Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

February 10, 2022

6:00 PM

President, Tina Johnson; Vice President, Bonnie Hall; Treasurer, Virginia Kachurak, Secretary, Jane Stevenson, Heidi Dates, Jodi Rogers, Director: Patti Alexander

Absent: none

Guests: Bette Maute

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:00 p.m.

1. **ADOPTION OF AGENDA**

**Motion 22-011**: Bonnie Hall moved to approve the agenda. Heidi Dates seconded and the motion was passed.

1. **PUBLIC EXPRESSION:** None
2. **APPROVAL OF MINUTES**

**Motion 22-012:** Jodi Rogers moved to approve the January 11, 2022, minutes. Virginia Kachurak seconded and the motion carried unanimously.

1. **TREASURER’S REPORT**
	1. Monthly Financial Report
	2. Treasurer Assistant

**Motion 22-013:** Bonnie Hall moved to appoint Heidi Dates as Teasurer Assistant. Jodi Rogers seconded and motion was carried.

1. **DIRECTOR’S REPORT**
	1. Presented by Patti Alexander (see attached)
2. **OLD BUSINESS:**
	1. **Construction Grant update:** Tina and Patti are working on finalizing the paperwork.
	2. **Feasibility Study by an Architect:** Patti has a list of architects she has gotten through talking with other Library Directors. Patti will research these architects to get information for the next meeting.
	3. **Policy Distribution**: Betty is finalizing policy books for distribution.
	4. **Tax Cap Override**: Signed lists need to be turned into the library.
	5. **Board Terms and Annual Meeting Changes**

**Motion 22-014:** Bonnie Hall moved to rescind motion 22-009 and continue with original Board terms and Annual Meeting. Heidi Dates seconded and the motion was passed.

* 1. **By-Laws – updated wording:**

**Motion 22-015:** Jodi Rogers moved to approve By-Law numbers 1.1.2, 1.2.1 No. 5, 1.2.2 wording as stated on attachment. Heidi Dates seconded and the motion was passed.

1. **NEW BUSINESS**:
	1. **Facility Maintenance Notebook – committee update:** Jodi gave an update on what has been done so far.
	2. **Collection Development Policy – banned books:** Policy was distributed for Trustees to look over. Will discuss at next meeting
2. **PUBLIC EXPRESSION**: None
3. **NEXT MEETING** – March 8, 2022 at 6:00 p.m.
4. **ADJOURNMENT**

**Motion 22-16:** Jodi Rogers moved to adjourn the meeting. Bonnie Hall seconded and the motion carried unanimously. The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Jane M. Stevenson