Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

January 10, 2023

6:00 PM

President, Tina Johnson; Vice President, Bonnie Hall; Treasurer, Heidi Dates; Secretary, Jane Stevenson, Virginia Kachurak; Jodi Rogers, Director: Patti Alexander

Absent: None

Guests: None

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 5:58 p.m.

1. **ADOPTION OF AGENDA**

**Motion 23-01:** Bonnie Hall moved to approve the agenda. Jodi Rogers seconded and the motion was passed.

1. **PUBLIC EXPRESSION:** None
2. **APPROVAL OF MINUTES**

**Motion 23-02:** Bonnie Hall moved to approve the December, 2022, minutes. Heidi Dates seconded and the motion was passed.

1. **TREASURER’S REPORT**
   1. Monthly Financial Report
   2. IRS Update – Heidi has contacted IRS for a second time. She has faxed forms that were requested.
2. **DIRECTOR’S REPORT**
   1. Presented by Patti Alexander (see attached)
3. **OLD BUSINESS:**
   1. **Back Door –** Trim is finished. Waiting for a bill.
   2. **Roof** – Currently have four companies planning on giving us estimates.
4. **NEW BUSINESS**:
   1. **In-house Audit** – Heidi, Jane, and Jodi will set up a time to do the audit.
   2. **Building Walk Through** – Jodi’s group will do a walk through before the February meeting.
   3. **D & O Insurance Renewal** – Has been renewed, price didn’t go up by much. Will consider getting quotes from other companies next year.
   4. **OWWL Costs and Services to Member Libraries** – Patti discussed the costs and services we get. Passed around flyer.
   5. **Movie License** – Allows the library to show movies. Annual fee is $340 and is due in March, 2023.
5. **Public Expression:** Bonnie has a play kitchen which she would like to contribute to the library. Patti has approved the contribution.
6. **NEXT MEETING** – Thursday, February 16, 2023, at 6:00 p.m.
7. **ADJOURNMENT**

**Motion 23-03:** Jodi Rogers moved to adjourn the meeting. Heidi Dates seconded and motion was passed. The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Jane M. Stevenson