7.4 Petty Cash, 1.7.5 Credit Card, 1.7.7 Fund Balances and Reserve Funds. Aslee Smith seconded and the motion was passed.

* 1. **Financial Audit**: On February 3, 2025, Heidi Dates, Tina Johnson, Jane Stevenson, and Ashley Reese met and di an audit of the finances. No discrepancies were found.

1. **NEW BUSINESS**:
   1. **Building Walk Through**: The following issues were found: black mold in basement, some of the bricks on the wall bordering the Opera House Café are starting to crumble. Will need to find someone to look at the wall to see how soon we will need to fix it.
   2. **Annual Report**: Patti sent link to report to Trustees.

**Motion 25-08:** Jodi Rogers moved to accept the annual Report. Ashlee Reese seconded and the motion was passed as follows:

Bonnie Hall yes Ashlee Reese yes Jodi Rogers yes Ashley Smith yes

Jane Stevenson yes

1. **Public Expression –** none
2. **NEXT MEETING** – Tuesday, March 11, 2025, at 6:00 p.m.
3. **ADJOURNMENT**

**Motion 25-09:** Bonnie Hall moved to adjourn the meeting. Jodi Rogers seconded and was unanimously passed. Meeting was adjourned at 6:44 p.m.

Respectfully submitted,

Jane M. Stevenson