Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

November 12, 2024

6:00 PM

President, Tina Johnson; Treasurer, Heidi Dates, Secretary, Jane Stevenson, Jodi Rogers, Ashley Reese, Ashlee Smith, Director: Patti Alexander

Absent: Vice President, Bonnie Hall

Guest:

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:00 p.m.

1. **ADOPTION OF AGENDA**

**Motion 24-43:** Jodi Rogers moved to approve the agenda. Heidi Dates seconded and the motion was unanimously passed.

1. **PUBLIC EXPRESSION:** none
2. **APPROVAL OF MINUTES:**

**Motion 24-44:** Ashlee Smith moved to approve the October 8, 2024, minutes. Jodi Rogers seconded and the motion was unanimously passed.

1. **TREASURER’S REPORT**
2. **DIRECTOR’S REPORT**
	1. Presented by Patti Alexander (see attached)
3. **UNFINISHED BUSINESS**
	1. **Windows –** are ordered, should be installed in December
	2. **Computer & Printer**

**Motion 24-45:** Jodi Rogers moved to purchase a computer and printer within budget. Heidi Dates seconded and the motion was unanimously passed.

* 1. **Basket & Bake Sale** – deadline is November 20 – 21.
	2. **Book Sale Help** – need help bringing books down from upstairs on November 18 or 19.
	3. **Long Range Plan – Questions and Data Collection** – Current plan expires in 2025. Will discuss setting up committee next month.
	4. **Water Fountain** – Ron said that because we are a small library we can get away with getting water jug service. Patti will check into getting a service.
1. **NEW BUSINESS**:
	1. **Director Review** – Tina will work on.
	2. **NYLA** Tina and Patti talked about.
	3. **Book Budget**  - needs to be increased for next year.
	4. **First Amendment Audit – Policy procedure** – discussed and Patti will come up with new procedure based on sample received from OWWL
	5. **Rose Valley Construction Offer** – if we buy materials to upgrade staff bathroom he will not charge us labor.
2. **Public Expression –** none
3. **NEXT MEETING** – Tuesday, December 10, 2024, at 6:00 p.m.
4. **ADJOURNMENT**

**Motion 24-46:** Jodi Rogers moved to adjourn the meeting. Heidi Dates seconded and was unanimously passed. Meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Jane M. Stevenson